

# *City of St. Michael*

## *2023 Proposed Budget*

Truth in Taxation Meeting: November 29, 2022

Planned Adoption Date: December 13, 2022

# 2023 Budget Notes and Highlights

The overall levy increase of \$239,776 is an increase of 3.03%. The increase is broken down as follows:

<u>Fund</u>	<u>Levy</u>	<u>Increase</u>	<u>%</u>
General Fund	\$ 7,292,500	\$ 469,807	6.89%
Tax Abatement*	119,687	2,520	2.15%
EDA	\$150,000	\$ 0	0.00%
Bonded Debt	<u>\$ 601,589</u>	<u>\$ (232,551)</u>	<u>-27.88%</u>
Overall	\$ 8,163,776	\$239,776	3.03%

## General Fund

The following assumptions were made for insurance increases:

Bonded Insurance	6% (League's recommendation)
Liability Insurance	6% (combination of League recommendation and past experience)
Property Insurance	3% (League recommendation)
Vehicle Insurance	3% (League recommendation; factor for newer vehicles)
Workers Compensation	15% (consistent with past years increases)

A cost of living increase of 5% was assumed. The estimated increase in medical insurance rates was 8% plus increases for age based rates. A 5% increase in dental insurance rates was assumed.

A compensation study was done in 2022 and several positions received market rate adjustments.

The City Assessor retired in 2022. With the replacement of the City Assessor the position went from .75 FTE to 1.0 FTE.

It is proposed to add a Public Works Maintenance Worker in April of 2023 due to growth and more streets to plow.

The Wright County Sheriff has recommended increasing the patrol hours for the City from 32 hours per day to 40 hours per day beginning in 2023. \$87,000 excess fund balance from 2022 was kept to ease into this transition. The increased patrol hours will begin in May and cost an additional \$193,626.

Items noted below compare the **budgeted** amounts for 2022 and 2023:

- Interest revenue was greatly reduced across all funds as 2021 investments had a market adjustment loss.
- Increase the transfer from the Fire Department to the Fire Equipment Fund (404) by \$10,000 for purchase of new fire engines expected to arrive 2025.
- Higher fuel prices and adding a snow plow route increase the fuel budget by \$30,000.
- Rising asphalt prices increase the street overlay budget by \$75,000.
- Increase equipment parts (\$55,000) and decrease repairs (\$22,000) as more work is done in house.

## **Special Revenue Funds**

Construction began in 2022 for Anton Village Park and Barthel Park in the Lakeshore Preserve. While most of the construction will be done in 2022, there will be some items to complete in 2023.

Land became available in the Becker Big Woods area of the City. The Park Fund will purchase this land to preserve as park/wooded area in 2022. A grant from the DNR was secured for half the cost.

Other 2023 Park Fund projects include trails along 30<sup>th</sup> Street, Maclver and County 119 by Anton Village.

The EDA purchased vacant land along Highway 241 and Naber Avenue. This will be developed into an industrial park. This was financed by a loan from the Water and Storm Water Funds.

TIF District Funds are also special revenue funds. TIF Districts receive tax increment and distribute those funds to developers to reimburse for eligible costs in developing a site.

## **Debt Service Funds**

The 2012A G.O. Bond was redeemed April 11, 2022. There are currently only 3 remaining bonds.

## **Capital Projects Funds**

As expected, the City will no longer receive LGA from the State.

Two new fire engines are on order and expected to arrive in 2025. Transfers into the Fire Equipment Fund will increase to pay for the rigs when they arrive.

There are 10 year Capital Improvement Plans for all capital project funds except Street Light Fund (403). The plan for Fund 405 Capital Equipment calls for an increase in the transfer from General Fund of \$28,500 every year to continue to fund major equipment needs.

Major capital projects planned for 2023 include Maclver Avenue and a 2023 Reconstruction Project. Federal funding has been secured for Maclver Avenue. A bond will be sold to finance the reconstruction project. The County is also upgrading a section of County Road 35 in St. Michael. The City will pay a portion of those costs as well.

## **Enterprise Funds**

Enterprise Funds consist of the Water, Sewer, Storm Water and Recycling Funds. The Water Fund has an outstanding obligation to Fund 450 for a Capital Project. This is anticipated to be paid off at the end of 2023. See separate worksheet for balances. Transfers are made according to available cash balance, still leaving balances in each fund to pay for on-going operations and current projects.

The Water and Storm Water Funds made a loan to EDA to purchase land for an industrial park. This is anticipated to be paid back as lots are sold.

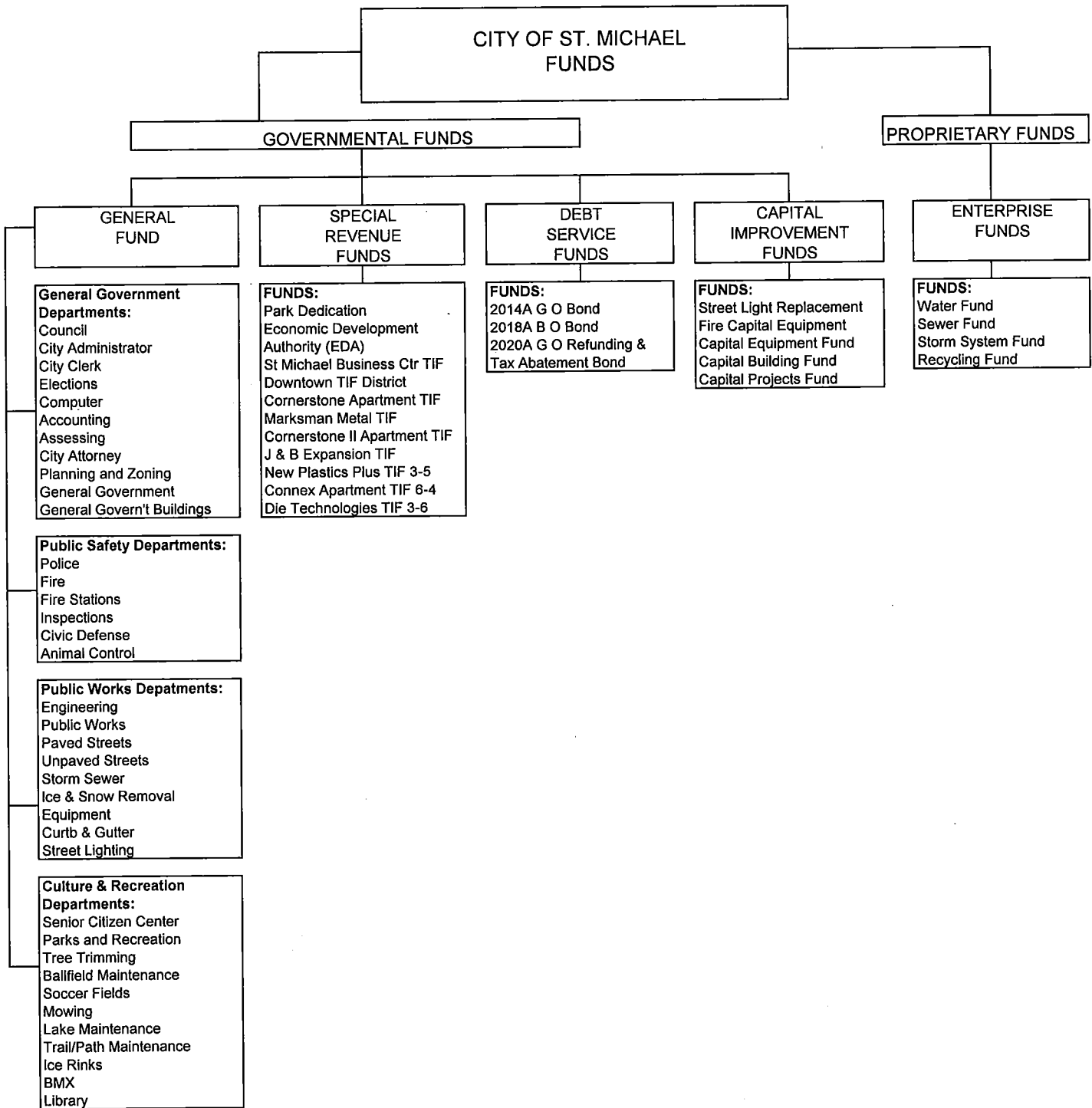
Water and sewer sales, storm water and recycling fees increase as new homes increase the number of accounts. Water and sewer rates increase by the CCI each year.

## **Enterprise Funds - Continued**

A major expansion to the Wastewater Treatment Facility (WWTF) in the amount of \$34 million is planned for 2023 and 2024. This will be financed by grants and selling a revenue bond or PFA loan. The Sewer Fund has been accumulating cash balance in anticipation of this project as well.

Expenses for recycling services has increased due to secondary market conditions for recycled materials. The contract with Advanced Disposal runs through 2026 and is scheduled to increase each June.

# CITY OF ST. MICHAEL FUND STRUCTURE CHART



GENERAL FUND  
2023 BUDGET  
FUND BALANCE

	<b>2021</b>	<b>Estimated 2022</b>	<b>Projected 2023</b>
Beginning Fund Balance	4,293,754	5,853,588	5,272,690
Revenues	9,601,734	9,519,296	9,536,609
Expenditures	(8,041,900)	(10,100,194)	(9,588,694)
Ending Fund Balance	<u>5,853,588</u>	<u>5,272,690</u>	<u>5,220,605</u>
Change in fund balance	1,559,834	(580,898)	(52,085)
Of the remaining 2023 fund balance the following is reserved:			
			(20,000)
			(87,000)
			(50,000)

2023 BUDGET  
REVENUES & EXPENDITURES BY TYPE  
AS DOLLARS AND PERCENTAGES

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>					
Taxes and Increments	6,325,718	6,565,854	6,970,860	6,925,821	7,443,687
Licenses & Fees	1,439,859	1,912,101	894,000	1,446,150	943,500
Intergovernmental	508,226	500,812	460,724	498,321	502,075
Charges for Service	227,184	245,006	237,720	281,951	258,939
Administrative Fees	143,626	28,393	29,302	33,306	35,708
Park & Rec Fees	2,223	34,791	33,500	29,937	29,500
Contributions/Donations	5,450	3,931	500	700	500
Assessments	1,737	403	0	0	0
Interest on Investments	143,295	(32,751)	75,000	0	25,000
Misc. Revenues	20,953	74,715	18,700	34,250	32,700
Franchise	259,492	263,046	257,725	267,810	265,000
Sale of Assets	1,585	5,433	0	1,050	0
<b>Total Revenues</b>	<b>9,079,348</b>	<b>9,601,734</b>	<b>8,978,031</b>	<b>9,519,296</b>	<b>9,536,609</b>
Taxes and Increments	69.67%	68.38%	77.64%	72.76%	78.05%
Licenses & Fees	15.86%	19.91%	9.96%	15.19%	9.89%
Intergovernmental	5.60%	5.22%	5.13%	5.23%	5.26%
Charges for Service	2.50%	2.55%	2.65%	2.96%	2.72%
Administrative Fees	1.58%	0.30%	0.33%	0.35%	0.37%
Park & Rec Fees	0.02%	0.36%	0.37%	0.31%	0.31%
Contributions/Donations	0.06%	0.04%	0.01%	0.01%	0.01%
Assessments	0.02%	0.00%	0.00%	0.00%	0.00%
Interest on Investments	1.58%	-0.34%	0.84%	0.00%	0.26%
Misc. Revenues	0.23%	0.78%	0.21%	0.36%	0.34%
Franchise	2.86%	2.74%	2.87%	2.81%	2.78%
Sale of Assets	0.02%	0.06%	0.00%	0.01%	0.00%
<b>Total Revenues</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>					
Personal Services	2,764,193	3,066,486	3,676,504	3,671,886	4,141,171
Supplies & Materials	596,042	745,367	829,875	906,300	951,455
Professional Services	1,671,501	1,797,883	1,965,529	1,940,783	2,095,237
Maintenance/Other	942,168	1,035,503	1,185,618	1,266,709	1,230,446
Transfers Out	3,336,515	1,396,661	1,254,485	2,314,516	1,170,385
<b>Total Expenditures</b>	<b>9,310,419</b>	<b>8,041,900</b>	<b>8,912,011</b>	<b>10,100,194</b>	<b>9,588,694</b>
Personal Services	29.69%	38.13%	41.25%	36.35%	43.19%
Supplies & Materials	6.40%	9.27%	9.31%	8.97%	9.92%
Professional Services	17.95%	22.36%	22.05%	19.22%	21.85%
Maintenance/Other	10.12%	12.88%	13.30%	12.54%	12.83%
Transfers Out	35.84%	17.37%	14.08%	22.92%	12.21%
<b>Total Expenditures</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## Glossary of Acronyms City of St. Michael 2023 Budget

ADA	Americans with Disability Act
ARP (A)	American Recovery Plan Act
BMX	Bike Moto Cross
CCI	Construction Cost Index
C/I	Commercial/Industrial
CIP	Capital Improvement Plan
COLA	Cost of Living Adjustment
COVID	Coronavirus
CSAH	County State Aid Highway
Cty	County
Del	Delinquent
DNR	Department of Natural Resources
EDA	Economic Development Authority
Fed	Federal
FICA	Federal Insurance Contribution Act
FTE	Full Time Equivalent
FT	Full Time
Fxxx	Fund (xxx = number)
FYCC	Family Youth Community Connections
G O	General Obligation (type of bond)
GF	General Fund
GRRL	Great River Regional Library
HVAC	Heating, Ventilation and Air Conditioning system
IT	Information Technology
JPWB	Joint Powers Water Board
LGA	Local Government Aid
LTD	Long Term Disability
MnDOT	Minnesota Department of Transportation
MPCA	Minnesota Pollution Control Agency
MSA	Municipal State Aid
O & M	Overhead and Maintenance
OSHA	Occupational Safety & Health Administration
P & I	Principal and Interest
PERA	Public Employees Retirement Association
PIR	Permanent Improvement Revolving
Prof	Professional
PUC	Public Utilities Commission
PW	Public Works
Recon	Reconstruction
Rehab	Rehabilitation
ROW	Right of Way
SAC	Sewer Availability Charge
SCBA	Self Contained Breathing Apparatus
STMA	St. Michael - Albertville
TIF	Tax Increment Financing
WAC	Water Availability Connection
WWTF	Waste Water Treatment Facility



**General**

**Fund**

CITY OF ST. MICHAEL  
2023 BUDGET GENERAL FUND

REVENUES

- NOTES: It is Council's goal to keep the levy as low as possible while capturing growth and meeting future needs. See Budget Highlights and Notes for further detail.
- \* In 2020, the City issued a tax abatement bond for the purpose of constructing Town Center Park. In anticipation of this, the City had levied \$120,000 in 2020.
  - \* Due to the coronavirus outbreak and required closures of restaurants and bars, the City waived the City's portion of liquor license fees in 2020 (Business Licenses).
  - \* The City stopped licensing dogs in September 2021.
  - \* Other County Grants in 2020 was for elections.
  - \* The Cities of Albertville and Hanover contribute toward the library and senior center. The City of Hanover also contributes to the compost facility. The contribution for the compost facility will increase in 2023 as the facility has been expanded and incurred increased costs.
  - \* MnDOT is renting offices during the I-94 expansion construction. Other rentals decreased during the pandemic as large groups could not gather and rentals had to be canceled.
  - \* The City provides Building Inspection services to the City of Albertville.
  - \* Administrative Fees for Public Improvements are charged at a rate of 2% of expenses. There was a large reconstruction project in 2020.
  - \* Park & Rec Fees were less in 2020 due to coronavirus.
  - \* Town Center Park opened in 2021. This includes a concession stand.
  - \* Interest income is expected to decline due to economic conditions. The City has been using funds to pay off debt since interest earnings were low.
  - \* The League of MN Cities Insurance Trusts returns dividends each year on insurance premiums paid. This is shown as Refunds/Reimbursements. The amount is dependent on claim experience of the overall pool of cities.

ACCT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
31000-31000	Property Taxes	6,289,302	6,399,023	6,822,693	6,755,000	7,292,500
31000-31001	Tax abatement	0	119,182	117,167	115,995	119,687
31000-31021	Delinquent Taxes	31,102	45,006	27,500	51,768	30,000
31000-31055	Excess TIF Districts	4,204	3,546	3,500	1,300	1,500
31000-31910	Penalties/Interest Taxes	1,110	(903)	0	1,758	0
	Taxes & Increments	6,325,718	6,565,854	6,970,860	6,925,821	7,443,687
32100-32100	Business Licenses	1,300	16,025	29,000	25,000	25,000
32100-32150	Utility ROW Permits	12,910	15,600	7,500	10,500	10,000
32100-32155	Contractors Licenses	2,115	3,670	1,000	2,000	2,000
32100-32160	Gas Fitter license	3,010	4,340	3,000	3,500	3,000
32100-32210	Building Permits	1,414,079	1,854,177	850,000	1,400,000	900,000
32100-32240	Animal Licenses	3,270	669	0	150	0
32100-32285	Grading Permit	3,175	17,620	3,500	5,000	3,500
	Licenses & Fees	1,439,859	1,912,101	894,000	1,446,150	943,500

ACCT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
33400-33400	State Grants/Aids-Oper.	2,542	2,553	2,600	2,565	2,575
31000-31025	Market Value Credit	11,920	14,088	0	10,000	0
33400-33404	State Fire Training Aid	2,402	32,516	10,000	13,260	10,000
33400-33418	MSA	264,347	236,557	240,000	267,670	270,000
33400-33421	Police Town Aid	52,077	50,782	56,000	52,000	50,000
33400-33423	State Fire Aid	88,778	94,521	92,000	96,000	96,000
33400-33426	Fire Dept Retiree	24,597	19,859	0	3,000	0
33400-33427	Fuel Tax Refund	5,165	3,706	5,100	3,250	3,500
33400-33440	Library Aid	15,032	13,012	15,000	13,913	15,000
33400-33445	Sr. Center Aid	32,943	28,218	35,024	31,663	37,000
33400-33450	Compost Aid	5,000	5,000	5,000	5,000	18,000
33400-33600	Other County Grants	3,423	0	0	0	0
	Intergovernmental Rev	508,226	500,812	460,724	498,321	502,075
34000-34000	Charge for Service	881	1,356	750	1,500	1,500
34000-34100	General Gov't Charges	120	2,960	0	100	0
34000-34101	Room/Space Rental	19,554	33,792	45,000	45,000	45,000
34000-34103	Zoning Fees	39,070	45,767	30,000	55,000	35,000
34000-34105	Copies	503	84	100	25	0
34000-34107	Assessment Searches	2,125	3,850	1,500	2,125	2,000
34000-34201	Fire Service Charges	9,545	0	0	0	0
34000-34202	Special Fire Protection	50	100	50	200	100
34000-34203	Lock Boxes	364	918	400	400	1,000
34000-34205	Vacant Properties	700	200	100	400	300
34000-34220	Building Inspection serv.	131,900	128,981	144,392	145,799	153,089
34000-34300	Highways & streets	21,887	26,368	15,028	20,202	20,500
34000-34303	Engineering services	0	0	0	10,750	0
34000-34306	Lost compost card	485	480	400	450	450
34000-34405	Weed Cleaning	0	150	0	0	0
	Charges for Services	227,184	245,006	237,720	281,951	258,939
34501-34501	Administrative Fees	5,890	9,554	9,402	10,306	11,708
34501-34502	Admin Fees - TIF	9,500	7,000	8,000	8,000	9,000
34501-34503	Admn Fees-Public Imp	128,236	11,839	11,900	15,000	15,000
	Administrative Fees	143,626	28,393	29,302	33,306	35,708
34700-34410	Team Fees	1,049	1,224	1,500	1,302	1,500
34700-34411	Ballfield Maint. Fees	1,025	2,011	1,500	1,500	1,500
34700-34413	Soccer Field Maintenance	0	0	0	1,300	0
34700-34415	Park & Rec Fees	149	6,329	5,500	7,835	6,500
34700-34740	Park Concessions	0	25,227	25,000	18,000	20,000
	Park & Rec Fees	2,223	34,791	33,500	29,937	29,500

ACCT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
35000-35500	Ballfield Donations	0	0	-	-	-
35000-35505	Soccer Field Donations	450	610	500	500	500
35000-35510	Donations	5,000	3,321	0	200	0
	Contributions/Donation	5,450	3,931	500	700	500
36000-36100	Special Assessments	1,732	403	0	0	0
36000-36102	Penalties & Interest	5	0	0	0	0
	Assessments	1,737	403	0	0	0
36200-36210	Interest	81,122	48,054	75,000	0	25,000
36200-36215	Market Adjustment	62,173	(80,805)	0	0	0
	Interest on Investmnts	143,295	(32,751)	75,000	0	25,000
37000-37004	Invoiced late fee	0	0	0	0	0
37000-37005	Code Citation Fine	0	250	0	600	0
37000-37006	Double Building Fee	0	0	0	150	0
37000-37020	Miscellaneous	188	29	200	500	200
37000-37025	Return Check Fee	0	0	0	0	0
37000-37030	Recycle Material PW	1,698	2,594	1,000	3,000	2,500
37000-37035	Public Works Charges	0	15,325	0	0	0
37000-37040	Attorney Fees Reimb	0	0	0	0	0
37000-37045	Engineer Fees Reimb	0	3,700	0	0	0
37000-37051	Refunds/Reimbursmnt	19,067	52,817	17,500	30,000	30,000
37000-37052	Park Reimbursements	0	0	0	0	0
	Misc Revenues	20,953	74,715	18,700	34,250	32,700
38000-38000	Gravel Tax	1,430	913	725	700	0
38000-38050	Cable Franchise	145,024	143,838	140,000	141,000	140,000
38000-38070	Electric Franchise	113,038	118,295	117,000	121,000	125,000
38000-38080	Solar Production Charge	0	0	0	5,110	0
	Franchise/Other Fees	259,492	263,046	257,725	267,810	265,000
39100-39101	Sale of Gen Assets	1,585	5,433	0	1,050	0
	TOTALS	9,079,348	9,601,734	8,978,031	9,519,296	9,536,609

CITY OF ST. MICHAEL  
2023 BUDGET                      GENERAL FUND

EXPENSES BY DIVISION RECAP

DIVISION NAME	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
41110 Council	18,989	21,692	41,372	33,119	43,080
41310 Administrator	82,853	144,242	157,561	163,725	179,751
41400 Clerk	86,279	85,820	97,758	97,315	107,732
41410 Elections	33,041	1,755	40,410	39,660	2,000
41500 Computer	51,296	76,848	64,250	61,860	65,200
41520 Finance	162,063	184,443	198,864	188,596	225,372
41550 Assessing	85,382	148,420	196,904	236,761	250,359
41610 Attorney	38,724	39,609	45,000	30,000	42,000
41730 Planning	198,789	251,272	326,638	328,111	314,153
41900 General Governmt	171,363	209,450	260,120	247,432	216,321
41940 Gov't Buildings	221,150	186,449	227,960	229,253	244,053
General Governmt	<u>1,149,929</u>	<u>1,350,000</u>	<u>1,656,837</u>	<u>1,655,832</u>	<u>1,690,021</u>
42110 Police	916,464	954,840	983,456	983,456	1,186,046
42200 Fire Protection	467,569	534,094	562,620	581,543	627,090
42280 Fire Buildings	26,042	25,476	29,726	34,231	37,796
42400 Inspections	502,495	600,669	697,362	660,709	761,021
42500 Civil Defense	409	1,613	2,500	2,000	2,500
42700 Animal Control	4,998	5,890	6,100	6,750	6,700
Public Safety	<u>1,917,977</u>	<u>2,122,582</u>	<u>2,281,764</u>	<u>2,268,689</u>	<u>2,621,153</u>
43000 Engineering	152,895	100,325	208,928	199,817	238,659
43100 PW & Streets	2,126,881	2,370,765	2,754,677	2,861,331	3,021,962
Public Works	<u>2,279,776</u>	<u>2,471,090</u>	<u>2,963,605</u>	<u>3,061,148</u>	<u>3,260,621</u>
45186 Senior Center	107,762	120,583	131,068	132,091	142,734
45200 Park & Recreation	791,497	916,936	960,776	1,003,883	1,047,180
45509 Library	39,963	37,048	46,476	47,035	49,600
Park & Recreation	<u>939,222</u>	<u>1,074,567</u>	<u>1,138,320</u>	<u>1,183,009</u>	<u>1,239,514</u>
49630 Transfers	3,023,515	1,023,661	871,485	1,931,516	777,385
TOTAL	<u><u>9,310,419</u></u>	<u><u>8,041,900</u></u>	<u><u>8,912,011</u></u>	<u><u>10,100,194</u></u>	<u><u>9,588,694</u></u>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **CITY COUNCIL**                      **41110**

The City Council is the legislative body of City Government and consists of four Council Members and a Mayor. The Council is responsible for enacting ordinances, adopting annual operating budgets and establishing basic City policies. The Council also appoints the members of various City commissions. The City Council meets the second and fourth Tuesday of every month and when necessary to conduct the City's business.

- NOTES:      Most years, the Mayor and a Council Member travel to Washington, DC to secure funding for the expansion of I-94.
- »      The training budget is increased to allow members to participate in the National League of Cities training coinciding with one of the Washington DC trips. Due to COVID, this was canceled in 2020.
  - »      There will be at least one new council member in 2023. New members receive training from the League of MN Cities.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00100	Wages	13,940	18,500	22,000	22,250	23,000
00121	PERA	360	556	700	900	1,000
00122	FICA	620	450	740	600	750
00151	Work Comp	61	72	82	69	80
	Personal Services	14,981	19,578	23,522	23,819	24,830
00200	Supplies	296	222	500	400	500
00208	Training	265	1,650	8,100	3,550	8,500
	Supplies & Materials	561	1,872	8,600	3,950	9,000
00331	Mileage/Transportation	3,417	12	9,000	5,100	9,000
	Professional Services	3,417	12	9,000	5,100	9,000
00433	Dues & Subscriptions	30	230	250	250	250
	Maintenance/Other	30	230	250	250	250
	<b>TOTAL</b>	<b>18,989</b>	<b>21,692</b>	<b>41,372</b>	<b>33,119</b>	<b>43,080</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **CITY ADMINISTRATOR 41310**

The City Administrator serves to oversee and direct the administration of the City's affairs; to enforce City Code, laws, ordinances and resolutions as adopted by Council; to recommend to Council for adoption, such measures as deemed necessary for the efficient, cost-effective and responsive operations of the organization; and to keep Council fully advised as to the financial condition and needs of the City organization.

NOTES: The City Administrator is also the Public Works Director. Prior to 2021, wages were allocated as follows: 45% City Administrator (41310), 45% Public Works (43000), 5% Water Fund (601) and 5% Sewer Fund (602). Starting in 2021, wages are allocated 70% to City Administrator, 20% Public Works (Engineer), 5% Water Fund and 5% Sewer Fund.  
 » The City Administrator accompanies the City Council members to Washington DC.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	59,050	110,051	118,295	118,295	129,440
00121	PERA	4,991	7,881	2,174	8,174	9,268
00122	FICA	4,963	7,726	9,050	9,050	9,902
00131	Medical Insurance	7,430	11,810	13,024	12,253	13,675
00133	Dental Insurance	448	689	718	694	718
00134	Life Insurance	32	49	50	48	48
00136	Long Term Disability	324	489	524	485	485
00151	Work Comp	275	327	376	621	715
	Personal Services	77,513	139,022	144,211	149,620	164,251
00200	Supplies & Materials	43	0	50	50	50
00208	Training	115	1,350	7,500	7,000	8,000
00215	Clothing Allowance	47	72	100	100	100
	Supplies & Materials	205	1,422	7,650	7,150	8,150
00321	Cell Phone	261	311	500	670	500
00331	Mileage/Transportation	3,300	3,310	5,000	4,500	5,000
	Professional Services	3,561	3,621	5,500	5,170	5,500
00433	Dues & Subscriptions	1,574	177	200	1,785	1,850
	Maintenance/Other	1,574	177	200	1,785	1,850
	TOTAL	82,853	144,242	157,561	163,725	179,751

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **CITY CLERK**                      **41400**

The City Clerk Department is responsible for carrying out the policies and actions of the City Council. This department also handles elections, correspondence, posting required notices and advertisements, minutes for council meetings and workshops, as well as upkeep of the City code.

- NOTES:     City Clerk was the only position in this department. In August 2020, the Lead Building Permit was promoted to Deputy City Clerk and half of the wages for that position are now charged to Clerk (41400) while the other half is still charged to Inspections (42400).
- \* In 2021, the City Clerk hours were reduced and wages are now charged to Part Time wages instead of Full Time wages.
  - \* Dues and subscriptions increase when the notary public is renewed. The City Clerk notary will be renewed in 2023.

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101 Full Time Wages	69,092	36,802	34,216	34,216	38,041
00102 Overtime Wages	1,137	1,931	4,593	4,593	4,476
00104 Part time wages	0	31,298	40,840	40,840	45,402
00121 PERA	5,051	5,253	5,974	5,974	6,594
00122 FICA	4,829	5,293	6,093	6,093	6,726
00131 Medical Insurance	4,732	3,583	3,962	3,700	4,180
00133 Dental Insurance	418	274	283	270	283
00134 Life Insurance	82	35	36	35	35
00136 Long Term Disability	293	156	177	164	183
00151 Work Comp	280	307	500	340	390
Personal Services	85,914	84,932	96,674	96,225	106,310
00200 Supplies	0	0	50	50	50
00208 Training	20	424	350	300	450
00215 Clothing Allowance	90	65	100	100	100
Supplies/Materials	110	489	500	450	600
00321 Cell Phone	0	273	384	365	372
00331 Mileage/Transportation	0	35	100	150	150
Professional Services	0	308	484	515	522
00433 Dues & Subscriptions	255	91	100	125	300
Maintenance/Other	255	91	100	125	300
<b>TOTAL</b>	<b>86,279</b>	<b>85,820</b>	<b>97,758</b>	<b>97,315</b>	<b>107,732</b>



CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **ELECTIONS** **41410**

This department includes expenses for all City elections including primary and general elections. In 2020, Minnesota added a caucus election.

- NOTES: Elections are held in even numbered years.  
 \* The City will go from 2 precincts to 4 precincts in the 2022 election.  
 \* Repairs and maintenance is annual maintenance on voting machines.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Full Time Wages	11,835	0	12,500	12,500	0
00102	Overtime	2,303	0	2,500	2,500	0
00104	Temporary Wages	9,778	0	12,000	12,000	0
00121	PERA	1,117	0	1,125	1,125	0
00122	FICA	1,081	0	2,295	2,295	0
00131	Health Insurance	1,397	0	1,500	1,500	0
00133	Dental Insurance	88	0	95	95	0
00134	Life Insurance	13	0	15	15	0
00136	Long Term Disability	50	0	55	55	0
	Personal Services	27,662	0	32,085	32,085	0
00200	Supplies	3,457	0	6,000	5,250	0
00208	Training	29	0	100	100	0
	Supplies & Materials	3,486	0	6,100	5,350	0
00331	Mileage/Transportation	221	0	225	225	0
	Professional Services	221	0	225	225	0
00400	Repairs/Maintenance	1,672	1,755	2,000	2,000	2,000
	Maintenance/Other	1,672	1,755	2,000	2,000	2,000
	<b>TOTAL</b>	<b>33,041</b>	<b>1,755</b>	<b>40,410</b>	<b>39,660</b>	<b>2,000</b>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **COMPUTER** **41500**

This department provides hardware and network support services for all City departments. There currently is no staff in this department as the City utilizes a consultant.

NOTES:

- \* A server was replaced in 2020 as it was outdated and unsupported.
- \* The City uses an IT consultant instead of in house staff. The consultant has had to spend more time on City support and issues due to new technology, viruses and ransomware. In 2021, there was also time to set up the concession stand connections, set up new employees and change the City's web domain address.
- \* Internet services increase due to switching to a fiber upgrade. This is necessary for better internet connection, especially as some employees occasionally work from home when situations like COVID arise.
- \* Dues & Subscriptions is annual payment on backup software, web site hosting, Microsoft Office licenses, and a Zoom subscription for web meeting ability.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00203	Software	979	3,021	1,200	1,200	1,200
00207	Computer Supplies	19,017	17,214	15,000	13,000	15,000
	Supplies & Materials	19,996	20,235	16,200	14,200	16,200
00300	Hired Services	16,220	33,717	20,000	20,000	20,000
00323	Internet/Cable	6,190	14,654	15,250	15,660	16,000
	Professional Services	22,410	48,371	35,250	35,660	36,000
00433	Dues & Subscriptions	8,890	8,242	12,800	12,000	13,000
	Maintenance/Other	8,890	8,242	12,800	12,000	13,000
	<b>TOTAL</b>	<b>51,296</b>	<b>76,848</b>	<b>64,250</b>	<b>61,860</b>	<b>65,200</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **FINANCE**                      **41520**

The Finance Department is responsible for accounting and financial reporting, accounts payable, accounts receivable, payroll, special assessments, benefit administration and aids in budget preparation.

STAFF:        Finance Director is the only position in this department.

NOTES:        In 2021 there were additional auditing costs due to a single audit being required for CARES Act funding. It was anticipated to need a single audit again in 2022.

\* Software services is increased to purchase an employee self service module for payroll.

\* Hired Services is processing fees charged by Wright County.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	95,772	107,989	110,884	110,884	138,856
00121	PERA	7,402	7,840	8,316	8,316	10,414
00122	FICA	7,116	7,819	8,483	8,483	10,622
00131	Medical Insurance	12,095	12,538	14,091	13,378	14,936
00133	Dental Insurance	534	541	566	539	566
00134	Life Insurance	70	69	72	69	69
00136	Long Term Disability	480	508	582	538	676
00151	Work Comp	472	587	695	594	683
	Personal Services	123,941	137,891	143,689	142,801	176,822
00200	Supplies	589	750	600	300	550
00203	Software Services	9,709	10,194	20,000	15,000	14,025
00208	Training	325	781	800	550	800
	Supplies/Materials	10,623	11,725	21,400	15,850	15,375
00300	Hired Services	214	1,435	400	500	750
00301	Auditing Services	27,025	33,010	33,000	29,035	32,000
00331	Mileage/Transportation	0	122	100	150	150
	Professional Services	27,239	34,567	33,500	29,685	32,900
00430	Miscellaneous	0	0	0	0	0
00433	Dues & Subscriptions	260	260	275	260	275
	Maintenance/Other	260	260	275	260	275
	<b>TOTAL</b>	<b>162,063</b>	<b>184,443</b>	<b>198,864</b>	<b>188,596</b>	<b>225,372</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **ASSESSING**                      **41550**

The Assessing Department is responsible for the administration of all applicable ad valorem tax laws in the City.

STAFF:        This department consists of a City Assessor and Property Appraiser.  
                  When the City Assessor retired in 2022, the position went from .75 FTE to 1.0 FTE.

NOTES:        Until 2021, an assessing intern was hired to work during the summer months. In 2021, a full-time appraiser was hired.  
                  » The City Assessor received a market adjustment in wages in 2021 and 2022.  
                  » The City Assessor retired in 2022. The training budget is increased for the new staff to obtain appropriate certifications.  
                  » Hired services is mapping and downloading updated GIS information.  
                  » iPad services is a GIS based software which allows the assessors to download pictures and other information directly to a property file.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	57,982	105,959	135,611	172,902	174,230
00102	Overtime	0	45	0	0	0
00104	Temporary wages	8,055	0	0	0	0
00121	PERA	4,349	7,950	10,171	10,201	13,067
00122	FICA	4,362	7,153	10,272	13,124	13,216
00131	Medical Insurance	8,027	20,705	30,303	30,863	37,780
00133	Dental Insurance	684	1,324	1,796	1,404	2,052
00134	Life Insurance	66	110	144	138	138
00136	Long Term Disability	272	497	707	709	861
00151	Work Comp	273	332	800	752	865
	Personal Services	84,070	144,075	189,804	230,093	242,209
00200	Supplies	197	1,303	300	300	300
00203	Software	99	0	200	200	200
00208	Training	20	822	1,600	2,500	4,000
00215	Uniforms	74	340	200	200	200
	Supplies & Materials	390	2,465	2,300	3,200	4,700
00300	Hired services	0	0	1,500	500	500
00321	iPad services	0	326	900	500	1,000
00331	Mileage/Transportation	663	575	1,400	1,000	1,200
00340	Advertising	0	593	0	768	0
	Professional Services	663	1,494	3,800	2,768	2,700
00433	Dues/Subscriptions	259	386	1,000	700	750
	Maintenance/Other	259	386	1,000	700	750
	TOTAL	85,382	148,420	196,904	236,761	250,359

2023 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **LEGAL - CITY ATTORNEY 41610**

This division provides for all general legal services for the City. This includes attendance at City Council meetings, drafting ordinances, assistance with land transactions, aiding the City on improvement projects and various other issues.

NOTES: The City contracts with Gries & Lenhardt for legal services.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00304	Legal Services	38,724	39,609	45,000	30,000	42,000
	Professional Services	38,724	39,609	45,000	30,000	42,000
	TOTAL	38,724	39,609	45,000	30,000	42,000

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **PLANNING & COMMUNITY DEVELOPMENT**

**41730**

The Community Development and Planning Department is responsible for long range planning activities of the City, zoning administration, and economic development activities. The department provides staff services to the Planning Commission by evaluating and administering applications for Conditional Use Permits, zoning changes, variances, etc. It also administers all aspects of the comprehensive plan. This department also works with the Economic Development Authority searching for development opportunities and supporting existing business.

STAFF: The department consists of an Economic Development Director, .5 FTE of the Associate Planner and .5 FTE of an Engineering/PlanningCommunicatins Coordinator. The other .5 FTE of the Associate Planner is charged to Inspections. The other .5 FTE of the Coordinator is charged to Engineering.

- NOTES: EDA pays 10% of the Economic Development Director's wages.
- \* The Zoning Coordinator was promoted to Associate Planner in August 2020.
  - \* An Engineering/Planning Coordinator was added in July 2021. This position is split with the Engineering Department. In 2023 communications is added to this position.
  - \* Increase Planning Commission wages due to more joint sessions with Council. Overtime wages increase to accommodate for the Coordinator taking minutes.
  - \* In 2022, the Planning Commission meeting stipend increased from \$75 to \$80 per meeting.
  - \* Software increase is for an on line subscription to ArcView.
  - \* Professional Services increases in 2022 is due to updating the Comprehensive Plan.
  - \* The training budget has been increased to allow for more training and a fall conference.
  - \* Hired services are consulting items such as potential TIF analysis by Ehlers.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00100	Wages-Planning Comm.	9,080	4,350	9,000	7,000	9,000
00101	Wages	154,959	185,554	206,087	203,685	241,905
00102	Overtime wages	863	1,188	1,721	2,299	2,053
00111	EDA Portion	(16,135)	(17,600)	(18,301)	(17,230)	(21,240)
00121	PERA	11,998	13,339	14,993	15,307	17,087
00122	FICA	11,535	13,378	16,509	16,370	19,351
00131	Medical Insurance	20,595	29,085	36,790	29,977	34,706
00133	Dental Insurance	1,453	1,684	2,052	1,955	2,052
00134	Life Insurance	105	120	144	139	139
00136	Long Term Disability	763	849	1,043	965	1,085
00151	Work Comp	638	760	950	1,144	1,315
	Personal Services	195,854	232,707	270,988	261,611	307,453
00200	Supplies	32	211	100	1,250	200
00203	Software	99	404	250	200	200
00208	Training	164	748	1,500	1,500	2,000
00215	Clothing Allowance	145	166	200	200	200
	Supplies & Materials	440	1,529	2,050	3,150	2,600

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CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **PLANNING & COMMUNITY DEVELOPMENT**

**41730**

00300	Hired Services	359	14,611	50,000	60,000	500
00321	Cell Phone	615	698	900	875	900
00331	Mileage/Transportation	0	70	700	675	700
00340	Advertising	0	215	0	0	0
	Professional Services	974	15,594	51,600	61,550	2,100
00433	Dues/Subscriptions	1,521	1,442	2,000	1,800	2,000
	Maintenance/Other	1,521	1,442	2,000	1,800	2,000
	<b>TOTAL</b>	<b>198,789</b>	<b>251,272</b>	<b>326,638</b>	<b>328,111</b>	<b>314,153</b>

## CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **GENERAL GOVERNMENT****41900**

This division is responsible for charges that contribute to all divisions within the City.

- NOTES: Dues and Subscriptions include dues to the League of Minnesota Cities and Metro Cities.
- \* Hired services are higher in 2021 due to the re-design of the City logo and newsletter, and arbitrage services on the bonds for the Civic Center and Library.
  - \* The Postage increase in 2020 was due to mailing of absentee ballots. It is anticipated to have higher postage costs again in 2022 for the election.
  - \* It is proposed to update on line ordinances in 2022 (Codification) after the Comprehensive Plan is completed.
  - \* Per the League of MN Cities recommendations, a 6% increase was factored for liability insurance, a 3% increase for property insurance and 3% increase for vehicle insurance.
  - \* The City signed up for a solar subscription which started in 2019. This is offset by credits.
  - \* Miscellaneous fees are higher in 2021 due to writing off an uncollectible negative escrow account.
  - \* \$2,000 of Civic Organizations goes to the Initiative Foundation. The remainder is the City's cost for the Daze & Knights festival. The festival was not held in 2020 due to COVID.

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00160 Flex Account Expenses	682	725	700	750	775
Personal Services	682	725	700	750	775
00200 Office Supplies	7,605	9,249	8,000	8,000	9,000
Supplies & Materials	7,605	9,249	8,000	8,000	9,000
00300 Hired Services	1,396	8,157	1,500	5,500	3,500
00321 Phone System	9,589	9,939	9,800	10,200	10,500
00322 Postage	15,268	7,554	17,500	20,000	17,500
00341 Newsletter/Printing	6,553	7,995	9,500	10,800	9,000
00351 Legal Notices	9,649	4,557	6,000	6,000	6,250
00353 Codification	495	5,068	55,000	45,000	7,500
00360 Insurance	697	679	720	670	710
00361 Liability Insurance	48,203	46,315	49,100	50,045	55,000
00362 Property Insurance	50,509	62,443	64,320	63,650	67,000
00363 Vehicle Insurance	168	161	165	156	161
00383 Solar Subscription	(8,355)	(14,536)	0	(15,250)	(15,500)
Professional Services	134,172	138,332	213,605	196,771	161,621
00400 Repairs & Maintenance	2,044	2,029	3,000	3,000	4,200
00412 Lease Payments	711	711	715	711	725
00430 Miscellaneous	4,652	30,462	6,250	8,500	8,250
00433 Dues & Subscriptions	19,252	19,651	20,850	20,500	22,000
00438 Bank Charges	245	4,274	3,000	5,000	5,500
00490 Civic Organizations	2,000	4,017	4,000	4,200	4,250
Maintenance/Other	28,904	61,144	37,815	41,911	44,925
<b>TOTAL</b>	<b>171,363</b>	<b>209,450</b>	<b>260,120</b>	<b>247,432</b>	<b>216,321</b>



CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: **GENERAL GOVERNMENT BUILDINGS**

**41940**

This department accounts for the expenses in maintaining the city hall portion of the Civic Center, Public Works building and rented buildings, such as the building being used for storage on Kadler Ave.

STAFF: Facilities Technician (.5 FTE)

NOTES: One half of an Administrative Assistant time was charged here due to scheduling and managing room and building rentals. Time stopped being charged here in July 2021 for that position. In 2019 a part time Facilities Technician that is shared with Park Maintenance was added. This position was promoted to Facilities Manager in 2022.

\* Cleaning and snowplowing of the Civic Center lot are charged to Hired Services.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	37,324	24,046	35,807	37,918	39,809
00102	Overtime	24	505	0	0	0
00121	PERA	2,801	1,683	2,686	2,844	2,986
00122	FICA	2,652	1,746	2,739	2,901	3,045
00131	Medical Insurance	4,954	3,060	4,528	5,023	5,598
00133	Dental Insurance	102	83	283	270	283
00134	Life Insurance	30	13	36	35	35
00136	Long Term Disability	125	57	186	183	190
00151	Workers Compensation	142	129	145	31	36
	Personal Services	48,154	31,322	46,410	49,205	51,982
00200	Supplies	35,826	22,471	22,500	22,500	25,000
00203	Software	3,750	1,500	3,000	1,575	1,655
00208	Training	0	145	200	150	200
	Supplies & Materials	39,576	24,116	25,700	24,225	26,855
00300	Hired Services	23,738	33,521	31,500	36,248	38,866
00381	Electrical	32,417	33,678	37,500	35,000	37,500
00383	Gas (Centerpoint)	17,501	15,801	22,000	30,000	32,000
00384	Refuse/Garbage	3,774	4,364	4,250	4,000	4,250
	Professional Services	77,430	87,364	95,250	105,248	112,616
00400	Repairs/Maintenance	55,495	43,141	60,000	50,000	52,000
00415	Rental	0	32	100	100	100
00430	Miscellaneous	495	474	500	475	500
	Maintenance/Other	55,990	43,647	60,600	50,575	52,600
	TOTAL	221,150	186,449	227,960	229,253	244,053

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **POLICE ADMINISTRATION** **42100**

This division is responsible for the Law Enforcement Activities of the City.

- NOTES: The City of St. Michael contracts with Wright County for Law Enforcement services.
- \* Coverage is currently 32 hours per day, 7 days a week (11,680 hours annually). The 32 are one officer for 24 hours and an additional officer for 8 hours per day. Coverage is scheduled to increase to 40 hours per day beginning May 2023. Additional fund balance has been built into the 2023 budget to prepare for the increase.
  - \* Hourly rates per the contract with Wright County starting in 2020 are as follows: \$78.25, \$81.75, \$84.20 and \$86.75. There is an extra day in 2020 for leap year (11,712 hours)

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00300 Hired Services	916,464	954,840	983,456	983,456	1,186,046
Professional Services	916,464	954,840	983,456	983,456	1,186,046
<b>TOTAL</b>	<b>916,464</b>	<b>954,840</b>	<b>983,456</b>	<b>983,456</b>	<b>1,186,046</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **FIRE** **42200**

The Fire Department provides fire suppression and prevention and educational services.

STAFF: The Fire Department is comprised of 30 paid on call volunteer firefighters. The Fire Chief is a part-time position. An Administrative Assistant splits time between Fire and Public Works.

NOTES: The City contributes 50% of the state fire aid amount to the Fire Relief Association up to a maximum of \$28,000 (Resolution 10-24-06-06). The City is required to turn Fire Aid over to the Relief Association.

- \* Wages for paid on-call volunteer firefighters increased by \$3.00 per hour in 2022 to match wages in a salary survey study. Wages will increase \$1.00 per hour in 2023.
- \* Training and uniform budgets are increased due to retiring firefighters being replaced by new recruits.
- \* Under uniforms, it is proposed to purchase 5 new sets of turnout gear each year.
- \* Repairs and maintenance increases as the fire trucks age.
- \* Transfers Out goes to Fund 404, Fire Equipment Fund. This amount is scheduled to increase by \$10,000 every year to meet the future needs of purchasing new engines.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	36,207	40,628	39,537	35,582	43,243
00104	Part Time Wages	92,619	112,640	140,000	150,000	160,000
00121	PERA	1,990	2,096	2,965	2,669	3,243
00122	FICA	9,879	11,694	13,735	14,197	15,548
00124	Fire Pension Cont.	141,375	142,380	120,000	127,000	130,000
00131	Health Insurance	1,138	1,220	1,526	1,448	1,600
00133	Dental Insurance	84	97	103	98	103
00134	Life Insurance	36	38	36	35	35
00136	Long Term Disability	129	138	143	128	163
00151	Work Comp	23,658	28,587	31,725	30,690	35,295
	Personal Services	307,115	339,518	349,770	361,847	389,230
00200	Supplies	13,833	12,348	15,500	15,500	15,750
00203	Software	2,319	2,396	2,750	2,500	3,000
00208	Training	9,428	32,287	33,000	33,000	35,000
00212	Motor Fuels	13	0	100	55	100
00215	Uniforms	17,696	2,985	21,000	24,300	25,000
00221	Equipment Parts	4,873	3,147	2,500	3,000	3,500
00222	Equipment Tires	0	780	2,500	5,000	1,000
	Supplies & Materials	48,162	53,943	77,350	83,355	83,350

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ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00300	Hired Services	7,467	6,091	7,500	6,500	7,000
00301	Auditing Service	6,100	6,245	6,500	6,530	6,750
00306	Personal Testing	5,473	6,071	7,000	7,000	7,500
00321	Phone/Cell/Pagers	6,588	22,288	6,250	6,500	6,000
00331	Mileage/Transportation	0	0	0	400	400
00340	Advertising	0	326	0	0	0
00363	Vehicle Insurance	2,099	1,983	2,050	1,901	1,960
	Professional Services	27,727	43,004	29,300	28,831	29,610
00400	Repair/Maintenance	15,357	19,863	15,500	16,000	22,500
00412	Rentals	0	325	200	350	400
00430	Miscellaneous	2,094	260	2,500	2,500	3,000
00433	Dues/Subscriptions	7,114	7,181	8,000	8,660	9,000
	Maintenance/Other	24,565	27,629	26,200	27,510	34,900
00700	Transfer-Equipment	60,000	70,000	80,000	80,000	90,000
	Transfers Out	60,000	70,000	80,000	80,000	90,000
	TOTAL	467,569	534,094	562,620	581,543	627,090

2023 BUDGET

CITY OF ST. MICHAEL  
GENERAL FUND

DIVISION: **FIRE BUILDINGS**                      **42280**

The Fire Department has two stations, Central Fire Station on Main Street and Frankfort Station on Highway 241.

NOTES:      Centerpoint has received approval for an increase in gas utility rates.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Bldg Repair Supplies	1,242	693	1,700	1,000	1,500
	Supplies & Materials	1,242	693	1,700	1,000	1,500
00300	Hired Services	5,904	7,669	8,000	8,500	8,750
00381	Electric (Xcel)	6,741	6,300	7,000	6,750	7,000
00383	Gas (Centerpoint)	5,130	5,939	6,000	9,500	12,000
00384	Refuse/Garbage	393	419	430	600	650
	Professional Services	18,168	20,327	21,430	25,350	28,400
00400	Repairs/Maintenance	6,536	4,360	6,500	7,785	7,800
00430	Miscellaneous	96	96	96	96	96
	Maintenance/Other	6,632	4,456	6,596	7,881	7,896
	<b>TOTAL</b>	<b>26,042</b>	<b>25,476</b>	<b>29,726</b>	<b>34,231</b>	<b>37,796</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **INSPECTIONS**                      **42400**

The Inspections Department is responsible for enforcing the uniform building, mechanical and plumbing codes. Applications for new construction projects are reviewed and building permits are granted after a plan check is completed to determine compliance with building and zoning codes. Staff is responsible for inspecting new construction and remodeling activities at various stages of building development to ensure code compliance.

STAFF: Chief Building Official, 2 Combination Building Inspectors, Building Permit Tech/Lead Administrative Assistant, Zoning Coordinator (.5 FTE and .5 FTE to Planning), Deputy City Clerk (.5 FTE and .5 FTE to Clerk), and part time Building Inspector (17 hr/wk).  
\* The inspectors began performing services for the City of Albertville in 2012 (see revenue).

NOTES: In August 2020, the Lead Permit Tech went from .75 FTE to 1 FTE. Also, the former Lead Permit Tech became the Deputy City Clerk. The hours of the Deputy City Clerk are split between this department and City Clerk.  
\* In April 2021, the number of full-time Building Inspectors increased from 1 to 2.  
\* In July 2021, the .34 FTE Administrative position increased to 1 FTE.  
\* Adding new employees also increases costs such as supplies, training, and dues.  
\* Professional services includes hiring Metro West for sewer inspections.  
\* The Maintenance line item includes a maintenance agreement on the printer/plotter as well as maintenance on the Inspection vehicles.

(Continued on next page)

## CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: INSPECTIONS 42400

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	337,169	406,381	474,979	450,009	529,463
00102	Overtime	1,246	3,621	1,979	4,919	4,563
00104	Part time wages	38,092	41,498	41,330	41,662	43,742
00121	PERA	25,381	30,336	34,995	33,467	39,100
00122	FICA	27,989	33,824	39,649	37,989	44,199
00131	Medical Insurance	31,274	40,332	55,943	49,135	54,082
00133	Dental Insurance	2,403	2,885	3,980	3,353	3,520
00134	Life Insurance	328	370	432	415	415
00136	Long Term Disability	1,631	1,987	2,450	2,281	2,524
00151	Workers Comp	1,564	2,346	2,400	3,007	3,458
	Personal Services	467,077	563,580	658,137	626,237	725,066
00200	Supplies	2,816	3,966	3,000	3,000	3,250
00203	Software	1,495	1,495	1,525	1,495	1,525
00208	Training	1,030	2,274	2,000	2,000	2,300
00215	Uniforms	565	1,281	600	600	600
	Supplies & Materials	5,906	9,016	7,125	7,095	7,675
00300	Hired Services	4,187	1,083	3,500	1,500	1,000
00321	Phones/Radios	1,448	1,925	1,775	2,000	2,100
00331	Mileage/Transportation	489	400	500	500	525
00340	Advertising	0	1,644	0	0	0
00363	Vehicle Insurance	650	654	725	827	855
	Professional Services	6,774	5,706	6,500	4,827	4,480
00400	Maintenance	6,440	4,458	7,500	5,750	6,000
00430	Miscellaneous	0	20	0	0	0
00433	Dues/Subscriptions	548	369	1,100	800	800
00438	Credit Card Fees	10,750	12,520	12,000	11,000	12,000
	Maintenance/Other	17,738	17,367	20,600	17,550	18,800
00700	Transfer-Equipment	5,000	5,000	5,000	5,000	5,000
	Transfers Out	5,000	5,000	5,000	5,000	5,000
	TOTAL	502,495	600,669	697,362	660,709	761,021

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **CIVIL DEFENSE** **42500**

This division includes the warning sirens throughout the City.

NOTES:

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00381	Electric service	409	422	500	500	500
	Professional Services	409	422	500	500	500
00400	Repairs/Maintenance	0	1,191	2,000	1,500	2,000
	Maintenance/Other	0	1,191	2,000	1,500	2,000
TOTAL		409	1,613	2,500	2,000	2,500





2022 BUDGET CITY OF ST. MICHAEL GENERAL FUND

DIVISION: CITY ENGINEER 43000

The Engineering Department is responsible for engineering duties related to the design, construction, maintenance, and operation of physical facilities in the City. Assignments include supervision and inspection of construction projects for water, sewer, street, and other improvements in the City. In circumstances where engineering services are provided by consultants, this work is conducted under the supervision and direction of the Engineering Department.

STAFF: CityAdministrator/Public Works Director (20%), City Engineer, Engineering Technician and a .5 FTE Administrative Assistant.

- \* City Administrator/Public Works Director time was split as follows: City Administrator (45%), Engineering (45%), Water Fund (5%) and Sewer Fund (5%). Beginning in 2021, the City Administrator/Public Works Director time allocated to Engineering decreased to 20%.
- \* Effective 2021, The City Engineer time will be split 95% to Engineering and 5% to the Storm Water Fund (604).
- \* In August 2020, 1/3 of an Administrative position was charged to this department. In July 2021, this increased to .50 FTE with the other half charged to Planning.

NOTES:

(continued on next page)

CITY OF ST. MICHAEL

2022 BUDGET

GENERAL FUND

DIVISION: CITY ENGINEER		43000				
ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Wages	274,047	261,246	273,504	296,617	306,246
00102	Overtime	14,477	5,622	8,304	6,362	5,567
00111	Reimbursable Wages	(226,085)	(248,384)	(175,000)	(200,000)	(175,000)
00121	PERA	13,607	12,153	13,180	13,869	15,394
00122	FICA	20,283	19,153	21,558	23,178	23,854
00131	Medical Insurance	37,835	33,028	44,933	31,455	37,710
00133	Dental Insurance	1,838	1,807	2,616	2,626	2,616
00134	Life Insurance	178	178	190	193	187
00136	Long Term Disability	1,303	1,230	1,443	1,307	1,457
00151	Workers Comp	1,236	1,444	1,700	1,726	1,985
	Personal Services	138,719	87,477	192,428	177,333	220,016
00200	Supplies	604	294	750	3,000	750
00203	Software	3,119	2,271	3,150	4,500	3,150
00208	Training	874	1,385	2,250	2,250	2,750
00215	Uniforms	168	436	350	350	350
	Supplies & Materials	4,765	4,386	6,500	10,100	7,000
00303	Engineering Fees	3,084	616	2,000	2,000	2,000
00321	Phone, Cell, Radio	1,586	1,181	1,500	1,500	1,500
00331	Mileage/Transportation	20	537	300	1,500	1,500
00340	Advertising	0	215	0	807	0
00363	Vehicle Insurance	386	388	400	527	543
	Professional Services	5,076	2,937	4,200	6,334	5,543
00400	Maintenance-Vehicles	29	384	300	300	300
00433	Dues/Subscriptions	1,306	2,141	2,500	2,750	2,800
	Maintenance/Other	1,335	2,525	2,800	3,050	3,100
00700	Transfer-Equipmt Fund	3,000	3,000	3,000	3,000	3,000
	Transfers Out	3,000	3,000	3,000	3,000	3,000
	<b>TOTAL</b>	<b>152,895</b>	<b>100,325</b>	<b>208,928</b>	<b>199,817</b>	<b>238,659</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DEPARTMENT: **PUBLIC WORKS - STREETS** (ALL DIVISIONS)  
 (This is a combination of all street maintenance related departments.)

The Public Works Department is responsible for all maintenance related to city streets, city parks, central garage, and infrastructure. This division is divided into the following departments: General Public Works, Paved Streets, Unpaved Streets, Storm Sewer, Snow Removal, Street Maintenance Equipment, Curb & Gutter, Ditch Mowing, Striping, Traffic Lights, Street Lighting, and Parking Lots.

STAFF: Public Works Supervisor, Street Lead/Public Works Worker and (6) Public Works Maintenance Workers and an Administrative Assistant that is shared with the Fire Department (42200). It is proposed to add a Public Works Maintenance Worker in April 2023.

NOTES: Reimbursable wages are wages charged to capital projects such as the Public Works storage building construction or Division Street.

- \* Supplies increased due to the price of asphalt increasing and concrete for curb and gutter.
- \* Snowfall amounts in Minnesota can vary greatly, therefore this budget fluctuates. More snow also causes increases in fuel used and items such as salt and sand.
- \* The Motor Fuels item is increase due to increase gas prices and more streets to plow and more personnel driving vehicles.
- \* Maintenance related items increase as equipment is aging and requires more upkeep.
- \* Transfers to Equipment Fund (405) increased to secure funding for equipment replacement.
- \* Further notes are located in the breakdown of the Street division in the following pages.

STREET ALL DIVISIONS		2020	2021	2022	2022	2023
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
00101	Regular Wages	522,261	599,751	655,777	649,740	763,351
00102	Overtime	15,644	9,730	18,598	12,174	24,776
00104	Temp. Wages	4,913	1,887	5,000	6,000	7,500
00111	Reimbursable Wages	(32,035)	(45,124)	0	0	0
00121	PERA	41,713	44,916	50,578	49,644	59,110
00122	FICA	39,354	43,267	51,973	51,096	60,866
00131	Medical Insurance	94,100	97,616	110,441	105,007	127,936
00133	Dental Insurance	5,102	5,289	5,072	5,330	6,351
00134	Life Insurance	651	655	612	587	639
00136	Long Term Disability	3,128	3,224	3,296	3,066	3,547
00151	Workers Comp	37,479	42,230	50,430	42,510	48,886
	Personal Services	732,310	803,441	951,777	925,154	1,102,962
00200	Supplies	79,233	121,787	136,500	149,000	136,500
00208	Training	818	9,654	4,750	4,750	5,000
00212	Motor Fuels	80,687	101,342	110,000	145,000	140,000
00215	Uniforms	4,728	6,556	4,800	6,500	6,750
00218	Salt & Sand	31,505	45,816	75,000	75,000	75,000
00221	Equipment Parts	68,236	103,227	110,000	125,000	165,000
00222	Tires	10,964	21,074	17,500	15,000	17,500
00226	Signs	19,819	7,646	5,500	17,000	20,000
	Supplies & Materials	295,990	417,102	464,050	537,250	565,750

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STREET ALL DIVISIONS		2020	2021	2022	2022	2023
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET
STREET DIVISION		Continued from previous page				
00300	Hired Services	26,790	2,383	23,000	3,000	3,000
00306	Personal Testing	1,175	394	1,300	750	1,200
00321	Phones/Cell/Radio	2,910	20,835	3,250	3,000	3,250
00331	Mileage/Transportation	0	0	100	100	100
00340	Advertising	0	326	0	0	500
00363	Vehicle Insurance	6,807	7,808	8,500	7,640	8,000
00381	Electric Utilities	168,794	170,088	180,000	180,000	190,000
	Professional Services	206,476	201,834	216,150	194,490	206,050
00400	Repairs/Maintenance	14,280	88,414	103,000	56,000	45,500
00403	Asphalt Overlay	237,407	468,207	375,000	485,000	450,000
00406	Asphalt Crack Filling	0	21,950	25,000	25,000	25,000
00407	Asphalt Sealcoat	277,061	0	200,000	225,342	200,000
00408	Gravel	61,038	35,848	70,000	65,000	70,000
00409	Dust Control	67,476	73,247	70,000	73,095	75,000
00415	Equipment Rental	33,288	10,682	27,750	24,000	31,000
00430	Miscellaneous	1,555	40	1,950	1,000	700
	Maintenance/Other	692,105	698,388	872,700	954,437	897,200
00700	Transfer-Equip. Fund	200,000	250,000	250,000	250,000	250,000
	Transfers Out	200,000	250,000	250,000	250,000	250,000
TOTAL		2,126,881	2,370,765	2,754,677	2,861,331	3,021,962

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **PUBLIC WORKS**

**43100**

*(This is a breakdown of the previous pages.)*

The Public Works Department is responsible for all maintenance related to city streets, city parks, central garage, and infrastructure. This division is divided into the following departments: General Public Works, Paved Streets, Unpaved Streets, Storm Sewer, Snow Removal, Street Maintenance Equipment, Curb & Gutter, Parking Lots and Street Lighting,

STAFF: Public Works Supervisor, Street Lead/Public Works Worker and Public Works Maintenance Workers (6). One half of an Administrative Assistant wages are charged here. It is proposed to add a Public Works Maintenance Worker in April 2023 due to growth.

NOTES: Regular wages may fluctuate as more or less time is spent snow plowing or watermain breaks or sewer issues.

\* Street striping is included under Hired Services through 2021. It is moved to Paved Streets (43121) in 2022.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Regular Wages	467,251	550,550	590,777	594,740	698,351
00102	Overtime	1,729	2,278	3,598	8,674	9,776
00111	Reimbursable wages	(32,035)	(45,124)	0	0	0
00121	PERA	36,319	40,667	44,578	45,256	53,110
00122	FICA	33,944	39,169	45,470	46,161	54,172
00131	Medical Insurance	90,029	97,616	110,441	105,007	127,936
00133	Dental Insurance	4,873	5,289	5,072	5,330	6,351
00134	Life Insurance	651	655	612	587	639
00136	Long Term Disability	3,128	3,224	3,296	3,066	3,547
00151	Workers Comp	37,479	42,230	50,430	42,510	48,886
	Personal Services	643,368	736,554	854,274	851,331	1,002,768
00200	Supplies	23,777	25,509	35,000	32,000	35,000
00208	Training	818	9,654	4,750	4,750	5,000
00215	Uniforms	4,728	6,556	4,800	6,500	6,750
00226	Signs	19,819	7,646	5,500	17,000	20,000
	Supplies & Materials	49,142	49,365	50,050	60,250	66,750
00300	Hired Services	26,790	2,383	3,000	3,000	3,000
00306	Personal Testing	1,175	394	1,300	750	1,200
00321	Phones/Cell/Radio	2,910	20,835	3,250	3,000	3,250
00331	Mileage/Transportation	0	0	100	100	100
00340	Advertising	0	326	0	0	500
	Professional Services	30,875	23,938	7,650	6,850	8,050
00400	Repairs/Maintenance	2,804	8,525	5,500	5,500	6,000
00415	Equipment Rental	6,283	123	1,250	500	500
00430	Miscellaneous	0	0	200	200	200
	Maintenance/Other	9,087	8,648	6,950	6,200	6,700
	<b>TOTAL</b>	<b>732,472</b>	<b>818,505</b>	<b>918,924</b>	<b>924,631</b>	<b>1,084,268</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **PAVED STREETS** **43121**

NOTES: A well maintained street wil last longer and thus save in reconstruction costs. Every dollar of maintenance saves \$7 in reconstruciton. Asphalt prices continue to rise.  
 \* Street striping was moved from general street maintenance to here (under Repairs/Maintenance). Street Striping is generally done every other year.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	30,306	48,019	55,000	55,000	55,000
	Supplies & Materials	30,306	48,019	55,000	55,000	55,000
00400	Repair/Maintenance	0	0	25,500	25,500	0
00403	Asphalt Overlay	237,407	468,207	375,000	485,000	450,000
00406	Asphalt Crack Filing	0	21,950	25,000	25,000	25,000
00407	Asphalt Sealcoat	277,061	0	200,000	225,342	200,000
00415	Equipment Rental	1,700	0	2,000	2,000	2,000
	Maintenance/Other	516,168	490,157	627,500	762,842	677,000
	<b>TOTAL</b>	<b>546,474</b>	<b>538,176</b>	<b>682,500</b>	<b>817,842</b>	<b>732,000</b>

DIVISION: **UNPAVED STREETS** **43122**

NOTES:

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00400	Maintenance/Other	794	0	1,000	1,000	1,000
00408	Gravel	61,038	35,848	70,000	65,000	70,000
00409	Dust Control	67,476	73,247	70,000	73,095	75,000
	Maintenance/Other	129,308	109,095	141,000	139,095	146,000
	<b>TOTAL</b>	<b>129,308</b>	<b>109,095</b>	<b>141,000</b>	<b>139,095</b>	<b>146,000</b>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **STORM SEWER** **43123**

NOTES: Hired services is flex seal overlay on catch basins.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies/Materials	11,167	2,836	15,000	35,000	15,000
	Supplies & Materials	11,167	2,836	15,000	35,000	15,000
00300	Hired Services	0	0	20,000	0	0
	Professional Services	0	0	20,000	0	0
00400	Repair/Maintenance	3,217	0	10,000	5,000	10,000
00415	Equipment Rental	6,895	59	5,000	5,000	7,500
	Maintenance/Other	10,112	59	15,000	10,000	17,500
	<b>TOTAL</b>	<b>21,279</b>	<b>2,895</b>	<b>50,000</b>	<b>45,000</b>	<b>32,500</b>



CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **SNOW REMOVAL**                      **43125**

NOTES:        Wages between this budget, streets and parks vary according to the amount of snowfall.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00101	Regular Wages	55,010	49,201	65,000	55,000	65,000
00102	Overtime	13,915	7,452	15,000	3,500	15,000
00104	Temp. Wages	4,913	1,887	5,000	6,000	7,500
00121	PERA	5,394	4,249	6,000	4,388	6,000
00122	FICA	5,410	4,098	6,503	4,935	6,694
00131	Medical Insurance	4,071	0	0	0	0
00133	Dental Insurance	229	0	0	0	0
	Personal Services	88,942	66,887	97,503	73,823	100,194
00200	Supplies/Materials	4,743	1,003	5,000	2,000	5,000
00218	Salt & Sand	31,505	45,816	75,000	75,000	75,000
	Supplies & Materials	36,248	46,819	80,000	77,000	80,000
00400	Repairs & Maintenance	0	0	500	0	500
00415	Equipment Rental	15,400	10,500	15,500	13,500	17,500
	Maintenance/Other	15,400	10,500	16,000	13,500	18,000
	<b>TOTAL</b>	<b>140,590</b>	<b>124,206</b>	<b>193,503</b>	<b>164,323</b>	<b>198,194</b>

2023 BUDGET

CITY OF ST. MICHAEL

GENERAL FUND

DIVISION: **ROAD & BRIDGE EQUIPMENT** **43126**

NOTES: Miscellaneous includes vehicle tab renewal, which is every other year.  
 \* Motor Fuels varies depending on the price of gas and amount of snowfall.  
 \* Maintenance and transfers increase as aging equipment needs more upkeep until it can be replaced. Transfer out goes to Fund 405 Capital Equipment Fund.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00212	Motor Fuels	80,687	101,342	110,000	145,000	140,000
00221	Equipment Parts	68,236	103,227	110,000	125,000	165,000
00222	Tires	10,964	21,074	17,500	15,000	17,500
	Supplies & Materials	159,887	225,643	237,500	285,000	322,500
00363	Vehicle Insurance	6,807	7,808	8,500	7,640	8,000
	Professional Services	6,807	7,808	8,500	7,640	8,000
00400	Repairs/Maintenance	7,465	17,237	55,000	15,000	22,500
00415	Rentals	3,010	0	4,000	3,000	3,500
00430	Miscellaneous	1,555	40	1,750	800	500
	Maintenance/Other	12,030	17,277	60,750	18,800	26,500
00700	Transfer to Equip Fund	200,000	250,000	250,000	250,000	250,000
	Transfers Out	200,000	250,000	250,000	250,000	250,000
	<b>TOTAL</b>	<b>378,724</b>	<b>500,728</b>	<b>556,750</b>	<b>561,440</b>	<b>607,000</b>

DIVISION: **Parking Lots** **43128**

NOTES:

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00400	Repair/Maintenance	0	984	1,000	1,000	1,000
	Maintenance/Other	0	984	1,000	1,000	1,000
	<b>TOTAL</b>	<b>0</b>	<b>984</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **CURB & GUTTER** **43131**

NOTES: Most work is to install trip edging and ADA sawing and is performed in house.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies/Materials	9,240	44,420	26,500	25,000	26,500
	Supplies & Materials	9,240	44,420	26,500	25,000	26,500
00400	Repair/Maintenance	0	60,295	1,500	1,500	1,500
00415	Equipment Rental	0	0	0	0	0
	Maintenance/Other	0	60,295	1,500	1,500	1,500
<b>TOTAL</b>		<b>9,240</b>	<b>104,715</b>	<b>28,000</b>	<b>26,500</b>	<b>28,000</b>

DIVISION: **STREET LIGHTING** **43160**

NOTES: This budget has increased due to the installation of more street lights along various projects.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00381	Electric Utilities	168,794	170,088	180,000	180,000	190,000
	Professional Services	168,794	170,088	180,000	180,000	190,000
00400	Repairs/Maintenance	0	1,373	3,000	1,500	3,000
	Maintenance/Other	0	1,373	3,000	1,500	3,000
<b>TOTAL</b>		<b>168,794</b>	<b>171,461</b>	<b>183,000</b>	<b>181,500</b>	<b>193,000</b>

**GRAND TOTAL** 2,126,881 2,370,765 2,754,677 2,861,331 3,021,962

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **SR. CITIZEN CENTER** **45186**

This department provides activities for senior citizens. Space is provided in the Civic Center.

- NOTES: The City contracts with Senior Community Services to manage the senior center.
- \* The cities of Albertville and Hanover contribute toward these services (see revenue code 33400-33445).
  - \* Hired services include cleaning and snow removal.
  - \* A new refrigerator had to be purchased in 2022 (supplies).
  - \* Dues and subscriptions includes a food manager certification requirement for the kitchen.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	0	0	300	1,500	300
00208	Training	0	0	100	100	100
	Supplies & Materials	0	0	400	1,600	400
00300	Hired Services	13,486	11,436	15,884	13,351	13,750
00310	Contract Agreements	68,050	80,960	82,984	81,925	88,334
00321	Phone service	391	391	400	400	400
00381	Electric utilities	16,831	17,555	20,000	20,000	22,500
00383	Gas utilities	8,540	7,006	9,000	13,500	15,000
	Professional Services	107,298	117,348	128,268	129,176	139,984
00400	Repairs/Maintenance	149	2,920	2,000	1,000	2,000
00433	Dues & subscriptions	315	315	400	315	350
	Maintenance/Other	464	3,235	2,400	1,315	2,350
	<b>TOTAL</b>	<b>107,762</b>	<b>120,583</b>	<b>131,068</b>	<b>132,091</b>	<b>142,734</b>

DEPARTMENT: **PARKS & RECREATIONS** (ALL DIVISIONS)  
*(This is a total of all the different Park departments.)*

The Park and Recreation division is broken down into general maintenance, mowing, ball field maintenance, soccer field maintenance, tree trimming or forestry, ice rinks and BMX. This section totals all those departments into one division.

STAFF: Park Supervisor/Public Works Worker, and 3.5 Public Works Workers. Six seasonal employees are hired during the summer to assist with mowing. Ice Rink Attendants are also seasonal employees working December through February.

\* In 2021, Town Center Park opened. Seasonal workers include a Concession Stand Lead and 13 Concession Stand Attendants.

NOTES: Wages will vary if there is more or less time charged to snow plowing. Also, concession stand workers were added in 2021 (temp wages).

\* Reimbursable wages are charged to capital projects such as the Public Works building (Fund 420) and Division Street (Fund 450).

\* Town Center Park with the concession stand incurred start up costs reflected in additional supplies, items for resale, software, and additional lighting (electrical) costs.

\* The cost of supplies increases as playground structures age and parts need to be replaced. Also, smaller tools (leaf blowers, etc) need to be replaced.

\* Hired services includes cleaning of the concession stand building/bathrooms in Town Center Park.

\* Equipment Parts and Maintenance budgets are increasing due to aging equipment (vehicles and playground structures) requiring more repairs.

\* The mowing of St. Michael Parkway medians was contracted out until 2022.

\* Contributions are made to FYCC as this is much more cost efficient than establishing a Recreation Department to run the same programs. This contribution increases to stabilize programs and staffing.

\* Capital expenditures are made from the Capital Equipment Fund (405). Annual transfers are made to provide funding for those purchases.

\* *More detailed notes can be found in the department breakdown which follows.*

DEPARTMENT:		PARKS & RECREATIONS			(ALL DIVISIONS)	
ACCOUNT DESCRIPTION	2020	2021	2022	2022	2023	
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	BUDGET	
00101 Regular Wages	286,698	316,846	303,176	307,632	326,365	
00102 Overtime	1,053	1,106	2,517	6,484	7,047	
00104 Temp. Wages	64,224	75,568	126,168	128,750	144,222	
00105 Overtime Temp Wage	0	13	0	14	0	
00111 Reimbursable Wages	(9,460)	(35,051)	0	0	0	
00121 PERA	22,631	23,631	22,927	23,559	25,006	
00122 FICA	26,419	28,451	33,038	33,881	36,539	
00131 Medical Insurance	45,300	47,324	56,118	46,764	51,792	
00133 Dental Insurance	2,922	2,884	3,249	2,658	2,782	
00134 Life Insurance	278	277	311	311	311	
00136 Long Term Disability	1,314	1,346	1,705	1,589	1,666	
00142 Unemployment	2,991	0	4,250	18,000	4,250	
00151 Work Comp	15,831	19,823	22,850	25,464	29,285	
Personal Services	460,201	482,218	576,309	595,106	629,265	
00200 Supplies	89,855	79,871	89,700	92,125	93,100	
00203 Software	0	0	2,500	0	1,000	
00208 Training	1,912	4,685	3,500	5,000	5,500	
00212 Fuel	27	0	0	0	0	
00215 Uniforms	2,450	4,742	3,250	5,000	5,250	
00216 Chemicals/Supplies	32,533	52,365	33,000	33,000	37,500	
00221 Equipment Parts	23,672	30,495	30,000	30,000	32,000	
00222 Tires	5,884	756	3,000	3,000	5,000	
00226 Signs	602	1,497	1,500	1,500	1,500	
00250 Items for Resale	0	12,664	7,500	10,000	12,000	
Supplies & Materials	156,935	187,075	173,950	179,625	192,850	
00300 Hired Services	14,410	15,200	9,500	20,365	11,000	
00306 Personal Testing	483	682	550	750	750	
00321 Phones/Cell/Radio	1,472	3,148	2,000	2,000	2,000	
00340 Advertising	765	2,155	3,000	2,750	3,000	
00363 Vehicle Insurance	840	833	860	812	840	
00381 Electric Utilities	9,174	14,416	12,500	14,500	15,000	
00384 Refuse/Garbage	1,692	2,055	2,000	2,000	2,200	
00386 Other Utilities	551	816	825	915	1,025	
Professional Services	29,387	39,305	31,235	44,092	35,815	
00400 Repairs/Maintenance	17,178	72,467	38,950	39,660	39,450	
00415 Equipment Rental	648	540	750	2,250	1,300	
00430 Miscellaneous	0	296	500	200	500	
00433 Dues & Subscriptions	0	485	100	950	1,000	
00438 Credit Card Fees	0	937	0	1,000	1,000	
00490 Donations (FYCC)	82,148	88,613	93,982	96,000	101,000	
Maintenance/Other	99,974	163,338	134,282	140,060	144,250	
00700 Equipment Transfer	45,000	45,000	45,000	45,000	45,000	
Transfers Out	45,000	45,000	45,000	45,000	45,000	
<b>TOTAL</b>	<b>791,497</b>	<b>916,936</b>	<b>960,776</b>	<b>1,003,883</b>	<b>1,047,180</b>	

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **PARKS & RECREATION** **45200**

*(This is a breakdown of the previous page.)*

This division is responsible for the maintenance of parks, soccer fields, and open green spaces.

STAFF: 4.5 full time employees are charged to the Parks Department including the Parks Superintendant and 3.5 PW Maintenance workers. Part-time/Seasonal employees include summer help for mowing, ice rink attendants and Town Center Park attendants.

NOTES: Wages fluctuate as more or less time is charged to snow plowing (43125).

- \* Town Center Park opened in 2021. This park includes a splash pad, playground and concession stand. Extra expenses were incurred for start up costs and also to purchase items to sell.
- \* Staff for the Town Center Park included a concession stand lead and 13 part time employees.
- \* Software is for Town Center Park concession stand.
- \* The cost of supplies increases as playground structures age and parts need to be replaced. Also, smaller tools (leaf blowers, etc) need to be replaced.
- \* Hired services includes cleaning of concession stand building (bathrooms) in Town Center Park.
- \* Repairs/Maintenance increases as equipment and play structures age.
- \* Contributions are made to FYCC to run recreation programs as this is much more cost efficient than establishing a Recreation Department. This amount increases to ensure the stability of staffing and the program. This is reflected as Donations - FYCC (00490).
- \* Capital equipment purchases are made from the Equipment Fund (405). Annual transfers are made to provide funding in the Capital Equipment Fund.

<b>45200 PARK/RECREATION</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
00101	Regular Wages	286,698	316,846	303,176	307,632	326,365
00102	Overtime	1,053	1,106	2,517	6,484	7,047
00104	Temp. Wages	59,723	75,339	120,668	123,750	138,722
00105	Overtime - temp ee	0	13	0	14	0
00111	Reimbursable Wages	(9,460)	(35,051)	0	0	0
00121	PERA	22,631	23,631	22,927	23,559	25,006
00122	FICA	26,075	28,433	32,617	33,498	36,118
00131	Medical Insurance	45,300	47,324	56,118	46,764	51,792
00133	Dental Insurance	2,922	2,884	3,249	2,658	2,782
00134	Life Insurance	278	277	311	311	311
00136	Long Term Disability	1,314	1,346	1,705	1,589	1,666
00142	Unemployment	2,991	0	4,250	18,000	4,250
00151	Workers Comp	15,831	19,823	22,850	25,464	29,285
	Personal Services	455,356	481,971	570,388	589,723	623,344
00200	Supplies	66,031	63,103	67,500	65,000	67,500
00203	Software	0	0	2,500	0	1,000
00208	Training	1,912	4,685	3,500	5,000	5,500
00212	Fuel	27	0	0	0	0
00215	Uniforms	2,450	4,742	3,250	5,000	5,250
00216	Chemicals/Supplies	32,533	52,365	33,000	33,000	37,500
00221	Equipment Parts	23,672	30,495	30,000	30,000	32,000
00222	Tires	5,884	756	3,000	3,000	5,000
00226	Signs	602	1,497	1,500	1,500	1,500
00250	Items for Resale	0	12,664	7,500	10,000	12,000
	Supplies & Materials	133,111	170,307	151,750	152,500	167,250
00300	Hired Services	6,040	8,685	2,000	17,645	10,750
00306	Personal Testing	483	682	550	750	750
00321	Phones/Cell/Radio	1,472	3,148	2,000	2,000	2,000
00340	Advertisement	765	2,155	3,000	2,750	3,000
00363	Vehicle Insurance	840	833	860	812	840
00381	Electric Utilities	9,174	14,416	12,500	14,500	15,000
00384	Refuse/Garbage	1,692	2,055	2,000	2,000	2,200
	Professional Services	20,466	31,974	22,910	40,457	34,540
00400	Repairs/Maintenance	8,235	9,264	17,500	17,500	18,000
00415	Equipment Rental	215	298	500	2,000	1,000
00430	Miscellaneous	0	296	500	200	500
00433	Dues & Subscriptions	0	485	100	950	1,000
00438	Credit Card Fees	0	937	0	1,000	1,000
00490	Donations (FYCC)	82,148	88,613	93,982	96,000	101,000
	Maintenance/Other	90,598	99,893	112,582	117,650	122,500
00700	Transfer-Equipmt Fund	45,000	45,000	45,000	45,000	45,000
	Transfers Out	45,000	45,000	45,000	45,000	45,000
	<b>TOTAL</b>	<b>744,531</b>	<b>829,145</b>	<b>902,630</b>	<b>945,330</b>	<b>992,634</b>



CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **TREE TRIMMING** **45204**

NOTES: Various trees are purchased each year to replenish the stock and replace trees that die or are hit by vehicles.  
 \* Hired services in 2020 was for stump grinding at Walnut Park.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	6,466	277	7,500	5,000	7,500
	Supplies & Materials	6,466	277	7,500	5,000	7,500
00300	Hired Services	1,600	190	250	2,720	250
	Professional Services	1,600	190	250	2,720	250
00415	Equipment Rental	433	242	250	250	300
	Maintenance/Other	433	242	250	250	300
	<b>TOTAL</b>	<b>8,499</b>	<b>709</b>	<b>8,000</b>	<b>7,970</b>	<b>8,050</b>

DIVISION: **BALLFIELD MAINTENANCE** **45205**

NOTES: In 2020, an outfield fence was installed at Frankfort Park ballfields.  
 \* In 2021, the ballfield lights in Lower Rec Park had to be replaced.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	10,456	13,489	6,000	6,000	10,000
	Supplies & Materials	10,456	13,489	6,000	6,000	10,000
00400	Maintenance	0	146	100	810	100
	Maintenance/Other	0	146	100	810	100
	<b>TOTAL</b>	<b>10,456</b>	<b>13,635</b>	<b>6,100</b>	<b>6,810</b>	<b>10,100</b>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **SOCCER FIELDS** **45209**

NOTE: Marking paint was purchased in 2022 (\$4,763)

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	4,116	2,832	7,000	11,500	7,000
	Supplies & Materials	4,116	2,832	7,000	11,500	7,000
	<b>TOTAL</b>	<b>4,116</b>	<b>2,832</b>	<b>7,000</b>	<b>11,500</b>	<b>7,000</b>

DIVISION: **MOWING** **45210**

NOTES: Six seasonal employees perform park mowing duties (charged to Park Maintenance 45200).  
 \* Charges here are for a contractor mowing St. Michael Parkway medians. The contract ended at the end of 2021 and was not renewed.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00300	Hired Services	6,770	6,325	7,250	0	0
	Professional Services	6,770	6,325	7,250	0	0
	<b>TOTAL</b>	<b>6,770</b>	<b>6,325</b>	<b>7,250</b>	<b>0</b>	<b>0</b>

CITY OF ST. MICHAEL  
 2023 BUDGET GENERAL FUND

DIVISION: **LAKE MAINTENANCE** **45215**

NOTES: Maintenance is split between Beebe Lake and Lake Charlotte. Lake Charlotte receives \$1,000 and Beebe Lake receives the remainder.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	80	0	0	0	0
	Supplies & Materials	80	0	0	0	0
00400	Maintenance	7,554	10,000	11,000	11,000	11,000
	Maintenance/Other	7,554	10,000	11,000	11,000	11,000
	<b>TOTAL</b>	<b>7,634</b>	<b>10,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

DIVISION: **TRAIL/PATH MAINTENANCE** **45220**

NOTES: Fog sealed trails in 2021.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	0	0	0	3,000	0
	Supplies & Materials	0	0	0	3,000	0
00400	Maintenance	1,389	51,182	10,000	10,000	10,000
	Maintenance/Other	1,389	51,182	10,000	10,000	10,000
	<b>TOTAL</b>	<b>1,389</b>	<b>51,182</b>	<b>10,000</b>	<b>13,000</b>	<b>10,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **ICE RINKS** **45225**

NOTES: Other utilities is portable bathrooms.

\* Warming houses were not opened for the 2020-2021 season, therefore no attendants were hired.

\* Repair time clock control in 2021

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00104	Temporary Wages	4,501	229	5,500	5,000	5,500
00122	FICA	344	18	421	383	421
	Personal Services	4,845	247	5,921	5,383	5,921
00200	Supplies	727	170	1,500	1,000	1,000
	Supplies & Materials	727	170	1,500	1,000	1,000
00386	Other Utilities	0	163	175	165	175
	Professional Services	0	163	175	165	175
00400	Maintenance/Repairs	0	1,695	150	150	150
	Maintenance/Other	0	1,695	150	150	150
	<b>TOTAL</b>	<b>5,572</b>	<b>2,275</b>	<b>7,746</b>	<b>6,698</b>	<b>7,246</b>

DIVISION: **BMX TRACK** **45255**

NOTES: Other utilities is portable bathroom service.

\* A fence was constructed in 2020 to keep baseballs out of the BMX area and ensure riders safety. BMX will reimburse the City over time for part of the costs.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	BMX supplies	1,979	0	200	625	100
		1,979	0	200	625	100
00386	Other Utilities	551	653	650	750	850
	Professional Services	551	653	650	750	850
00400	Maintenance	0	180	200	200	200
	Maintenance/Other	0	180	200	200	200
	<b>TOTAL</b>	<b>2,530</b>	<b>833</b>	<b>1,050</b>	<b>1,575</b>	<b>1,150</b>

791,497      916,936      960,776      1,003,883      1,047,180

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

DIVISION: **LIBRARY**                      **45500**

NOTES:     The City provides space and utilities for the library. Great River Regional Library (GRRL) system provides personnel, books, and pays for phone service.  
 \* The Cities of Albertville and Hanover contribute to library operations. See intergovernmental revenue (33440).  
 \* Hired services include cleaning and snow plowing.

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00200	Supplies	50	50	200	500	250
	Supplies & Materials	50	50	200	500	250
00300	Hired Services	10,491	8,520	12,776	9,535	9,850
00321	Phones	3	-1	0	0	0
00381	Electrical Utilities	19,516	20,356	21,500	21,000	22,500
00383	Gas Utilities	9,903	8,123	11,000	14,000	15,000
	Professional Services	39,913	36,998	45,276	44,535	47,350
00400	Repairs, Maintenance	0	0	1,000	2,000	2,000
	Maintenance/Other	0	0	1,000	2,000	2,000
	<b>TOTAL</b>	<b>39,963</b>	<b>37,048</b>	<b>46,476</b>	<b>47,035</b>	<b>49,600</b>

CITY OF ST. MICHAEL

2023 BUDGET

GENERAL FUND

**DIVISION TRANSFERS OUT            49360**

Note: Transfers out are dependent on fund performance. The City has a policy that the general fund maintain a balance of 50% of annual expenditures.

- \* In 2020, the City issued bonds to refund the 2009C Library Bond. The 2020A Bond also has a tax abatement portion for Town Center Park.
- \* The transfer of \$185,000 to the Building Fund (420) is for future needs.
- \* In 2020, the City Council authorized transferring \$250,000 to the Capital Equipment Fund (405) and \$150,000 to Fund 420 for Town Center Park. The transfers were part of 2019 excess fund balance.
- \* In 2020, Council also authorized transferring \$50,000 to the Fire Equipment Fund for a SCBA filling station, \$175,000 to the Capital Equipment Fund for the purchase of a backhoe, \$120,000 to Building Fund for the first bond payment for Town Center Park, \$15,000 to the Building Fund to replace the south entrance doors of the Civic Center, \$500,000 to the Building Fund for a future athletic field complex, \$880,000 to the Capital Projects Fund for debt and to pay off the 2012B Bond and \$88,000 to the Capital Projects Fund for construction of a sidewalk along Naber Avenue.
- \* As part of the 2021 General Fund excess balance, Council authorized the following: \$100,000 to Fire Equipment Fund (404), \$100,000 to Capital Equipment Fund (405), and \$250,000 to Building Fund (420). These transfers were made in 2022.
- \* In 2017, the City settled a lawsuit with Riverside Church. In order to pay the settlement and still maintain the 50% fund balance policy, a transfer of \$600,000 was made from the Sewer Fund to the General Fund. Payments to replenish the Sewer Fund began in 2018. Payments are in the amount of \$120,000. 2022 will be payment 5 of 5 proposed payments.

ACCOUN DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
00700 Library debt F322/332	4,306	62,822	0	0	0
00700 Civic Center debt F329	161,209	160,074	0	0	0
00700 to F332 Tax Abate-Park	0	60,765	112,985	112,985	110,385
00700 Fire Equipment (404)	50,000	0	0	100,000	0
00700 Capital Equipmnt (405)	160,000	160,000	188,500	188,500	217,000
00700 Cap Equipment (405)	425,000	0	0	100,000	0
00700 Building Fund - Ice	15,000	15,000	15,000	15,000	15,000
00700 Building Fund (420)	185,000	185,000	185,000	185,000	185,000
00700 Building Fund (420)	785,000	10,000	0	250,000	0
00700 One Way Pair (450)	30,000	0	0	0	0
00700 Highway 241 (450)	120,000	120,000	0	0	0
00700 Capital Projects - debt	100,000	130,000	250,000	250,000	250,000
00700 Cap Proj - 2012B Bond	780,000	0	0	610,031	0
00700 Cap Proj/Naber Sidewk	88,000	0	0	0	0
00700 Sewer Fund	120,000	120,000	120,000	120,000	0
Transfers Out	3,023,515	1,023,661	871,485	1,931,516	777,385
<b>TOTAL</b>	<b>3,023,515</b>	<b>1,023,661</b>	<b>871,485</b>	<b>1,931,516</b>	<b>777,385</b>

**Special**

**Revenue**

**Funds**

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: **PARK DEDICATION** **200**

The Park Fund is funded through developer park dedication fees. The fee is 15% of land value or \$3,200/Single Family Residential Unit. There are different rates for Senior Apartments, Commercial/Industrial and other uses.

NOTES:

- \* Park Dedication Fees received in 2020 were for Connex Apartments, Alleluia Church, I-94 Business Park, Lakeshore Preserve 3rd, Die Technology, STMA Breakfast Club and minor subdivisions. In 2021, fees were received for Fieldstone Passage 3rd, Town Center North 2nd, Vista Pointe 2nd, Lakeshore Park, Foxtail Meadows, St. Michael Apartments, Wilhelm Hills and a minor subdivision. In 2022, fees have been received for Anton Village, Lakeshore Preserve and minor subdivision.
- \* Other Rents comes from leasing the cell tower on LaBeaux Avenue.
- \* Town Center Park has been a concept since the Civic Center opened in 2010. In 2019, design began for this park and construction happened in 2020 and 2021. The park opened in 2021 and includes a splash pad, playground, concession stand, pickleball courts and pavillon that can be rented. A tax abatement bond paid for a portion of Town Center Park.
- \* Park Capital Projects is to plan for a future large sports complex in the Jamison Avenue area and all future park needs.
- \*The parking lot expansion is in Gutzwiller Park.
- \*The Royal Meadows Trail is a new trail to provide a link to existing trails. This project was held up by DNR approvals and construction started in 2020.
- \* Barthel (Lakeshore Preserve) Park 2021 expenses are for a concept plan. Park construction began in 2022. Anton Village Park also started construction in 2022.
- \* A section of the Becker Big Woods was offered to the City for purchase. The City was able to secure a DNR Grant for half the cost. This parcel will be purchased in 2022 and preserved as park land.
- \* Other projects are noted by each line below.
- \* \$218,000 is reserved for a park on the east side of I-94 in the future. This is 75% of park fees paid by development east of I-94.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	1,572,158	1,546,463	2,315,896	993,681
Revenues	366,751	1,741,480	368,291	49,962
Expenditures	(392,446)	(972,047)	(1,690,506)	(410,000)
Ending Balance	1,546,463	2,315,896	993,681	633,643

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FUND 200 - PARK DEDICATION FUND

CONTINUED

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
33400-33400	State DNR Grant	0	0	0	137,500	0
34700-34780	Park Dedication Fees	291,231	1,708,998	50,000	187,970	0
36200-36210	Interest Earnings	20,764	12,154	20,000	0	5,000
36200-36215	Market Adjustment	15,916	(20,454)	0	0	0
37000-37050	Other Rents/Royalties	38,840	40,782	42,821	42,821	44,962
<b>TOTAL REVENUES</b>		<b>366,751</b>	<b>1,741,480</b>	<b>112,821</b>	<b>368,291</b>	<b>49,962</b>
<b>EXPENDITURES</b>						
45200-00500	Park capital projects	0	0	50,000	0	50,000
46264-00500	Town Center Park	137,749	858,704	10,000	10,798	0
45265-00500	Parking lot expansion	61,648	21,731	0	(1,292)	0
45266-00500	Royal Meadows Trail	193,049	40,555	0	1,000	0
45269-00500	Barthel Park	0	50,907	750,000	730,000	85,000
45270-00500	Maclver Trail	0	0	50,000	0	50,000
45271-00500	30th Street Trail	0	0	100,000	0	100,000
45272-00500	Cty 119 Trail-Anton Vil	0	0	50,000	50,000	50,000
45273-00500	Anton Village Park	0	0	200,000	625,000	75,000
45274-00500	Fieldstone Trail	0	150	0	0	0
46200-00500	Land-Becker Big Woods	0	0	0	275,000	0
<b>TOTAL EXPENSES</b>		<b>392,446</b>	<b>972,047</b>	<b>1,210,000</b>	<b>1,690,506</b>	<b>410,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: ECONOMIC DEVELOPMENT AUTHORITY

220

The EDA was established to promote business growth and Retention in the City. The EDA consists of 7 members; two of which are Council members. Members are appointed by the City Council. In the CAFR, the EDA is presented as a component unit.

- NOTES:**
- \* Fund balance does not equal cash balance in the EDA fund. The EDA currently has land held for resale in the amount of \$ 2,247,298. This plus receivables and payables account for the difference between fund balance and cash balance. A 10 year plan follows.
  - \* In 2022, the EDA sold land to Title Specialists for a new office building. The EDA also purchased farm land along Naber Ave and Highway 241. This was financed by a loan from the Water and Storm Funds. The EDA will develop an industrial park on this land. Grading and utilities will be installed in 2023.
  - \* A large part of fund balance is comprised of the receivable from the Downtown TIF District. As of December 31, 2021 the amount of the receivable is \$1,489,249. The TIF District expires on December 31, 2033 and will be making payments until the district expires or the loan is paid off. (The Downtown TIF District is Fund 267.)
  - \* Ten percent of the Planning and Economic Development Directors wages are charged to EDA (41330-00101).
  - \* Professional Services budgeted for 2021 and 2022 is for marketing services and soil borings.
  - \* Dues & Subscriptions includes memberships to EDP of Wright County and I-94 Coalition.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	2,113,806	2,285,444	2,423,951	4,967,757
Revenues	205,201	193,160	2,695,127	195,487
Expenditures	(33,563)	(54,653)	(151,321)	(775,656)
Ending Balance	<u>2,285,444</u>	<u>2,423,951</u>	<u>4,967,757</u>	<u>4,387,588</u>
Cash Balance	<u>593,663</u>	<u>754,809</u>	<u>798,615</u>	<u>218,446</u>

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FUND 220 - ECONOMIC DEVELOPMENT AUTHORITY

CONTINUED

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31000	General Property Taxes	148,587	149,146	150,000	148,750	150,000
31000-31021	Delinquent Tax Prior Yr	818	1,052	500	1,500	500
31000-31025	Market Value Credit	244	296	0	200	0
36200-36205	Interest-F267 TIF loan	46,133	45,357	44,561	44,677	43,987
36200-36210	Interest Earnings	5,344	3,943	4,500	0	1,000
36200-36215	Market Adjustment	4,075	(6,634)	0	0	0
39000-39200	Transfer In	0	0	0	2,500,000	0
<b>TOTAL REVENUES</b>		<b>205,201</b>	<b>193,160</b>	<b>199,561</b>	<b>2,695,127</b>	<b>195,487</b>

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>EXPENDITURES</b>						
41330-00100	Wages	2,175	2,985	5,220	5,220	5,220
41330-00101	FT Wages (Planning)	16,135	17,680	18,158	17,230	21,240
41330-00121	PERA	32	68	96	56	96
41330-00122	FICA	127	150	200	75	150
41330-00200	EDA supplies	0	0	250	200	200
41330-00208	Training	0	30	500	1,250	1,250
41330-00300	Professional Services	0	13,955	15,000	15,000	15,000
41330-00430	Miscellaneous	0	54	2,000	2,000	2,000
41330-00433	Dues & Subscriptions	12,594	12,856	13,000	12,731	13,000
41330-00437	Loss on sale of land	0	0	0	25,059	0
41332-00303	Naber Business Park	0	0	0	50,000	700,000
41600-00304	Legal Fees-Lawyers	0	4,375	500	20,000	15,000
49150-00312	Administrative Fees	2,500	2,500	2,500	2,500	2,500
<b>TOTAL EXPENSES</b>		<b>33,563</b>	<b>54,653</b>	<b>57,424</b>	<b>151,321</b>	<b>775,656</b>

## EDA Fund 220: Ten-Year Budget Projection - Aug 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Beg Cash Balance</b>	\$754,809	\$978,103	\$896,956	\$966,412	\$943,072	\$1,028,130	\$1,120,752	\$1,321,615	\$1,530,646	\$1,747,266	\$1,971,399
<b>REVENUES</b>											
Taxes/Levy	148,750	150,000	160,000	170,000	180,000	190,000	200,000	210,000	220,000	230,000	240,000
Delinquent Taxes/TIF Redistricting/MV Credit	1,500	500	100	100	100	100	100	100	100	100	100
F287 Downtown TIF Interest (3%)	44,677	43,987	43,257	42,507	41,757	40,977	40,182	39,372	38,547	37,707	36,852
F287 Downtown TIF Principal	23,323	24,022	25,000	25,000	26,000	26,500	27,000	27,500	28,000	28,500	29,000
Sale of Land	46,541	975,000	500,000	500,000	500,000						
Interest Earnings	0	1,000	5,000	5,000	5,000	5,000	5,500	6,000	6,000	6,000	6,000
Transfer In (for land purchase)	2,500,000										
<b>TOTAL REVENUES</b>	<b>2,764,791</b>	<b>1,194,509</b>	<b>733,357</b>	<b>742,607</b>	<b>752,857</b>	<b>262,577</b>	<b>272,782</b>	<b>282,972</b>	<b>292,647</b>	<b>302,307</b>	<b>311,952</b>
<b>EXPENSES</b>											
Projects (Ind Park, Naber, Loans, Acquisitions, etc)											
EDA Wages/Benefits 3%	22,581	26,706	27,507	28,332	29,182	30,058	30,960	31,888	32,845	33,830	34,845
Supplies/Training 3%	1,450	1,450	1,494	1,538	1,584	1,632	1,681	1,731	1,783	1,837	1,892
Prof. Services 3%	15,000	15,000	1,500	1,750	1,750	2,000	2,000	2,000	2,001	2,002	2,003
Dues - EDP, Chamber, I-94 Coalition 3%	12,731	13,000	13,390	13,792	14,205	14,632	15,071	15,523	15,988	16,468	16,962
Naber Business Park	50,000	700,000	0	0	0	0	0	0	0	0	0
Legal 3%	20,000	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572
Miscellaneous	2,000	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610
Admin Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,501	2,502	2,503
Land Purchase	2,415,235										
Repay F601/F604		500,000	600,000	700,000	600,000	100,000					
<b>TOTAL EXPENSES</b>	<b>2,541,497</b>	<b>1,275,656</b>	<b>663,901</b>	<b>765,948</b>	<b>667,799</b>	<b>169,955</b>	<b>71,919</b>	<b>73,941</b>	<b>76,027</b>	<b>78,174</b>	<b>80,386</b>
<b>Estimated Balance</b>	<b>978,103</b>	<b>896,956</b>	<b>966,412</b>	<b>943,072</b>	<b>1,028,130</b>	<b>1,120,752</b>	<b>1,321,615</b>	<b>1,530,646</b>	<b>1,747,266</b>	<b>1,971,399</b>	<b>2,202,965</b>

**NOTES**

(A) the 2009 EDA Levy was \$150,000, but reduced to \$65,000 in 2011. In 2012, the EDA Levy was increased to \$90,000 and in 2018 the levy was increased to \$150,000.

(B) decertifies/expiries in December 2033; \$1,500,000+ original expense for property acquisitions, demolition/clean up, and intersection improvements;

(C) Properties include:

- Sold to Title Specialists 2022 (\$46,541)
- Simonsen Lumber Block - 4 parcels - approx. 30,000 s.f.
- Lot 6 Industrial Park - 1 acre
- Lot 2 Plymouth Plumbing 2nd - 3.3 acres (subject to first right of refusal by adjoining building owner)

(D) Funds were transferred from Water (F601) and Storm (F604) Funds for the Zachman land purchased. The land is recorded as an asst (Land for Resale) and is not an expense. Zachman land purchase \$2,140,235; Wright County downtown parcels \$275,000

2023 Land Sales: \$475,000 to Eating Elevated for downtown parcels. \$500,000 for Naber Business Park sales (2023 - 2026)

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: **St. Michael Business Center TIF** **264**

TIF 2-1 was established as a redevelopment district to correct soils. The original notes were paid off in 2010. Any excess increment is now returned to the developer for payment on another note. Payments are made in February and August after TIF is received.

\* The district decertifies December 31, 2026.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	14,149	48,176	92,350	0
Revenues	102,287	108,637	101,871	102,000
Expenditures	(68,260)	(64,463)	(194,221)	(100,000)
Ending Balance	48,176	92,350	0	2,000

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	102,155	108,662	97,000	101,871	102,000
36200-36210	Interest Earnings	75	36	50	0	0
36200-36215	Market Adjustment	57	(61)	0	0	0
	<b>TOTAL REVENUES</b>	<b>102,287</b>	<b>108,637</b>	<b>97,050</b>	<b>101,871</b>	<b>102,000</b>
<b>EXPENDITURES</b>						
41900-00430	Developr Reimbursmt	66,742	62,896	127,405	192,221	98,000
49150-00312	Administrative Fees	1,518	1,567	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>68,260</b>	<b>64,463</b>	<b>129,405</b>	<b>194,221</b>	<b>100,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF - DOWNTOWN DISTRICT #6 267

This TIF District was established for the redevelopment of the southwest corner of County Road 19 and Highway 241/County Road 35. This district will reimburse the EDA for the expenditures of acquiring property and preparing the land for redevelopment. (Resolutions 12-27-05-17 and 02-28-06-03)

\* The district decertifies December 31, 2033.

Notes: The amount the TIF District owes the EDA is booked as a payable. When payments are made, cash and the amount of the payable both decrease. The revenue and expenditure budget is not affected.

\* The balance of the loan at the end of 2021 is \$1,489,249.

\* The difference between fund balance and cash balance is the amount of the payable plus any cash left in the fund.

\* Estimated payments on the loan from EDA is \$23,323 for 2022 and \$24,022 for 2023.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	(1,532,444)	(1,511,458)	(1,487,964)	(1,464,641)
Revenues	68,637	70,419	70,000	70,000
Expenditures	(47,651)	(46,925)	(46,677)	(45,978)
Ending Balance	(1,511,458)	(1,487,964)	(1,464,641)	(1,440,619)

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	68,152	70,506	75,000	70,000	70,000
36200-36210	Interest Earnings	275	127	0	0	0
36200-36215	Market Adjustment	210	(214)	0	0	0
	<b>TOTAL REVENUES</b>	<b>68,637</b>	<b>70,419</b>	<b>75,000</b>	<b>70,000</b>	<b>70,000</b>
<b>EXPENDITURES</b>						
41900-00610	Interest expense	46,133	45,357	44,561	44,677	43,978
49150-00312	Administrative Fees	1,518	1,568	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>47,651</b>	<b>46,925</b>	<b>46,561</b>	<b>46,677</b>	<b>45,978</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 6-2 Cornerstone Apartments

271

This TIF District was established with resolution 05-11-10-10. Resolution 05-11-10-11 authorizes an interfund loan from the EDA (Fund 220), Fund 450 for infrastructure fees, and Fund 601 for WAC fees. Last year of tax increment is scheduled to be 2038.

- NOTES:
- \* As of December 2021 a balance of \$384,643 is owed to the Capital Projects Fund (450). This consists of \$294,710 in principal and \$89,933 in interest. This is a payable and not reflected in this budget.
  - \* This fund began to make payments on the loan from the Capital Projects Fund (450) in 2020 when the cash balance of the fund became positive. A principal payment of \$36,000 was made in 2021. Payments of \$36,000 are planned for both 2022 and 2023.
  - \* If TIF collected is less than \$30,871, the developer makes up the difference per the developers agreement.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	(418,211)	(402,893)	(382,785)	(361,182)
Revenues	32,969	37,855	38,989	39,000
Expenditures	(17,651)	(17,747)	(17,386)	(16,522)
Ending Balance	(402,893)	(382,785)	(361,182)	(338,704)

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	32,969	37,904	38,000	38,989	39,000
36200-36210	Interest Earnings	0	73	0	0	0
36200-36215	Market Adjustment	0	(122)	0	0	0
37000-37051	Developer Reimbrsmt	0	0	0	0	0
<b>TOTAL REVENUES</b>		<b>32,969</b>	<b>37,855</b>	<b>38,000</b>	<b>38,989</b>	<b>39,000</b>
<b>EXPENDITURES</b>						
41900-00610	Interest expense	16,133	16,179	15,425	15,386	14,522
49150-00312	Admin. Fees	1,518	1,568	2,000	2,000	2,000
<b>TOTAL EXPENSES</b>		<b>17,651</b>	<b>17,747</b>	<b>17,425</b>	<b>17,386</b>	<b>16,522</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 3-4 Marksman Metals

274

The purpose of this district is to reimburse Marksman Metals for certain expenses (grading, utilities, retaining wall, parking lot) related to the new building constructed in 2015.

- NOTES:
- \* Maximum reimbursable costs and maximum principal is \$352,488.
  - \* Developer must meet jobs goals of 10 new jobs paying at least \$11.00 per hour.
  - \* First increment was received in 2017.
  - \* Though the first increment was received in 2017, the first payment to the developer was in 2020 when the City received the appropriate documentation of expenses.
  - \* Increment is higher in 2022 due to one parcel developing. This parcel will be removed and become its' own TIF District in 2023.
  - \* District de-certifies 12-31-2025.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	146,238	30,887	63,015	88,713
Revenues	60,070	63,913	101,698	70,000
Expenditures	(175,421)	(31,785)	(76,000)	(44,000)
Ending Balance	30,887	63,015	88,713	114,713

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	58,131	63,938	30,000	101,698	70,000
36200-36210	Interest Earnings	1,098	36	0	0	0
36200-36215	Market Adjustment	841	(61)	0	0	0
	<b>TOTAL REVENUES</b>	<b>60,070</b>	<b>63,913</b>	<b>30,000</b>	<b>101,698</b>	<b>70,000</b>
<b>EXPENDITURES</b>						
41900-00430	Payment to Developer	173,253	30,218	41,870	74,000	42,000
49150-00312	Administrative Fees	2,168	1,567	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>175,421</b>	<b>31,785</b>	<b>43,870</b>	<b>76,000</b>	<b>44,000</b>



CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 6-3 Cornerstone Village II

275

The purpose of this district is to facilitate the construction of approximately 49 units of rental housing in the City. The type of TIF District is housing and it is a pay as you go district, where the developer pays for costs up front and is reimbursed as TIF is received.

- NOTES:
- \* First increment received in 2019.
  - \* District de-certifies 12-31-2044.
  - \* Maximum project costs than can be reimbursed is \$400,821. This does not include interest costs.
  - \* The interest rate is 4.5%.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	17,170	18,290	21,682	22,062
Revenues	37,828	42,512	44,150	45,000
Expenditures	(36,708)	(39,120)	(43,770)	(38,000)
Ending Balance	18,290	21,682	22,062	29,062

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	37,740	42,525	40,000	44,150	45,000
36200-36210	Interest Earnings	50	18	0	0	0
36200-36215	Market Adjustment	38	(31)	0	0	0
	<b>TOTAL REVENUES</b>	<b>37,828</b>	<b>42,512</b>	<b>40,000</b>	<b>44,150</b>	<b>45,000</b>
<b>EXPENDITURES</b>						
41900-00430	Payment to Developer	34,540	37,553	36,000	41,770	36,000
49150-00312	Administrative Fees	2,168	1,567	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>36,708</b>	<b>39,120</b>	<b>38,000</b>	<b>43,770</b>	<b>38,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 1-2 J & B Expansion

276

The purpose of this district is to assist with an approximately 109,250 square foot expansion to J & B Wholesale in the City. J & B is a distributor of food products and services to meat markets, retail grocery stores and food service distributors. This is an economic development district.

- NOTES:
- \* First increment to be received in 2019.
  - \* District de-certifies 12-31-2027.
  - \* Financing is pay as you go where J & B Wholesale paid for improvements up front and is reimbursed for eligible expenses as TIF is received.
  - \* Maximum project costs that can be reimbursed is \$502,652. This does not include interest costs.
  - \* The interest rate is 4.5% simple, non-compounding interest.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	34,449	33,689	33,955	32,547
Revenues	67,282	67,070	65,094	65,000
Expenditures	(68,042)	(66,804)	(66,502)	(65,000)
Ending Balance	33,689	33,955	32,547	32,547

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	67,150	67,095	67,000	65,094	65,000
36200-36210	Interest Earnings	75	36	0	0	0
36200-36215	Market Adjustment	57	(61)	0	0	0
	<b>TOTAL REVENUES</b>	<b>67,282</b>	<b>67,070</b>	<b>67,000</b>	<b>65,094</b>	<b>65,000</b>
<b>EXPENDITURES</b>						
41900-00430	Payment to Developer	66,524	65,237	65,000	64,502	63,000
49150-00312	Administrative Fees	1,518	1,567	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>68,042</b>	<b>66,804</b>	<b>67,000</b>	<b>66,502</b>	<b>65,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 3-5 New Plastics Plus

277

The purpose of this district is to assist with the construction of an approximately 72,000 square foot manufacturing facility. This is an economic development district.

- NOTES:
- \* District de-certifies 12-31-2028 (9 years of increment)
  - \* Financing is pay as you go where the New Plastics Plus will pay for improvements up front and be reimbursed for eligible expenses as TIF is received.
  - \* Maximum project costs that can be reimbursed is lesser of \$1,319,706 or actual costs. This does not include interest costs.
  - \* The interest rate is 5.0% simple, non-compounding interest, based on a 360 day year.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	(3,465)	13,832	90,277	87,806
Revenues	18,815	181,969	175,610	175,000
Expenditures	(1,518)	(105,524)	(178,081)	(175,000)
Ending Balance	13,832	90,277	87,806	87,806

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	18,903	182,031	184,000	175,610	175,000
36200-36210	Interest Earnings	(50)	91	0	0	0
36200-36215	Market Adjustment	(38)	(153)	0	0	0
	<b>TOTAL REVENUES</b>	<b>18,815</b>	<b>181,969</b>	<b>184,000</b>	<b>175,610</b>	<b>175,000</b>
<b>EXPENDITURES</b>						
41900-00430	Payment to Developer	0	103,456	182,700	176,081	173,000
49150-00312	Administrative Fees	1,518	2,068	2,000	2,000	2,000
	<b>TOTAL EXPENSES</b>	<b>1,518</b>	<b>105,524</b>	<b>184,700</b>	<b>178,081</b>	<b>175,000</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: **TIF 6-4 Connex Apartments**

**278**

The purpose of this district is to assist in the construction of income based apartments.

- NOTES:
- \* First increment to be received in 2022.
  - \* District de-certifies 12-31-2047 (25 years of increment)
  - \* Financing is pay as you go where the Sand Companies Inc. paid for improvements up front and is to be reimbursed for eligible expenses as TIF is received.
  - \* Maximum project costs that can be reimbursed is lesser of \$469,488 or actual costs. This does not include interest costs.
  - \* The interest rate is 5.0% simple, non-compounding interest, based on a 360 day year.
  - \* First payment to the developer is August 1, 2022. The last payment will be made by February 1, 2048.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	0	(4,544)	(5,662)	23,662
Revenues	(44)	(36)	47,373	47,500
Expenditures	(4,500)	(1,082)	(18,049)	(47,500)
Ending Balance	(4,544)	(5,662)	23,662	23,662

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
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**REVENUES:**

31000-31050	Tax Increments	0	0	34,000	47,423	47,500
36200-36210	Interest Earnings	(25)	(36)	(50)	(50)	0
36200-36215	Market Adjustment	(19)	0	0	0	0
<b>TOTAL REVENUES</b>		<b>(44)</b>	<b>(36)</b>	<b>33,950</b>	<b>47,373</b>	<b>47,500</b>

**EXPENDITURES**

41900-00430	Payment to Developer	0	0	15,000	16,049	45,500
49150-00312	Administrative Fees	4,500	1,082	2,000	2,000	2,000
<b>TOTAL EXPENSES</b>		<b>4,500</b>	<b>1,082</b>	<b>17,000</b>	<b>18,049</b>	<b>47,500</b>

CITY OF ST. MICHAEL

2023 BUDGET

SPECIAL REVENUE FUNDS

FUND: TIF 3-6 Die Technologies

279

The purpose of this district is to assist in the construction of income based apartments.

- NOTES:
- \* First increment to be received in 2023.
  - \* District de-certifies 12-31-2031 (9 years of increment)
  - \* Financing is pay as you go where the Die Technologies Inc. paid for improvements up front and is to be reimbursed for eligible expenses as TIF is received.
  - \* Maximum project costs that can be reimbursed is lesser of \$555,720 or actual costs. This does not include interest costs.
  - \* The interest rate is 4.25% simple, non-compounding interest, based on a 360 day year.
  - \* First payment to the developer is August 1, 2023. The last payment will be made by February 1, 2032.

	2020	2021	Estimated 2022	Projected 2023
FUND BALANCE				
Beginning Balance	0	0	0	(2,600)
Revenues	0	0	0	25,000
Expenditures	0	0	(2,600)	(22,000)
Ending Balance	0	0	(2,600)	400

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31050	Tax Increments	0	0	0	0	25,000
36200-36210	Interest Earnings	0	0	0	0	0
36200-36215	Market Adjustment	0	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>EXPENDITURES</b>						
41900-00430	Payment to Developer	0	0	0	0	20,000
49150-00312	Administrative Fees	0	0	0	2,600	2,000
	<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,600</b>	<b>22,000</b>

**Debt**

**Service**

**Funds**

CITY OF ST. MICHAEL, MINNESOTA  
 December 31, 2022  
 (unaudited)

Year Payable	(Fund 330)		(Fund 332)		Totals		
	General Obligation Bonds	Interest	General Obligation Perm Impr Revolv Fund Refund Bonds Series 2020A *	Principal	Interest	Payments	Principal
2023	80,000	6,000	270,000	95,500	451,500	350,000	101,500
2024	80,000	3,600	280,000	84,500	448,100	360,000	88,100
2025	80,000	1,200	290,000	73,100	444,300	370,000	74,300
2026			300,000	61,300	361,300	300,000	61,300
2027			310,000	49,100	359,100	310,000	49,100
2028			315,000	36,600	351,600	315,000	36,600
2029			330,000	23,700	353,700	330,000	23,700
2030			340,000	12,000	352,000	340,000	12,000
2031			345,000	3,450	348,450	345,000	3,450
	<u>240,000</u>	<u>10,800</u>	<u>2,780,000</u>	<u>439,250</u>	<u>3,470,050</u>	<u>3,020,000</u>	<u>450,050</u>

\*\*\*\* Gov't Fund portion only  
 \*PIR portion only

CITY OF ST. MICHAEL, MINNESOTA  
December 31, 2022  
(unaudited)

(Fund 331)

Year Payable	Tax Abatement Bonds Serice 2020A		Total
	Principal	Interest	Payment
2023	65,000	45,288	110,288
2024	70,000	42,587	112,587
2025	70,000	39,788	109,788
2026	75,000	36,887	111,887
2027	75,000	33,888	108,888
2028	80,000	30,787	110,787
2029	80,000	27,588	107,588
2030	85,000	24,712	109,712
2031	90,000	22,538	112,538
2032	90,000	20,737	110,737
2033	90,000	18,938	108,938
2034	95,000	17,087	112,087
2035	95,000	15,188	110,188
2036	95,000	13,169	108,169
2037	100,000	10,975	110,975
2038	100,000	8,725	108,725
2039	105,000	6,353	111,353
2040	105,000	3,859	108,859
2041	110,000	1,306	111,306
	<u>1,675,000</u>	<u>420,400</u>	<u>2,095,400</u>



CITY OF ST. MICHAEL, MINNESOTA  
December 31, 2022  
(unaudited)

Year Payable	(Fund 331)		(Fund 332)		Totals		
	General Obligation Bonds Series 2018A		General Obligation Bonds Series 2020A		Payment	Principal	Interest
	Principal	Interest	Principal	Interest			
2023	115,000	75,488	15,000	51,400	256,888	130,000	126,888
2024	115,000	72,469	15,000	50,800	253,269	130,000	123,269
2025	120,000	68,944	15,000	50,200	254,144	135,000	119,144
2026	125,000	65,269	15,000	49,600	254,869	140,000	114,869
2027	125,000	61,519	180,000	45,700	412,219	305,000	107,219
2028	130,000	57,694	190,000	38,300	415,994	320,000	95,994
2029	135,000	53,719	195,000	30,600	414,319	330,000	84,319
2030	140,000	49,594	200,000	23,700	413,294	340,000	73,294
2031	145,000	45,319	200,000	18,700	409,019	345,000	64,019
2032	150,000	40,800	205,000	14,650	410,450	355,000	55,450
2033	150,000	36,112	205,000	10,550	401,662	355,000	46,662
2034	155,000	31,250	210,000	6,400	402,650	365,000	37,650
2035	160,000	26,131	215,000	2,150	403,281	375,000	28,281
2036	170,000	20,769			190,769	170,000	20,769
2037	175,000	15,162			190,162	175,000	15,162
2038	180,000	9,281			189,281	180,000	9,281
2039	185,000	3,122			188,122	185,000	3,122
	<u>2,475,000</u>	<u>732,642</u>	<u>1,860,000</u>	<u>392,750</u>	<u>5,460,392</u>	<u>4,335,000</u>	<u>1,125,392</u>

CITY OF ST. MICHAEL  
2023 BUDGET DEBT SERVICE FUNDS

FUND: **2014A G O Bond** **330**

Projects include: 2014 NE Reconstruction, I-94 Utilities expansion and WWTF BioSolids Project.  
This fund is for the street portion of the 2014 NE Reconstruction project only. The Water, Sewer, and Storm System funds pay for the other portions of the bond.

NOTES: In the Revolving Fund, assessments go into the capital project fund and the amount needed for bond payments is transferred into the debt service fund as needed. Thus, excess funds can be used for other projects. The transfer in comes from Fund 450, Capital Projects.

\* Bond matures February 1, 2025.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	0	0	0	0
Revenues	92,194	90,511	88,507	86,106
Expenditures	(92,194)	(90,511)	(88,507)	(86,106)
Ending Balance	0	0	0	0

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
39000-39200	Transfer in - Fund 450	92,194	90,511	88,465	88,507	86,106
39000-39310	Bonds Issued	0	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>92,194</b>	<b>90,511</b>	<b>88,465</b>	<b>88,507</b>	<b>86,106</b>
<b>EXPENDITURES</b>						
47000-00600	Bond Principal	80,000	80,000	80,000	80,000	80,000
47000-00610	Bond Interest	12,000	10,400	8,400	8,400	6,000
47000-00620	Fiscal Agent Fees	194	111	65	107	106
	<b>TOTAL EXPENSES</b>	<b>92,194</b>	<b>90,511</b>	<b>88,465</b>	<b>88,507</b>	<b>86,106</b>

CITY OF ST. MICHAEL  
2023 BUDGET DEBT SERVICE FUNDS

FUND: **2018A G O Bond** **331**

This bond was sold to finance the construction of a Public Works storage facility.

- NOTES: This is a general obligation bond financed by tax levy. The levy collected in 2022 is for the 2023 bond payment.
- \* Levy funds will be deposited directly into this debt service fund. If there are additional funds at the end of the bond life, the levy for the final year will be decreased. If there is a shortfall, funds will come from the Capital Building Fund (420).
  - \* Bond matures February 1, 2039.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	201,476	216,401	223,449	235,526
Revenues	205,381	199,279	202,042	199,153
Expenditures	(190,456)	(192,231)	(189,965)	(192,038)
Ending Balance	216,401	223,449	235,526	242,641

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
31000-31000	Bond levy	201,229	198,336	201,370	200,000	198,653
31000-31021	Delinquent Taxes	1,204	1,347	250	1,950	500
31000-31055	Excess TIF	135	108	0	37	0
31000-31910	Penalties & Interest	36	(28)	0	55	0
36200-36210	Interest Earnings	2,777	(484)	0	0	0
<b>TOTAL REVENUES</b>		<b>205,381</b>	<b>199,279</b>	<b>201,370</b>	<b>202,042</b>	<b>199,153</b>

<b>EXPENDITURES</b>						
41900-00300	Professional Serv	0	0	0	984	1,000
47000-00600	Bond Principal	105,000	110,000	110,000	110,000	115,000
47000-00610	Bond Interest	84,956	81,731	78,431	78,431	75,488
47000-00620	Fiscal Agent Fees	500	500	500	550	550
<b>TOTAL EXPENSES</b>		<b>190,456</b>	<b>192,231</b>	<b>188,931</b>	<b>189,965</b>	<b>192,038</b>

CITY OF ST. MICHAEL  
2023 BUDGET DEBT SERVICE FUNDS

FUND: **2020A G O Bond**

**332**

This bond refunds the 2009C Library Bond, finances the 2020 Street Reconstruction project and the construction of Town Center Park.

NOTES: Albertville contributes toward the Library Bond based on a formula. Hanover contributes \$11,000 per year through 2030.

- \* The Town Center Park portion is a tax abatement bond. Transfers will be made from the General Fund for this portion of the bond.
- \* Since the debt levy for the library and street reconstruction (PIR) portions will be deposited into Fund 450 beginning in 2021, starting with the 2022 payment, Fund 450 will pay those portions. The 2021 library portion will be paid by a transfer from the General Fund.
- \* Last payment will be made in 2041.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	0	0	0	0
Revenues	0	288,893	551,563	542,663
Expenditures	0	(288,893)	(551,563)	(542,663)
Ending Balance	0	0	0	0

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>					
33400-33440 Intergovernmental Aid	0	27,564	23,177	27,883	26,498
39000-39200 Transfer-GF library	0	62,822	0	0	0
39000-39200 Transfer-GF TC Park	0	60,764	112,985	112,985	110,385
39000-39200 Transfer in (F450)	0	137,743	415,401	410,695	405,780
<b>TOTAL REVENUES</b>	<b>0</b>	<b>288,893</b>	<b>551,563</b>	<b>551,563</b>	<b>542,663</b>
<b>EXPENDITURES</b>					
47000-00600 Bond Principal	0	25,000	345,000	345,000	350,000
47000-00610 Bond Interest	0	263,418	206,088	206,088	192,188
47000-00620 Fiscal Agent Fees	0	475	475	475	475
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>288,893</b>	<b>551,563</b>	<b>551,563</b>	<b>542,663</b>

**Capital**

**Projects**

**Funds**

CITY OF ST. MICHAEL

2023 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Street Light Replacement Fund** **403**

The purpose of this fund is to set aside funds to replace street lights as needed.

- NOTES:
- 15% of electric franchise fee revenue is dedicated to street light replacement.
  - > Charge for Service is reimbursement if light pole damage was caused by a vehicle accident.
  - > Future LED fixture replacement is anticipated for City owned decorative lights when economically feasible.
  - > Extra lights were purchased to keep in inventory in 2021, extra poles were purchased in 2022.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	264,154	306,213	274,149	286,487
Revenues	48,473	54,110	46,500	46,500
Expenditures	(6,414)	(86,174)	(34,162)	(35,000)
Ending Balance	306,213	274,149	286,487	297,987

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
34000-34000	Charge for service	0	11,152	0	0	0
36200-36210	Interest Earnings	3,444	2,053	3,000	1,500	1,000
36200-36215	Market Adjustments	2,640	(3,455)	0	0	0
37000-37004	Late fees	0	0	0	0	0
38000-38070	Electric franchise fee	42,389	44,360	44,000	45,000	45,500
	<b>TOTAL REVENUES</b>	<b>48,473</b>	<b>54,110</b>	<b>47,000</b>	<b>46,500</b>	<b>46,500</b>
<b>EXPENDITURES</b>						
43160-00200	Street Light materials	97	29,661	0	24,162	25,000
43160-00400	Street Light repair	6,317	56,513	10,000	10,000	10,000
43160-00500	Street Light capital	0	0	0	0	0
	<b>TOTAL EXPENSES</b>	<b>6,414</b>	<b>86,174</b>	<b>10,000</b>	<b>34,162</b>	<b>35,000</b>

2023 BUDGET

CITY OF ST. MICHAEL

CAPITAL PROJECT FUNDS

FUND: FIRE EQUIPMENT 404

This fund pays for capital equipment purchases for the Fire Department.

- NOTES:
- \* 2020 expenditures are to replace a rescue unit that became unreliable and an air compressor.
  - \* 2021 Expenditure is for SCBA filling station. Additional funds were transferred at the end of 2020 in anticipation of this purchase.
  - \* It was planned to replace the grass rig in 2022. This purchase was delayed as other needs arose.
  - \* 2023 expenditure is for an on call rescue rig to be available to respond to calls directly over the weekends. This will also respond to certain calls instead of a whole fire rig.
  - \* Two new fire pumpers are on order and will take 30 months to arrive. These are anticipated to come in 2025 and will cost \$1,850,000 (total). It was decided to get two rigs for consistency in training. Transfers will increase to fund the purchases.
  - \* See 10 year CIP for long range plan.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	639,271	795,063	908,990	1,658,990
Revenues	208,262	151,400	750,000	90,000
Expenditures	(52,470)	(37,473)	0	(60,000)
Ending Balance	795,063	908,990	1,658,990	1,688,990

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES:</b>						
33400-33100	State grant	9,022	0	0	0	0
33400-33401	Local Govt Aid (LGA)	75,000	70,000	70,000	70,000	0
35000-35525	Donations to Fire Dept.	0	5,477	0	0	0
36200-36210	Interest Earnings	8,061	5,196	7,500	0	0
36200-36215	Market Adjustment	6,179	(8,744)	0	0	0
39100-39101	Sale of Fixed Assets	0	9,471	0	0	0
39000-39200	Transfers In	110,000	70,000	80,000	680,000	90,000
<b>TOTAL REVENUES</b>		<b>208,262</b>	<b>151,400</b>	<b>157,500</b>	<b>750,000</b>	<b>90,000</b>
<b>EXPENDITURES</b>						
42200-00500	Capital Expenses	52,470	37,473	50,000	0	60,000
<b>TOTAL EXPENSES</b>		<b>52,470</b>	<b>37,473</b>	<b>50,000</b>	<b>0</b>	<b>60,000</b>

# Fire Equipment Fund 404: Ten-Year Budget Projection - September 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Beg Cash Balance</b>	\$908,990	\$1,658,990	\$1,688,990	\$1,799,990	\$155,990	\$106,990	\$248,240	\$369,490	\$580,990	\$770,740
<b>Notes</b>										
<b>REVENUES</b>										
Donations	0	0	0	0	0	0	0	0	0	0
Interest earnings	0	0	1,000	1,000	1,000	1,250	1,250	1,500	1,750	2,000
Sale of Assets	0	0	0	75,000	0	0	0	0	0	0
Transfer from other funds	180,000	90,000	110,000	130,000	150,000	170,000	190,000	210,000	230,000	250,000
State Local Govt Aid (LGA)	70,000									
Year End Transfer from general fund	500,000									
Grants										
<b>TOTAL REVENUES</b>	<b>750,000</b>	<b>90,000</b>	<b>111,000</b>	<b>206,000</b>	<b>151,000</b>	<b>171,250</b>	<b>191,250</b>	<b>211,500</b>	<b>231,750</b>	<b>252,000</b>
<b>EXPENSES</b>										
Capital purchases		(60,000)	0	(1,850,000)	(200,000)	(30,000)	(70,000)		(42,000)	(250,000)
replace air compressor										
replace rescue vehicle										
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>(60,000)</b>	<b>0</b>	<b>(1,850,000)</b>	<b>(200,000)</b>	<b>(30,000)</b>	<b>(70,000)</b>	<b>0</b>	<b>(42,000)</b>	<b>(250,000)</b>
<b>Estimated Balance</b>	<b>1,658,990</b>	<b>1,688,990</b>	<b>1,799,990</b>	<b>155,990</b>	<b>106,990</b>	<b>248,240</b>	<b>369,490</b>	<b>580,990</b>	<b>770,740</b>	<b>772,740</b>

**NOTES**

Future needs by year:

- 2022
- 2023 60,000 Chief/Duty Officer Vehicle
- 2024
- 2025 1,850,000 2 pumpers (\$850,000 each) order Nov. 2022, SCBA gear (\$150,000)
- 2026 200,000 Lucas machine; turnout gear (possible grant as in past)
- 2027 30,000 boat, slip in firefighting unit
- 2028 70,000 replace 98 Ford E-Super with old chief vehicle and buy replacement chief vehicle
- 2029
- 2030 30,000 radio base, ATV  
12,000 Extrication tool
- 2031 250,000 replace Tanker
- 2032



CITY OF ST. MICHAEL

2023 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Road-Engineer-Building Inspections-Park Equipment Fund 405**

This fund pays for capital equipment purchases.

NOTES:

Capital purchases in each year:

- \* 2020: Car lift \$8,325; compact loader \$63,860; Crackseal router \$25,945; Small loader \$73,013; 2 Mack truck chassis \$263,923; Chev 3500 \$85,226; Tilt trailer \$9,133; Kubota tractor \$52,046, hydroseeder \$27,795 and Grass Sweeper \$38,795.
- \* 2021: Inspection vehicles \$78,374; Grader \$44,000; Generator \$36,397; Loader \$61,830; Volvo grader \$35,150; Plow boxes for Mack trucks \$254,963; Kubota vehicle \$9,484 and, Groundskeeper mower \$83,049.
- \* 2022: Radio base/antennae \$9,658, 3 GMC trucks \$94,004, tractor blade \$2,361, Volvo backhoe \$181,533, Mack dump truck \$259,000, 1 ton truck \$59,000, PW Supervisor truck \$50,000, Kubota tractor \$57,544 and mower lift \$11,822. An OSHA grant was approved for the mower lift.
- \* 2023: Loader \$246,000, 1 ton truck \$62,000, dump truck \$265,000, Workman mower \$35,000 and Side by side utility vehicle \$18,000.
- \* Sale of assets in 2020 was a small loader trade in. 2021 sales were a Bobcat sweeper, Chevy truck, and grader. 2022 sales included a dozer, Ford Expedition, a pickup and 2 dump trucks.
- \* See 10 year Capital Improvement Plan.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	781,827	1,271,266	1,263,600	1,311,780
Revenues	1,137,500	595,582	779,397	670,000
Expenditures	(648,061)	(603,248)	(731,217)	(626,000)
Ending Balance	1,271,266	1,263,600	1,311,780	1,355,780

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
33400-33401	Local Govt Aid (LGA)	200,000	37,565	37,565	37,565	0
33400-33400	OSHA Grant	0	0	0	11,822	0
36200-36210	Interest Earnings	9,284	6,377	4,000	0	0
36200-36215	Market Adjustment	7,116	(10,731)	0	0	0
39100-39101	Sale of Fixed Assets	83,100	99,371	0	138,510	50,000
39000-39200	Transfer-Gen'l Fund	585,000	160,000	188,500	288,500	317,000
43100-39200	From Street Dept.	200,000	250,000	250,000	250,000	250,000
42400-39200	From Inspections	5,000	5,000	5,000	5,000	5,000
45200-39200	From Park Dept.	45,000	45,000	45,000	45,000	45,000
43000-39200	From Engineering	3,000	3,000	3,000	3,000	3,000
	<b>TOTAL REVENUES</b>	<b>1,137,500</b>	<b>595,582</b>	<b>533,065</b>	<b>779,397</b>	<b>670,000</b>

**EXPENDITURES**

41900-00500	Capital - General	0	0	0	6,296	0
42400-00500	Capital - Inspections	0	78,374	0	0	0
43100-00500	Heavy Equip-Streets	529,425	432,340	400,000	655,556	573,000
45200-00500	Heavy Equip-Parks	118,636	92,534	87,000	69,365	53,000
	<b>TOTAL EXPENSES</b>	<b>648,061</b>	<b>603,248</b>	<b>487,000</b>	<b>731,217</b>	<b>626,000</b>

# Capital Equipment Fund 405: Ten-Year Budget Projection - August 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Beg Cash Balance</b>	\$1,259,880	\$1,308,060	\$1,352,060	\$1,092,060	\$1,278,060	\$1,408,810	\$1,455,310	\$1,655,560	\$1,884,560	\$1,942,310
<b>REVENUES</b>										
Interest earnings	0	0	1,500	2,000	2,250	2,500	2,750	3,000	3,250	3,500
OSHA Grant	11,822									
Sale of Assets	138,510	50,000	0	0	0	0	0	0	0	0
Transfer from other funds	591,500	620,000	648,500	677,000	705,500	734,000	762,500	791,000	819,500	848,000
LGA	37,565									
<b>TOTAL REVENUES</b>	<b>779,397</b>	<b>670,000</b>	<b>650,000</b>	<b>679,000</b>	<b>707,750</b>	<b>736,500</b>	<b>765,250</b>	<b>794,000</b>	<b>822,750</b>	<b>851,500</b>
<b>EXPENSES</b>										
Street Equipment	(655,556)	(573,000)	(345,000)	(397,000)	(447,000)	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)
Park Equipment	(69,365)	(53,000)	(190,000)	(96,000)	(100,000)	(125,000)	(125,000)	(125,000)	(125,000)	(125,000)
Playground structures			(325,000)			(150,000)			(200,000)	
Inspections vehicles										(60,000)
Engineer vehicles										
Other	(6,296)		(50,000)		(30,000)	(15,000)	(40,000)	(40,000)	(40,000)	(40,000)
<b>TOTAL EXPENSES</b>	<b>(731,217)</b>	<b>(626,000)</b>	<b>(910,000)</b>	<b>(493,000)</b>	<b>(577,000)</b>	<b>(690,000)</b>	<b>(565,000)</b>	<b>(565,000)</b>	<b>(765,000)</b>	<b>(625,000)</b>
<b>Estimated Balance</b>	<b>1,308,060</b>	<b>1,352,060</b>	<b>1,092,060</b>	<b>1,278,060</b>	<b>1,408,810</b>	<b>1,455,310</b>	<b>1,655,560</b>	<b>1,884,560</b>	<b>1,942,310</b>	<b>2,168,810</b>

**NOTES**

Street vehicles and equipment need to be replaced every 12-15 years; some heavier less used equipment can be 20 years; See CIP Master Worksheet  
 In 2016, the transfer from Parks was increased by \$25,000 to start saving for Playground Structure replacement. At the time it was estimated to replace a structure every 3 years at \$75,000 per park. It is now estimated that the cost for Lower Rec Park will be around \$250,000 and other parks will be \$150,000.

- 2022 Street: Mack truck \$259,000, PW Supv Truck \$50,000, 3 Pickups \$94,004, backhoe \$181,533, blade \$2,361, radio \$9,658,  
 1 ton truck \$59,000 (total \$655,556)  
 Park: Kubota Tractor \$57,544, 3/4 Ton Pickup \$32,000 (total \$89,544)  
 Other: copier
- 2023 Street: 721 Loader \$246,000; 1 ton truck \$62,000 and dump truck \$265,000 (total \$573,000)  
 Park: Side by Side \$18,000; Workman Replacement \$35,000 (total \$53,000)
- 2024 Street: Mack truck \$280,000; Bobcat 2205 \$65,000 (total \$345,000)  
 Park: Kubota tractor \$60,000; Toro 5900 mower \$130,000 (total \$190,000)  
 Playground: update Lower Rec & Welter/Ivory Park equipment  
 Other: Baseball/Skating lighting
- 2025 Street: Dump truck \$294,000; skid steer loader \$66,000; 3/4 Ton Pickup \$37,000 (total \$397,000)  
 Park: Tractor \$61,000 ; Bucket Truck Used \$35,000 (Total \$96,000)
- 2026 Street: Dump truck \$300,000; Mini Back Hoe \$110,000; 3/4 Ton Pickup \$37,000 (total \$447,000)  
 Park: Grass Sweeper \$40,000 ; Supv Truck \$60,000 (Total \$100,000)  
 Other: Scoreboard at Lower Rec \$20,000; Bridge repair \$10,000
- 2027 Playground: update Walnut Park  
 Other: Barring cage and fencing \$15,000
- 2030 replace playground structures

CITY OF ST. MICHAEL

2023 BUDGET

CAPITAL PROJECT FUNDS

FUND: **Capital Building Fund**

**420**

This fund originated to save money for a new civic center. Now that the civic center has been built, this fund continues to provide funding for future buildings or major repairs/renovations.

Notes:

- ✍ The City rents out the Fehn farm land it purchased for future building. The rental revenue and property taxes are paid from this fund as this fund paid for part of the land.
- ✍ The farm land bid was extended for another 3 years and ends in 2022. It is rented for \$251.43/acre.
- ✍ The bond issued in 2020 was a tax abatement bond for Town Center Park buildings. Once those funds were exhausted, the Park Dedication Fund paid the balance.
- ✍ Donations are for Town Center Park. Town Center Park expenses for most of 2021 and beyond will be made from the donations.
- ✍ Transfers In comes from the General Fund. In 2020, Council authorized an additional \$150,000 transfer from General Fund to this fund for Town Center Park buildings. This was from 2019 General Fund balance excess. From 2020 excess General Fund Balance council authorized transfers of \$120,000 for Town Center Park, \$15,000 to replace the south Civic Center doors and \$500,000 for a future athletic complex. This was in addition to the regular transfers of \$15,000 for the ice arena and \$185,000 for capital building upkeep.
- ✍ In 2022, \$250,000 of General Fund excess balance was transferred in for future needs.
- ✍ Central Fire expenses for 2021 is to replace the floor. In 2022, it was planned to expand the parking lot.
- ✍ See the 10 year Capital Improvement Plan (CIP) for further details.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	825,347	1,281,338	1,371,152	1,778,991
Revenues	2,921,153	297,213	467,839	206,789
Expenditures	(2,465,162)	(207,399)	(60,000)	(82,000)
Ending Balance	<u>1,281,338</u>	<u>1,371,152</u>	<u>1,778,991</u>	<u>1,903,780</u>

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**FUND 420 - CAPITAL BUILDING FUND**

**Continued**

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
34000-34101	Farm Rent	6,789	6,789	6,789	6,789	6,789
35000-35510	Dontations	71,485	85,920	0	8,000	0
36200-36210	Interest Earnings	11,698	8,048	7,500	0	0
36200-36215	Market Adjustment	7,939	(13,544)	0	0	0
39000-39200	Transfers In	985,000	210,000	200,000	450,000	200,000
39300-39315	Bonds Issued	1,838,242	0	0	0	0
39000-39100	Sale of Assets	0	0	0	3,050	
<b>TOTAL REVENUES</b>		<b>2,921,153</b>	<b>297,213</b>	<b>214,289</b>	<b>467,839</b>	<b>206,789</b>
<b>EXPENDITURES</b>						
41900	General Government	4,468	4,664	5,000	5,000	5,000
41940	PW roof replacement	14,638	0	0	0	0
41943	Ice Arena	15,000	15,000	15,000	15,000	15,000
41960	Civic Center	7,205	27,011	35,000	35,000	60,000
42280	Frankfort roof rplcmt	0	0	30,000	0	0
42280	Central Fire Station	0	40,042	250,000	0	0
46264	Town Center Park	2,341,663	118,314	0	0	0
47000	Bond sale fees	35,556	0	0	0	0
49150	Adminstrative fees	46,632	2,368	5,000	5,000	2,000
<b>TOTAL EXPENSES</b>		<b>2,465,162</b>	<b>207,399</b>	<b>340,000</b>	<b>60,000</b>	<b>82,000</b>

# Capital Building Fund 420: Ten-Year Budget Projection - August 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Beg Cash Balance</b>	\$1,371,152	\$1,778,991	\$1,903,780	\$1,772,330	\$1,765,380	\$1,901,355	\$2,087,355	\$2,273,355	\$2,459,355	\$2,540,605	\$2,726,855
<b>REVENUES</b>											
Interest earnings	0	0	2,000	2,250	2,250	2,500	2,750	3,000	3,250	3,500	4,000
Donations	8,000	0									
Sale of Assets	3,050	0	0	0	0	0	0	0	0	0	0
Transfer from other funds	450,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
State Local Govt Aid (LGA)	0	0									
Farm rent	6,789	6,789	6,800	6,800	6,800	7,000	7,000	7,000	7,250	7,250	7,250
Bond Funds	0										
<b>TOTAL REVENUES</b>	<b>467,839</b>	<b>206,789</b>	<b>208,800</b>	<b>209,050</b>	<b>209,050</b>	<b>209,500</b>	<b>209,750</b>	<b>210,000</b>	<b>210,500</b>	<b>210,750</b>	<b>211,250</b>
<b>EXPENSES</b>											
General (taxes on farm land)	(5,000)	(5,000)	(5,250)	(5,500)	(5,575)	(6,000)	(6,250)	(6,500)	(6,750)	(7,000)	(7,000)
Ice Arena Capital Replacement Fund	(15,000)	(15,000)	(15,000)	(15,000)	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)	(17,500)
Central Fire (parking lot, carpet)			(250,000)	(50,000)							
Civic Center replacements	(35,000)	(60,000)		(145,500)	(50,000)				(105,000)		
Frankfort Station building-roof/bay			(30,000)								
PW Building crane			(40,000)								
Other	(5,000)	(2,000)									
<b>TOTAL EXPENSES</b>	<b>(60,000)</b>	<b>(82,000)</b>	<b>(340,250)</b>	<b>(216,000)</b>	<b>(73,075)</b>	<b>(23,500)</b>	<b>(23,750)</b>	<b>(24,000)</b>	<b>(129,250)</b>	<b>(24,500)</b>	<b>(24,500)</b>
<b>Estimated Balance</b>	<b>1,778,991</b>	<b>1,903,780</b>	<b>1,772,330</b>	<b>1,765,380</b>	<b>1,901,355</b>	<b>2,087,355</b>	<b>2,273,355</b>	<b>2,459,355</b>	<b>2,540,605</b>	<b>2,726,855</b>	<b>2,913,605</b>

Notes

**NOTES**

After lease/revenue bond for PW and Fire Station was paid off, \$1.85K amount that was going to bond payments transferred here starting in 2016  
 Transfers in consists of the \$185,000 + \$15,000 for the ice arena. In 2020, council transferred \$150,000 from 2019 General Fund excess for Town Center Park.  
 In 2021 and 2022 Council transferred \$500,000 and \$250,000 respectively for future buildings at the planned City Field Complex off Jamision Avenue NE from previous year excess

Future needs by year:

- 2022 35,000 Civic Center replacements: fridge/freezer, phone system, TV's and obsolete equip.
- 65,000 City Center replacements \$35,000
- 2023 60,000 replace City Center west doors \$30,000; other City Center replacements \$30,000
- 2024 40,000 Crane in PW building;  
30,000 Frankfort Station roof/bay
- 250,000 Expand Central Fire parking lot (also retaining wall on back side)
- 2025 145,500 civic center carpet; senior center tables and chairs; library blinds; AV updates
- 50,000 Central Fire carpet
- 2026 50,000 civic center tables, chairs, benches
- 2030 105,000 civic center TV's, kitchen fridge/freezer, oven, carpet

**CITY OF ST. MICHAEL**

**2023 BUDGET**

**Capital Project Funds**

**FUND: CAPITAL PROJECTS 450**

- NOTES:** In PIR Funds, special assessments are deposited into the capital project fund. Only the amount needed for the bond payment is transferred as needed.
- \* The levy in this fund is for bonded debt.
  - \* The State Grant in 2020 is from Mn DOT for the Oakwood Parkway signal and is up to half the actual costs of the signal.
  - \* In 2020, a large reconstruction project was done in both the notheast and southwest portions of the City. A bond was sold to finance the project as well as assessments. Special Assessment revenue is higher in 2020 due to these assessments.
  - \* Payment in leiu of assessment received in 2020 was for Ogren Improvements (I-94 Business Park). In 2021, payments were received for Jamison Avenue, County Road 35 improvements, Town Center improvements and Kadler Avenue reconstruction. Payments received in 2022 were for County 35 and 30th Street improvements and Jamison Avenue.
  - \* An Interfund loan is due from the Cornerstone Apartment TIF District. The principal amount is booked as a receivable in this fund, however the interest is a revenue. See Fund 271 for further information.
  - \* In 2020, Council authorized additional transfers from General Fund into this fund. \$780,000 was so pay off the 2012B Bond. \$88,000 was for the Naber Avenue sidewalk project to be completed in 2021. See below for a breakdown of Transfers In.
  - \* Sale of ROW in 2020 was the sale of a remnant parcel from the Hwy 241 expansion project for the Cornerstone II Apartments.
  - \* A large reconstruction project is slated for 2023. This will be financed by a bond sale and special assessments. Maclver Avenue will also be reconstructed. Federal funds have been secured for this project.
  - \* The County will be reconstructing a portion of County Road 35 in 2023. The budgeted amount is the City's portion of the project.
  - \* Transfers Out will be more than budgeted in 2022 due to paying off the 2012A Bond. A breakdown of Transfers Out is listed below.
  - \* Administration fees of 2% of project expenses are charged and paid to the General Fund.
  - \* See separate 10 year plan for long range forecasts and plans.

Transfers into this fund include:	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
General Fund	1,118,000	250,000	860,031	250,000
Civic Buildings (420)	0	0	-	-
Water Fund (601)	100,000	100,000	200,000	173,959
Sewer Fund (602)	0	0	-	-
Storm (604)-OneWay	80,000	78,000	-	-
Storm (604)-CSAH 19	20,000	0	0	0
Total	<u>1,318,000</u>	<u>428,000</u>	<u>1,060,031</u>	<u>423,959</u>

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**CITY OF ST. MICHAEL**

**2023 BUDGET**

**Capital Project Funds**

FUND:          **CAPITAL PROJECTS**                                  **450**

Transfers out of this fund provide for the following debt service payments:

	2020	2021	2022	2023
Fund 327/2011A Ref	1,789,086	0	0	0
Fund 328/2012A Bond	341,721	344,324	945,566	0
Fund 329/2012B Bond	217,626	865,724	0	0
Fund 330/2014A Bond	92,194	90,499	88,465	86,096
Fund 332/2020A Bond	0	137,743	415,401	405,780
	<u>2,440,627</u>	<u>1,438,290</u>	<u>1,449,432</u>	<u>491,876</u>

Outstanding Bonds:	2020	2021	2022	2023
*1    2012A G O (328)	1,255,764	933,781	-	-
*2    2012B Refunding (329)	85,553	-	-	-
*3    2014A G O (330)	400,000	320,000	240,000	160,000
*4    2020A Bond (332)	4,945,000	4,920,000	4,640,000	4,355,000
	<u>6,686,317</u>	<u>6,173,781</u>	<u>4,880,000</u>	<u>4,515,000</u>

\*1    Because this bond refunded the 2007B bond which was split between Fund 450, 601, 602 and 604, the 2012A bond has the same split. Only the Fund 450 portion is reflected here.  
Bond was redeemed 04-11-2022.

\*2    The 2012B Bond was called 03-12-2021.

\*3    Street portion of 2014 NE Reconstruction project only. Funds 601, 602, and 604 pay for the rest of this bond.

\*4    Street reconstruction portion of this bond only.

**Fund 450          Capital Projects**

	2020	2021	Estimated 2022	Projected 2023
<b>FUND BALANCE</b>				
Beginning Balance	1,036,621	2,889,221	4,039,981	4,531,424
Revenues	8,117,579	3,111,120	2,854,885	4,232,317
Expenditures	(6,264,979)	(1,960,360)	(2,363,442)	(5,198,876)
<b>Ending Balance</b>	<u>2,889,221</u>	<u>4,039,981</u>	<u>4,531,424</u>	<u>3,564,865</u>

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CITY OF ST. MICHAEL

2023 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS 450

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
31000-31000	Property Taxes	680,174	804,636	834,140	626,442	402,936
31000-31021	Delinquent Property Tax	4,070	5,464	2,500	6,500	4,000
31000-31055	Excess TIF	457	439	500	118	100
31000-31910	Penalties & Interest Taxes	120	(112)	100	200	100
		<u>684,821</u>	<u>810,427</u>	<u>837,240</u>	<u>633,260</u>	<u>407,136</u>
33400-33400	State Grants - Oakwd	156,926	0	0	0	0
33400-33401	Local Govt Aid (LGA)	10,915	0	0	0	0
33400-33419	MSA Construction Intergovernmental	793,041	743,693	500,000	250,000	1,500,000
		<u>960,882</u>	<u>743,693</u>	<u>500,000</u>	<u>250,000</u>	<u>1,500,000</u>
34000-34315	Project Plans/Specs	103	306	0	0	0
34000-37251	Lateral Benefit Charge Misc Charges/Rev	3,508	0	0	0	0
		<u>3,611</u>	<u>306</u>	<u>0</u>	<u>0</u>	<u>0</u>
36000-36100	Special Assessments	1,346,847	548,333	315,000	425,000	500,000
36000-36102	Penalties & Interest	697	1,555	100	300	200
36000-36105	Pymt lieu of assessmnt Assessments/Penalties	139,378	437,391	0	330,908	0
		<u>1,486,922</u>	<u>987,279</u>	<u>315,100</u>	<u>756,208</u>	<u>500,200</u>
36200-36205	Interfund loan interest	16,133	16,179	15,425	15,386	14,522
36200-36210	Interest Earnings	16,050	17,672	20,000	0	0
36200-36215	Market Adjustment Interest Earnings	10,828	(29,717)	0	0	0
		<u>43,011</u>	<u>4,134</u>	<u>35,425</u>	<u>15,386</u>	<u>14,522</u>
37000-37050	Misc Reimbursements	0	0	0	0	0
38000-38070	Electric Franchise	127,167	133,081	135,000	135,000	136,500
39000-39200	Transfer in	1,318,000	428,000	450,000	1,060,031	423,959
39000-39150	Sale of project ROW	62,813	4,200	0	5,000	0
39300-39310	Bonds Issued	3,430,352	0	0	0	1,250,000
	<b>TOTAL REVENUES</b>	<u>8,117,579</u>	<u>3,111,120</u>	<u>2,272,765</u>	<u>2,854,885</u>	<u>4,232,317</u>

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CITY OF ST. MICHAEL

2023 BUDGET

Capital Project Funds

FUND: CAPITAL PROJECTS 450

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET ESTIMATE	2022 ESTIMATE	2023 BUDGET
<b>EXPENDITURES</b>						
41600-00304	Legal Services	2,509	122	2,000	2,000	2,000
41900-00300	General Prof Services	1,809	5,127	15,000	7,500	10,000
43129-00500	Cty Rd 19 Expansion	0	8,468	500,000	500,000	100,000
43136-00500	I-94 Expand to Albertvll	6,488	7,828	7,500	7,500	5,000
43190-00500	Edgwd-Town Ctr North	375	0	0	0	0
43192-00300	Hwy 241 Signal	446,975	2,777	0	2,500	0
43194-00500	Lincoln Drive	96,786	975	0	0	0
43196-00500	Maclver Reconstruction	0	30,645	200,000	200,000	1,750,000
43197-00500	2020 Reconstruction	3,007,732	63,525	2,000	5,000	0
43264-00500	2023 Reconstruction	0	0	0	75,000	1,300,000
43199-00500	Traffic Control	0	0	10,000	10,000	10,000
43200-00500	Jamison LBF Improv	53,312	0	0	0	0
43201-00300	Railroad Quiet Zone	1,914	12,762	10,000	5,000	10,000
43202-00300	County Rd 35 Project	0	750	5,000	5,000	1,500,000
43262-00500	I-94 Noise Wall	0	0	0	30,745	0
45267-00500	Hwy 241 Trail-O'Day	63,124	263,650	50,000	50,000	5,000
45268-00500	Naber Ave Sidewalk	0	115,676	20,000	0	0
	Capital Outlay	3,676,706	507,056	804,500	890,745	4,680,000
47000-00620	Fiscal Agent Fees	61,724	0	0	0	0
49150-00312	Admin Fees	81,604	9,471	6,900	13,765	15,000
49360-00700	Transfers	2,440,627	1,438,584	845,837	1,449,432	491,876
	<b>TOTAL EXPENSES</b>	<b>6,264,979</b>	<b>1,960,360</b>	<b>1,674,237</b>	<b>2,363,442</b>	<b>5,198,876</b>

# Capital Project Fund 450 Estimated Budget - August 2022

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Beg Cash Balance</b>	\$4,211,719	\$4,723,756	\$3,778,675	\$711,472	\$214,037	\$1,393,557	1,110,637	1,032,837	604,937	330,137

\*see note below

REVENUES	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Taxes/Levy	626,422	402,936	500,000	550,000	600,000	650,000	700,000	750,000	800,000	850,000
Del tax/excess TIF	6,818	4,200								
Fed/State/DNR grants	0	0	0	0	1,300,000	0	0	0	0	0
Local Govt Aid (LGA)	0	0	0	0	0	0	0	0	0	0
MSA Construction	250,000	1,500,000	1,000	0	0	0	0	0	0	0
Special Assessmts.	756,208	200,200	300,000	300,000	300,000	300,000	300,000	500,000	400,000	500,000
New Recon Assessmts	0	300,000			300,000		300,000		300,000	
Interest Earnings	0	0	3,000	3,500	5,000	5,000	7,500	7,500	10,000	10,000
IFL Payments **	36,000	36,000	36,000	36,000	36,500	36,500	36,500	36,500	36,500	36,750
Electric Franchise	135,000	136,500	137,000	137,000	137,000	138,000	138,000	138,000	138,000	138,500
Transfers in-Gen Fund	860,031	250,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Transfr Ent-new proj	0	0	50,000	0	50,000	0	50,000	0	0	0
Transfer F601 Water	200,000	173,959	0	0	0	0	0	0	0	0
Transfer F602 Sewer	0	0	0	0	0	0	0	0	0	0
Sale of excess ROW	5,000									
Bonds Issued (10 Yr)	0	1,250,000		0	1,250,000	0	1,000,000	0	750,000	0
<b>TOTAL REVENUES</b>	<b>2,875,479</b>	<b>4,253,795</b>	<b>1,177,000</b>	<b>1,176,500</b>	<b>4,128,500</b>	<b>1,279,500</b>	<b>2,682,000</b>	<b>1,582,000</b>	<b>2,584,500</b>	<b>1,685,250</b>

EXPENSES	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Bond P&I Payment	(1,449,432)	(491,876)	(1,024,203)	(953,935)	(673,980)	(587,420)	(584,800)	(579,900)	(579,300)	(575,700)
Future P&I Bond Pay	0	0	(500,000)	(500,000)	(750,000)	(750,000)	(950,000)	(1,200,000)	(1,200,000)	(1,200,000)
General Expenses	(9,500)	(12,000)	(20,000)	(20,000)	(25,000)	(25,000)	(25,000)	(30,000)	(30,000)	(30,000)
Project Exp.	(404,510)	(1,445,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
MSA Proj Exp (list below)	(500,000)	(3,250,000)	(2,500,000)							
Future Re-con Exp		0			(1,300,000)		(1,000,000)		(850,000)	
<b>TOTAL EXPENSES</b>	<b>(2,363,442)</b>	<b>(5,198,876)</b>	<b>(4,244,203)</b>	<b>(1,673,935)</b>	<b>(2,948,980)</b>	<b>(1,562,420)</b>	<b>(2,759,800)</b>	<b>(2,009,900)</b>	<b>(2,859,300)</b>	<b>(2,005,700)</b>

<b>Estimated Balance</b>	<b>4,723,756</b>	<b>3,778,675</b>	<b>711,472</b>	<b>214,037</b>	<b>1,393,557</b>	<b>1,110,637</b>	<b>1,032,837</b>	<b>604,937</b>	<b>330,137</b>	<b>9,687</b>
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\*The difference between cash balanced noted here and fund balance on the budget worksheet is due to receivables and liabilities booked. Fund balance is less mainly due to booking the unearned portion of MSA funds we have received as a liability.

\*\* Interest on IFL recorded but not paid as F271 TIF 602 Cornerstone Apartments has negative cash balance. Payments estimated started 2020.

\*\*\* Other potential Revenue from Deferred Assessments is not included with these estimates

\*\*\*\* Bond payments also include fiscal agent fees; Fund 450 does not pay for the following bonds: 2009C and 2010B, portions of 2012A, 2012B, 2014A, 2018A and 2020A.

\*\*\*\*\* General Expenses includes arbitrage monitoring on bonds as well as tax court fees, admin fees and Crow River Erosion maintenance.

See Revenue and Expense budget for specific projects.

**Business**

**Type**

**Funds**

Utility Fund Payments to Capital Project Fund 450

Updated: August 2, 2022

<b>Storm</b>												
	Original Total	Int est to 1-12	2005 - 2015	2016	2017	2018	2019	2020	2021	Planned 2022	Budget 2023	Balance
One Way Pair	-\$745,000	-\$73,000	\$475,000	\$20,000	\$ 50,000	\$ 50,000	\$65,000	\$80,000	\$78,000	\$0	\$0	\$0
Crow River Erosion	-\$30,000	\$0	\$25,000	\$5,000								\$0
Quam Recon	-\$40,000	-\$5,000	\$30,000	\$15,000								\$0
SE Recon	-\$48,485	-\$6,000	\$30,000	\$10,000	\$14,485	\$0						\$0
CSAH 19 Widening	-\$185,000	\$0	\$40,000	\$10,000	\$20,000	\$20,000	\$75,000	\$20,000				\$0
<b>Total</b>	<b>-\$1,048,485</b>	<b>-\$84,000</b>	<b>\$600,000</b>	<b>\$60,000</b>	<b>\$84,485</b>	<b>\$70,000</b>	<b>\$140,000</b>	<b>\$100,000</b>	<b>\$78,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Sanitary Sewer</b>												
	Original Total	Int est to 1-12	2005 - 2015	2016	2017	2018	2019	2020	2021	Planned 2022	Budget 2023	Balance
30th Street Util Imp	-\$1,537,545	-\$134,000	\$1,069,000	\$165,000	\$150,000	\$200,000	\$87,545	\$0				\$0
<b>Total</b>	<b>-\$1,537,545</b>	<b>-\$134,000</b>	<b>\$1,069,000</b>	<b>\$165,000</b>	<b>\$150,000</b>	<b>\$200,000</b>	<b>\$87,545</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Water</b>												
	Original Total	Int est to 1-12	2005 - 2015	2016	2017	2018	2019	2020	2021	Planned 2022	Budget 2023	Balance
One way Pair	-\$612,666	-\$34,371	\$237,000	\$40,000	\$100,000	\$100,000	\$100,000	\$70,037				\$0
30th Street	-\$477,154	-\$26,768						\$29,963	\$100,000	\$200,000	\$173,959	\$0
<b>Total</b>	<b>-\$1,089,820</b>	<b>-\$61,139</b>	<b>\$237,000</b>	<b>\$40,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$173,959</b>	<b>0</b>

CITY OF ST. MICHAEL, MINNESOTA  
 SCHEDULE OF ENTERPRISE FUND BONDS  
 (unaudited)  
 December 31, 2022

Year Payable	2014A Bond Fund 601		2014A Bond Fund 602		2014A Bond Fund 604		Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Payment	Interest
2023	40,000	9,900	230,000	56,850	20,000	4,500	361,250	71,250
2024	40,000	8,700	235,000	49,875	20,000	3,900	357,475	62,475
2025	40,000	7,500	240,000	42,750	20,000	3,300	353,550	53,550
2026	45,000	6,225	245,000	35,475	20,000	2,700	354,400	44,400
2027	45,000	4,875	255,000	27,975	20,000	2,100	354,950	34,950
2028	45,000	3,525	260,000	20,250	20,000	1,500	350,275	25,275
2029	45,000	2,175	270,000	12,300	20,000	900	350,375	15,375
2030	50,000	750	275,000	4,125	20,000	300	350,175	5,175
Totals	350,000	43,650	2,010,000	249,600	160,000	19,200	2,832,450	312,450

CITY OF ST. MICHAEL

2023 BUDGET

ENTERPRISE FUNDS

FUND: **WATER FUND** **601**

Water Fund was instituted in 1999, with Joint Water Board's divestment of local distribution lines

- NOTES:
- √ Revenue for contributed assets offset assets for new water lines and should not be counted as cash to be spent.
  - √ The Water Fund pays for a portion of the 2012A and 2014A Bonds. The 2012A Bond was redeemed 04-11-2022. At the end of 2022, outstanding debt principal for the Water Fund is \$ 350,000.
  - √ Year end reconciliation differences with Veolia is reflected in refunds/reimbursements if it is a credit due to the City and in overage reimbursement if it is an additional expense. In 2020 it was an overage shown as an expense. In 2021 it was a credit (revenue).
  - √ In 2020, trunk connection fees were collected for Connex Apartments, Creekside II, Alleluia Lutheran Church, I-94 Business Park, Legacy Bay Farms and minor subdivisions. In 2021, fees were collected for Fieldstone Passage 3, Town Center North 2, Legacy Bay Farms 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village and Foxtail Meadows. In 2022, fees were collected for Legacy Bay Farms 3, Lakeshore Park 3, PCS Villas, Anton Village 2, and minor subdivisions.
  - √ Water hydrants are no longer covered under insurance (Property Insurance).
  - √ Public Works wages charged to this fund (43127) vary depending on the number of water main breaks.
  - √ Supplies (43127-00200) fluctuates as water meters are purchased and used.
  - √ Professional services (43127) includes the contract with Veolia for managing water lines. The contract increased 2% in 2021 and 2022. A 5% increase is budgeted for 2023.
  - √ repairs/maintenance (43127-400) fluctuates with the number of watermain breaks.
  - √ Transfers out go to Fund 450 Capital Projects for the water portion of the 30th Street Project. See Utility Fund Payments to Capital Project Fund 450 worksheet. In 2022, \$200,000 goes to the 30th Street Project and the remainder is a loan to the EDA for a land purchase for a future industrial park.
  - √ Fund Balance differs greatly in enterprise funds from cash balance due to the asseting of water, sewer and storm system lines. A separate cash balance has been prepared for reference.

	2020	2021	Estimated 2022	Projected 2023
FUND BALANCE				
Beginning Balance	5,850,000	7,469,827	11,055,912	10,775,858
Revenues	2,572,122	4,693,017	2,153,044	1,439,800
Expenditures	(952,295)	(1,106,932)	(2,433,098)	(1,254,698)
Ending Balance	<u>7,469,827</u>	<u>11,055,912</u>	<u>10,775,858</u>	<u>10,960,960</u>
CASH BALANCE	<u>1,637,891</u>	<u>2,810,494</u>	<u>1,792,348</u>	<u>1,812,450</u>

FUND: **WATER FUND** **601** **Continued**

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET ESTIMATED	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
36200-36210	Interest Earnings	16,221	13,044	15,000	0	0
36200-36215	Market Adjustment	12,435	(21,952)	0	(8,000)	0
	Investment Earnings	28,656	(8,908)	15,000	(8,000)	0
37100-36100	Special Assessments	170	730	500	375	300
37100-36102	Penalties & Interest	32	1	0	0	0
37100-37050	Refunds/Reimb.	1,378	8,605	1,000	2,005	1,000
37100-37110	Water Meter	108,588	133,965	32,000	101,300	75,000
37100-37115	Water Pressure Valves	7,500	4,500	5,000	0	0
37100-37120	Water Dist. Revenue	671,834	948,139	600,000	600,000	600,000
37100-37125	Water Dist Repair	104	1,565	150	1,500	1,500
37150-37150	Water Connections	22,500	27,500	12,000	20,000	12,000
37150-37151	Water Avail. Charges	186,986	293,036	90,000	195,948	175,000
37150-37225	Trunk connection fees	163,941	731,410	65,000	239,916	75,000
	Charges for Service	1,163,033	2,149,451	805,650	1,161,044	939,800
39000-39200	Transfers In	0	0	0	0	0
39200-39204	Contributed Assets	1,380,433	2,552,474	500,000	1,000,000	500,000
	<b>TOTAL REVENUES</b>	<b>2,572,122</b>	<b>4,693,017</b>	<b>1,320,650</b>	<b>2,153,044</b>	<b>1,439,800</b>

FUND: **WATER FUND** **601** **Continued**

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET ESTIMATED	2022 ESTIMATED	2023 BUDGET
<b>EXPENDITURES</b>						
41520-00301	Auditing Expenses	3,000	3,000	3,000	3,000	3,000
41900-00300	Professional Services	0	125	500	250	500
41900-00439	Credit card fees	7,344	8,536	12,000	12,000	13,000
	General Government	7,344	8,661	12,500	12,250	13,500
43000-00101	Engineer Wages	8,021	7,861	8,270	8,450	9,246
43000-00121	Engineer PERA	554	563	620	634	693
43000-00122	Engineer FICA	526	537	633	646	707
43000-00126	Accrued Leave	(167)	270	250	250	250
43000-00131	Engineer Medical	783	820	657	875	977
43000-00133	Engineer Dental	47	48	52	49	51
43000-00134	Engineer Life Ins.	3	3	3	3	4
43000-00136	Engineer LTD	34	34	23	35	35
43000-00151	Eng Work Comp	31	36	42	42	45
	Engineering	9,832	10,172	10,550	10,984	12,008
43127-00101	Wages	4,042	10,287	8,500	12,000	8,500
43127-00102	Overtime	0	5,499	5,000	3,000	5,000
43127-00121	PERA	303	1,184	1,013	1,125	1,013
43127-00122	FICA	283	1,122	1,033	1,148	1,033
43127-00131	Health Insurance	642	2,249	2,000	1,500	2,250
43127-00133	Dental Insurance	36	116	100	75	125
43127-00200	Operating Supplies	78,824	134,324	65,500	65,500	100,000
43127-00300	Professional Services	1,224	3,460	5,000	7,500	7,500
43127-00310	Contract Services	473,764	481,680	505,764	492,080	516,685
43127-00361	Liability Insurance	94	95	100	150	160
43127-00362	Property Insurance	227	232	240	78	0
43127-00400	Repairs	2,526	35,914	25,000	20,000	25,000
43127-00420	Depreciation Expense	243,892	295,720	285,000	340,000	375,000
43127-00500	CSAH 19 Project	0	0	200,000	0	0
43127-00812	Overage Reimb.	11,701	0	0	0	0
	Water Line Maintenance	817,558	971,882	1,104,250	944,156	1,042,266
47000-00610	Interest Expense	14,413	13,112	13,109	12,633	9,900
47000-00620	Bond costs/Agent Fees	148	105	150	75	65
	Debt Service Costs	14,561	13,217	13,259	12,708	9,965
49360-00720	Transfers	100,000	100,000	200,000	1,450,000	173,959
	<b>TOTAL EXPENSES</b>	<b>952,295</b>	<b>1,106,932</b>	<b>1,343,559</b>	<b>2,433,098</b>	<b>1,254,698</b>



**WATER SYSTEM FUND 601  
CASH BUDGET  
2023**

	2020	2021	Estimated 2022	Budget 2023
Beginning Cash Balance	1,161,320	1,637,891	2,810,494	1,792,348
Additions	1,196,811	2,088,407	1,153,044	939,800
Subtractions	(720,240)	(915,804)	(2,171,190)	(919,698)
Ending Cash Balance	<u>1,637,891</u>	<u>2,810,494</u>	<u>1,792,348</u>	<u>1,812,450</u>

ACCT	DESC	2020	2021	Estimated 2022	Budget 2023
<b>Increases to Cash</b>					
non-budget	Accounts Receivable	0	0	0	0
non-budget	Sp Assessment Rec	(488)	195	0	0
non-budget	Due from Other Governmt	56,307	(31,659)	0	0
non-budget	Prepaid Items	(6)	(8)	0	0
non-budget	Water Meter Inventory	(50,691)	(20,665)	0	0
36200-36210	Interest Earnings	16,221	13,045	0	0
36200-36215	Market Adjustment	12,435	(21,952)	(8,000)	0
37100-36100	Special Assessments	170	730	375	300
37100-36102	Penalties & Interest	32	1	0	0
37100-37050	Refunds/Reimbursements	1,378	8,605	2,005	1,000
37100-37110	Water Meter	108,588	133,965	101,300	75,000
37100-37115	Wtr Pressure Reduction	7,500	4,500	0	0
37100-37120	Water Distribution	671,834	948,139	600,000	600,000
37100-37125	Distribution Repairs	104	1,565	1,500	1,500
37150-37150	Water Connections	22,500	27,500	20,000	12,000
37150-37151	Water Availability	186,986	293,036	195,948	175,000
37150-37152	Town Center Connections	0	0	0	0
37150-37153	Hwy 241 Connections	0	0	0	0
37150-37225	Trunk Connection Fees	163,941	731,410	239,916	75,000
		<u>1,196,811</u>	<u>2,088,407</u>	<u>1,153,044</u>	<u>939,800</u>

**WATER SYSTEM FUND 601  
CASH BUDGET - CONTINUED  
2023**

ACCT	DESC	2020	2021	Estimated 2022	Budget 2023
<b>Deductions from Cash</b>					
non-budget	Accounts Payable	(58,387)	26,501	0	0
non-budget	Accrued Wages	88	(958)	0	0
non-budget	Bonds Payments	68,177	77,477	78,092	40,000
non-budget	Capital Assets	0	0	0	0
41520-00301	Audit Expense	3,000	3,000	3,000	3,000
41900-00300	Professional Services	0	126	250	500
41900-00439	Credit card fees	7,344	8,536	12,000	13,000
43000	Engineer Wages	9,824	10,172	10,984	12,008
43127-00101	PW Wages	4,042	10,287	12,000	8,500
43127-00102	PW Overtime	0	5,499	3,000	5,000
43127-00121	PERA	303	1,184	1,125	1,013
43127-00122	FICA	293	1,122	1,148	1,033
43127-00131	Medical Insurance	642	2,249	1,500	2,250
43127-00133	Dental Insurance	36	115	75	125
43127-00200	Water System Supplies	78,824	134,324	65,500	100,000
43127-00300	Professional Services	1,224	3,460	7,500	7,500
43352-00310	Veolia Contract	473,764	481,680	492,080	516,685
43127-00361	Liability Insurance	94	95	150	160
43127-00362	Property Insurance	227	232	78	0
43127-00400	Repairs/Maintenance	2,526	35,914	20,000	25,000
43127-00812	Overage Reimbursements	11,701	0	0	0
47000-00610	Interest on Bond	14,413	13,112	12,633	9,900
non-budget	Accrued Interest	943	558	0	0
non-budget	amortize bond premium	1,014	1,014	0	0
47000-00620	Agent Fees	148	105	75	65
49360-00700	Transfers Out	100,000	100,000	1,450,000	173,959
		<b>720,240</b>	<b>915,804</b>	<b>2,171,190</b>	<b>919,698</b>

CITY OF ST. MICHAEL  
2023 BUDGET  
ENTERPRISE FUNDS

FUND: **SEWER FUND** **602**

The Sewer Fund combines operation and maintenance and new construction of most sanitary sewer activities in the City. Budget highlights follow:

- ✍ Contributed assets offset capital assets & should not be considered cash to be spent
- ✍ Sewer rates increase each year at the CCI rate.
- ✍ Each year, the contract with Veolia is reconciled to actual expenditures. If there is a credit due to the City, it is reflected in Refunds/Reimbursements. If the City owes more, it is reflected in expenses as Plant Overage.
- ✍ Trunk connection fees were paid by Connex Apartments, Creekside 2, Alleluia Lutheran Church and minor subdivisions in 2020. In 2021 trunk connection fees were paid by Fieldstone 3, Town Center North 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village, and Foxtail Meadows. In 2022, fees were paid by Legacy Bay Farms 2, Lakeshore Park, PCS Villas, Anton Village 2 and minor subdivisions.
- ✍ In 2017, the Sewer Fund transferred \$600,000 to the General Fund to aid in financing a lawsuit settlement. The General Fund transferred \$120,000 back to the Sewer Fund in 2018 - 2021. It is anticipated to have this transfer recur in 2022.
- ✍ It was anticipated to do a Wastewater Treatment Facility (WWTF) upgrade in 2022. Bond proceeds were budgeted for this reason. After further design, it is anticipated this will occur in 2024. The City is working on securing some grants and funding along with issuing a bond. Expenditures relating to the upgrade are an asset and therefore not reflected in this budget. (see cash budget).
- ✍ 5% of the City Administrator/Public Works Director wages are charged to the Sewer Fund.
- ✍ The City contracts with Veolia to run the waste water treatment facility. The contract increased 1.5% in 2021 and 8% in 2022. A 7% increase is budgeted for 2023.
- ✍ Grinder pumps are now aging and need to be replaced.
- ✍ Sewer plant professional services increased as consultants were hired to improve the facility's electrical system.
- ✍ The vactor truck is approaching 20 years and needs more repairs (43126-00400).
- ✍ The Sewer Funds pays for portions of the 2012A and 2014A bonds. The 2021A Bond was redeemed in 2022. At the end of 2022, outstanding debt principal is \$2,010,000.
- ✍ Principal bond payments are recorded as a liability and therefore are not reflected in the revenue/expenditure budget. A cash budget has been prepared for reference.
- ✍ For further information, see the Cash Budget and Utility Fund Payments to Capital Projects worksheet.

<b>FUND BALANCE</b>	<b>2020</b>	<b>2021</b>	<b>Estimated 2022</b>	<b>Projected 2023</b>
Beginning Balance	21,818,081	25,723,079	33,212,693	37,550,214
Revenues	5,870,452	9,426,590	6,506,365	3,744,980
Expenditures	(1,965,454)	(1,936,976)	(2,168,844)	(2,371,916)
<b>Ending Balance</b>	<b>25,723,079</b>	<b>33,212,693</b>	<b>37,550,214</b>	<b>38,923,278</b>
<b>CASH BALANCE</b>	<b>6,758,399</b>	<b>11,297,056</b>	<b>11,639,838</b>	<b>6,462,902</b>

Sewer Fund Budget continued on next page

FUND: SEWER ENTERPRISE FUND 602 CONTINUED

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
33400-33400	State Grants	0	0	5,000	0	0
36200-36210	Interest Earnings	65,161	52,887	60,000	(30,000)	0
36200-36215	Market Adjustement	49,949	(88,999)	0	0	0
	Interest Earnings	115,110	(36,112)	60,000	(30,000)	0
37000-34501	Administrative Fees	1,500	1,500	1,500	1,500	1,500
37000-37050	Refunds/Reimbursemt	48,762	39,619	1,000	1,025	1,000
	Misc Revenue	50,262	41,119	2,500	2,525	2,500
37200-36100	Special Assessments	1,701	3,392	1,800	1,100	750
37200-37200	Sewer Sales	1,834,852	1,902,694	1,850,000	1,930,000	1,950,000
37200-37210	Hanover Lift Stations	128,945	135,640	138,000	163,767	170,000
37200-37212	Legacy Lift Station	3,000	3,000	3,000	3,000	3,000
37200-37220	Lakes Area Supplmt.	14,788	15,111	14,750	15,500	16,000
37200-37225	Grinder Pump Fees	28,063	25,003	31,000	25,000	23,000
37200-37226	Grinder O & M	6,009	6,079	6,000	6,000	6,000
37200-37227	Rockford GrinderPump	24,928	25,111	25,000	25,000	25,000
37200-37230	Rockford Sewer	35,684	36,937	36,000	38,000	39,000
37200-37231	Rockford O & M	6,232	6,278	6,250	6,230	6,230
37200-37240	Sewer Connect. Insp.	22,700	28,000	10,000	22,000	18,000
37200-37245	Leachate Disp Fees	98,401	85,377	97,500	94,765	82,000
37200-37246	JPWB Sludge	0	1	0	0	0
37200-37248	Vactor Jetting Rental	3,250	5,375	3,250	4,750	3,500
	Charges for service	2,208,553	2,277,998	2,222,550	2,335,112	2,342,480
37250-37250	Hanover Connections	97,493	435,570	30,000	300,000	100,000
37250-37251	Sewer Avail. Charges	1,120,829	1,796,846	250,000	1,325,000	750,000
37250-37255	Trunk Connections	266,782	1,756,952	50,000	453,728	50,000
37250-37258	Rockford Connection	7,474	0	0	0	0
	Connection Fees	1,492,578	3,989,368	330,000	2,078,728	900,000
39000-39200	Transfers In	120,000	120,000	120,000	120,000	0
39100-39101	Sale of Assets	0	1,600	0	0	0
39200-39204	Contributed Assets	1,883,949	3,032,617	450,000	2,000,000	500,000
39300-39300	Bond Proceeds	0	0	2,500,000	0	0
<b>TOTAL REVENUES</b>		<b>5,870,452</b>	<b>9,426,590</b>	<b>5,690,050</b>	<b>6,506,365</b>	<b>3,744,980</b>

Continued on next page

FUND: SEWER ENTERPRISE FUND 602 CONTINUED

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>EXPENDITURES</b>						
41520-00301	Auditing Expenses	5,000	5,000	5,000	5,000	5,000
41600-00304	Legal Services	6,214	0	5,000	5,000	5,000
41900-00300	Professional services	1,201	536	1,500	1,500	1,000
41900-00439	Credit card fees	14,462	16,809	17,500	19,200	21,500
	General Gov't	15,663	17,345	19,000	20,700	22,500
43000-00101	Engineer Wages	8,021	7,861	8,270	8,450	9,246
43000-00121	Engineer PERA	555	563	620	634	693
43000-00122	Engineer FICA	526	537	633	646	707
43000-00126	Accrued Leave	(167)	270	250	250	250
43000-00131	Engineer Medical	783	820	657	875	977
43000-00133	Engineer Dental	47	48	52	49	51
43000-00134	Engineer Life Ins.	3	3	3	3	4
43000-00136	Engineer LTD	34	34	23	35	35
43000-00151	Work Comp	31	37	42	42	45
43000-00303	Engineering Fees	600	300	1,000	1,000	1,000
	Engineering	10,433	10,473	11,550	11,984	13,008
43126-00221	Parts for Jet-Vac	3,822	2,025	4,250	4,000	4,250
43126-00222	Tires	0	0	1,200	1,200	1,500
43126-00400	Equip Repairs	1,192	6,849	10,000	8,000	10,000
	Equipment	5,014	8,874	15,450	13,200	15,750
43252-00100	FT Employee	4,930	1,983	5,000	5,000	5,000
43252-00200	San Swr Repair Supply	2,063	60	5,000	2,500	2,500
43252-00220	Grinder Pump Material	36,683	58,911	55,000	65,000	75,000
43252-00300	San Swr Prof Serv	2,047	2,598	5,000	4,000	5,000
43252-00321	Phone service	1,009	1,145	1,200	1,200	1,300
43252-00361	Liability insurance	10,020	10,058	10,665	9,681	10,265
43252-00362	Property insurance	9,383	9,479	9,765	14,879	15,500
43252-00363	Vehicle insurance	1,490	1,504	1,550	1,465	1,510
43252-00381	Electric Service	26,201	33,691	36,000	40,000	42,500
43252-00400	San Sewer Repairs	2,500	1,831	35,000	10,000	35,000
	San Swr Maint	96,326	121,260	164,180	153,725	193,575

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FUND:

SEWER ENTERPRISE FUND

602

CONTINUED

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET ESTIMATED	2022 ESTIMATED	2023 BUDGET
<b>EXPENDITURES</b>					
43256-00101 WWTF wages	57,683	17,799	30,000	15,000	30,000
43256-00102 WWTF Overtime	868	1,379	1,000	1,000	1,000
43256-00121 WWTF PERA	4,458	1,438	2,325	1,200	2,325
43256-00122 WWTF FICA	4,136	1,350	2,372	1,224	2,372
43256-00131 WWTF medical ins.	10,592	3,586	6,250	2,500	5,000
43256-00133 WWTF dental ins.	593	200	315	100	200
43256-00200 Sewer Plant Materials	80,740	28,990	80,000	45,000	80,000
43256-00208 Sewer Training	0	100	0	0	0
43256-00300 Sewer Treatmnt Plant	32,594	7,052	30,000	25,000	30,000
43256-00303 Engineer Fees	0	7,775	25,000	10,000	15,000
43256-00310 Contracted services	789,512	801,600	841,680	864,816	925,353
43256-00362 Property insurance	1,234	1,321	1,360	2,200	5,000
43256-00381 Electric service	145,676	159,966	175,000	175,000	190,000
45256-00383 Gas utilities	7,608	7,281	8,500	24,000	30,000
43256-00400 Sewer Plant Repairs	19,053	19,291	50,000	30,000	40,000
43256-00415 Plant Equip Rental	10,802	4,231	10,000	10,000	10,000
43256-00420 Depreciation	580,717	634,541	640,000	675,000	680,000
43256-00430 Miscellaneous	96	39	130	130	130
43256-00433 Dues/Subscriptions	11,363	11,488	13,500	12,500	13,500
43256-00812 Treatment Plant Over	0	0	0	0	0
Treatment Plant	1,757,725	1,709,427	1,917,432	1,894,670	2,059,880
47000-00610 Bond Interest	68,913	64,273	64,377	64,211	56,850
47000-00620 Fiscal Agent Fees	166	324	200	354	353
Debt Fees	69,079	64,597	64,577	64,565	57,203
49360-00700 Operating Transfers	0	0	0	0	0
<b>TOTAL EXPENSES</b>	<b>1,965,454</b>	<b>1,936,976</b>	<b>2,202,189</b>	<b>2,168,844</b>	<b>2,371,916</b>

**SEWER SYSTEM FUND 602  
CASH BUDGET  
2023**

	2020	2021	Estimated 2022	Budget 2023
Beginning Cash Balance	4,743,023	6,758,399	11,297,056	11,639,838
Additions	3,919,327	6,346,912	4,506,365	3,244,980
Subtractions	(1,903,951)	(1,808,255)	(4,163,583)	(8,421,916)
Ending Cash Balance	6,758,399	11,297,056	11,639,838	6,462,902

<b>Increases to Cash</b>				Estimated	Budget
ACCT	DESC	2020	2021	2022	2023
non-budget	Accounts Receivable	(8,170)	(6,398)	0	0
non-budget	Special Assessment Rec	(490)	2,052	0	0
non-budget	Due from Other Governmt	(58,412)	(42,553)	0	0
non-budget	Prepaid Items	(104)	(162)	0	0
36200-36210	Interest Earnings	65,161	52,887	0	0
36200-36215	Market Adjustment	49,949	(88,999)	(30,000)	0
37000-34501	Admin Fees	1,500	1,500	1,500	1,500
37000-37050	Refunds/reimbursements	48,762	39,619	1,025	1,000
37100-36100	Special Assessments	1,701	3,392	1,100	750
37200-37200	Sewer Sales	1,834,852	1,902,694	1,930,000	1,950,000
37200-37210	Hanover Lift Stations	128,945	135,640	163,767	170,000
37200-37212	Legacy Lift Station	3,000	3,000	3,000	3,000
37200-37220	Lakes Area Supplement	14,788	15,111	15,500	16,000
37200-37225	Grinder Pump Fees	28,063	25,003	25,000	23,000
37200-37226	Grinder O & M	6,009	6,079	6,000	6,000
37200-37227	Rockford Grinder	24,928	25,111	25,000	25,000
37200-37230	Rockford Sewer Sales	35,684	36,937	38,000	39,000
37200-37231	Rockford O & M	6,232	6,278	6,230	6,230
37200-37240	Sewer Inspection	22,700	28,000	22,000	18,000
37200-37245	Leachate Disposal	98,401	85,377	94,765	82,000
37200-37246	JPWB Sludge	0	1	0	0
37200-37248	Vactor Jetting Rental	3,250	5,375	4,750	3,500
37200-37250	Hanover Connections	97,493	435,570	300,000	100,000
37250-37251	Sewer Availability Charge	1,120,829	1,796,846	1,325,000	750,000
37250-37255	Trunk Connection Fees	266,782	1,756,952	453,728	50,000
37250-37258	Rockford Connections	7,474	0	0	0
39000-39200	Transfer In	120,000	120,000	120,000	0
39000-39101	Sales of Assets	0	1,600	0	0
		3,919,327	6,346,912	4,506,365	3,244,980

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**SEWER SYSTEM FUND 602**  
**2023 CASH BUDGET - CONTINUED**

Deductions from Cash				Estimated	Budget
ACCT	DESC	2020	2021	2022	2023
non-budget	Accounts Payable	(55,554)	(119,272)	0	0
non-budget	Accrued Wages	89	(300)	0	0
non-budget	Bond Payments	416,598	233,103	283,317	230,000
non-budget	FA paid by Sewer fund *	149,503	386,411	1,200,000	1,500,000
41520-00301	Audit Expense	5,000	5,000	5,000	5,000
41600-00304	Legal Services	6,214	0	5,000	5,000
41900-00300	Professional Services	1,201	536	1,500	1,000
41900-00439	Credit card fees	14,462	16,809	19,200	21,500
43000	Engineer Wages	9,832	10,172	10,984	12,008
43000-0303	Engineer Fees	600	300	1,000	1,000
43126-00221	Equipment Parts	3,822	2,025	4,000	4,250
43126-00222	Equipment Tires	0	0	1,200	1,500
43126-00400	Equipment Repairs	1,192	6,849	8,000	10,000
43252	San Sewer Wages	4,930	1,983	5,000	5,000
43252-00200	San Sewer Supplies	2,063	60	2,500	2,500
43252-00220	Grinder Pump materials	36,683	58,911	65,000	75,000
43252-00300	San Sewer Prof. Services	2,047	2,598	4,000	5,000
43252-00321	Phone (Lakeshore lift st)	1,009	1,145	1,200	1,300
43252-00361	Liability insurance	10,020	10,058	9,681	10,265
43252-00362	Property Insurance	9,383	9,479	14,879	15,500
43252-00363	Vehicle Insurance	1,491	1,504	1,465	1,510
43252-00381	Electric Service	26,201	33,691	40,000	42,500
43252-00400	San Sewer Repairs/Maint	2,500	1,831	10,000	35,000
43256	Sewer plant wages	78,330	25,752	21,024	40,897
43256-00200	Sewer Plant Supplies	80,740	28,989	45,000	80,000
43256-00208	Training	0	100	0	0
43256-00300	Professional Services	32,594	7,052	25,000	30,000
43256-00303	Engineering Fees	0	7,775	10,000	15,000
43256-00310	Veolia Contract	789,512	801,600	864,816	925,353
43256-00362	Property Insurance	1,234	1,321	2,200	5,000
43256-00381	Electric Service	145,676	159,966	175,000	190,000
43256-00383	Gas service	7,608	7,281	24,000	30,000
43256-00400	Repairs/Maintenance	19,053	19,291	30,000	40,000
43256-00415	Plant Equip Rental	10,802	4,231	10,000	10,000
43256-00430	Miscellaneous	96	39	130	130
43256-00433	Dues & Subscriptions	11,363	11,488	12,500	13,500
43261-00500	WWTF upgrade	0	0	1,186,422	5,000,000
47000-00610	Interest on Bond	68,913	64,273	64,211	56,850
non-budget	Accrued Interest	4,236	1,912	0	0
non-budget	amortize bond premium	4,342	3,968	0	0
47000-00620	Fiscal Agent Fees	166	324	354	353
		<u>1,903,951</u>	<u>1,808,255</u>	<u>4,163,583</u>	<u>8,421,916</u>

\* There will be a major WWTF expansion. A PFA Loan or revenue bond will be issued in 2023 or 2024 for approx. \$5 million. Expenses will be \$30 million in 2023 and 2024. Total cost is \$34 million.



CITY OF ST. MICHAEL

2023 BUDGET

ENTERPRISE FUNDS

FUND: **STORM SEWER FUND** **604**

The Storm Sewer Fund was instituted in 2004. It is funded by a monthly storm water utility fee as follows:

\$2.00	residential
\$4.00	commercial up to 1 acre
\$8.00	commercial 2 - 5 acres
\$12.00	commercial over 5 acres, industrial, institutional

The following are the budget highlights:

- ✎ Trunk connections were paid in 2020 by Connex Apartments, Creekside Estates 2, Alleluia Lutheran Church, Legacy Bay Farms, I-94 Business Park, and minor subdivisions. In 2021, fees were collected for Fieldstone Passage 3, Town Center North 2, Legacy Bay 2, Creekside West, Vista Pointe 2, Lakeshore Preserve 3, Anton Village and Foxtail Meadows. In 2022 fees were collected for Title Specialists, Legacy Bay Farms 2, Lakeshore Park, New Creations Daycare, PCS Villas, Anton Village 2 and minor subdivisions.
- ✎ Contributed capital are storm sewer lines/ponds that are paid for by capital project funds or put in by developers.
- ✎ Starting in 2021, 5% of the City Engineer's wage is charged to this fund.
- ✎ Professional services include items such as GIS mapping updates.
- ✎ Maintenance charges are for 30th Street drainage ditch maintenance.
- ✎ The Lake Wilhelm project installed an outlet in the lake to prevent flooding.
- ✎ A heavy rainfall event caused an issue by Lake Charlotte in 2022. To correct the issue a culvert will be replaced.
- ✎ Transfers out (49360) for capital projects go to the Capital Projects Fund 450. After 2021, these obligations will be fulfilled. See the Utility Fund Payments worksheet for more detail. In 2022, the transfer out is a loan to the EDA to purchase land for an industrial park.
- ✎ The 2012A and 2014A Bonds are structured so payments are made by the Water, Sewer, Storm Water and a debt service fund. Bond payments in the Water, Sewer and Storm Water funds are set up as liabilities so payments are not reflected in the revenue/expenditure budget. The 2012A Bond was redeemed in 2022. At the end of 2022 outstanding principal is \$160,000 for the Storm Fund.
- ✎ See separate cash budget for further reference. Also see Utility Fund Payments to Capital Projects Funds 450 worksheet.

<b>FUND BALANCE</b>	<b>2020</b>	<b>2021</b>	<b>Estimated 2022</b>	<b>Projected 2023</b>
Beginning Balance	7,886,042	10,424,275	15,216,774	16,544,440
Revenues	2,932,716	5,262,730	3,202,955	687,500
Expenditures	(394,483)	(470,231)	(1,875,289)	(512,423)
Ending Balance	<u>10,424,275</u>	<u>15,216,774</u>	<u>16,544,440</u>	<u>16,719,517</u>
CASH BALANCE	<u>672,726</u>	<u>2,553,045</u>	<u>1,449,362</u>	<u>1,179,439</u>

FUND: **STORM WATER UTILITY** **604** CONTINUED

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
34000-34110	Storm Water Fees	154,072	161,478	150,000	160,000	162,000
36000-36100	Special Assessments	1,749	1,420	1,200	900	500
36000-36102	Penalties on Asmts	28	10	0	25	0
36200-36210	Interest Earnings	11,630	10,537	8,000	(5,000)	0
36200-36215	Market Adjustment	8,915	(17,733)	0	0	0
37000-37255	Trunk Connections	506,534	1,909,476	25,000	547,030	25,000
39200-39204	Contributed Capital	2,249,788	3,197,542	500,000	2,500,000	500,000
<b>TOTAL REVENUES</b>		<b>2,932,716</b>	<b>5,262,730</b>	<b>684,200</b>	<b>3,202,955</b>	<b>687,500</b>

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>EXPENDITURES</b>						
41900-00439	Credit card fees	1,875	2,179	2,200	2,400	2,500
43000-00101	City Engineer wage	-	5,468	5,908	5,966	7,044
43000-00121	City Engineer PERA	-	410	443	447	529
43000-00122	City Engineer FICA	-	391	452	456	539
43000-00126	Accrued Leave	-	549	100	100	100
43000-00131	Medical Insurance	-	643	984	596	784
43000-00133	Dental Insurance	-	26	51	49	51
43000-00134	Life Insurance	-	3	4	3	4
43000-00136	LTD	-	27	32	30	35
43000-00151	Workers Comp	-	22	25	37	57
43150-00200	Storm Drain Supplies	162	0	200	200	200
43150-00300	Storm Prof. Serv.	23,254	14,517	25,000	15,000	20,000
43150-00303	Engineering Services	3,568	8,401	8,000	7,500	8,000
43150-00400	Maintenance	16,790	36,049	10,000	36,500	40,000
43150-00420	Depreciation	235,977	308,736	285,000	350,000	375,000
43150-00430	Misc (MPCA permit)	0	0	200	200	200
43150-00433	Dues & Subscriptions	2,180	2,685	2,300	2,775	2,850
43191-00300	Lake Wilhem project	5,087	6,994	8,000	0	0
45275-00500	Lake Charlotte project	0	0	0	200,000	50,000
47000-00610	Interest Expense	5,532	5,100	5,231	3,000	4,500
47000-00620	Fiscal Agent Fees	58	31	60	30	30
49360-00700	One Way Pair (450)	80,000	78,000	0	0	0
49360-00700	CSAH 19 widening	20,000	0	0	0	0
49360-00700	to EDA for land	0	0	0	1,250,000	0
<b>TOTAL EXPENSES</b>		<b>394,483</b>	<b>470,231</b>	<b>354,190</b>	<b>1,875,289</b>	<b>512,423</b>

**STORM SYSTEM FUND 604**  
**CASH BUDGET**  
**2023**

	2020	2021	Estimated 2022	Budget 2023
Beginning Cash Balance	651,097	672,726	2,553,045	1,449,362
Additions	682,911	2,064,450	702,955	187,500
Subtractions	(661,282)	(184,131)	(1,806,638)	(457,423)
Ending Cash Balance	672,726	2,553,045	1,449,362	1,179,439

ACCT	DESC	2020	2021	Estimated 2022	Budget 2023
<b>Increases to Cash</b>					
non-budget	Special Assessment Rec	218	312	0	0
non-budget	Due from Other Gov't	(149)	(1,129)	0	0
non-budget	Prepaid items	(86)	79	0	0
34000-34110	Storm Water Fees	154,072	161,478	160,000	162,000
36000-36100	Special Assessments	1,749	1,420	900	500
36000-36102	Penalties & Interest	28	10	25	0
36200-36210	Interest Earnings	11,630	10,537	0	0
36200-36215	Market Adjustment	8,915	(17,733)	(5,000)	0
37000-37255	Trunk Connections	506,534	1,909,476	547,030	25,000
		682,911	2,064,450	702,955	187,500

**Deductions from Cash**

non-budget	Accounts Payable	12,201	201	0	0
non-budget	Accrued wages	0	(673)	0	0
non-budget	Bond Principal	22,158	22,438	22,478	20,000
non-budget	capital assets	467,722	0	258,871	300,000
	41900 Credit card fees	1,875	2,179	2,400	2,500
	43000 City Engineer	0	7,540	7,684	9,143
43000-00433	Dues & subscriptions	0	505	525	550
43150-00200	Supplies & Materials	161	0	200	200
43150-00300	Professional Services	23,254	14,517	15,000	20,000
43150-00303	Engineering Services	3,568	8,401	7,500	8,000
43150-00400	Maintenance	16,790	36,049	36,500	40,000
43150-00430	Misc (permit)	0	0	200	200
43150-00433	Dues & subscriptions	2,180	2,180	2,250	2,300
	43191 Lake Wilhelm outlet	5,087	6,994	0	0
	Lake Charlotte Trunk Storm			200,000	50,000
47000-00610	Interest on Bond	5,532	5,100	3,000	4,500
47000-00620	Agent Fees	58	31	30	30
non-budget	Accrued Interest on bond	209	181	0	0
non-budget	amortize bond premium	487	488	0	0
49360-00700	Transfers Out	100,000	78,000	1,250,000	0
		661,282	184,131	1,806,638	457,423

2023 BUDGET  
FUND:

CITY OF ST. MICHAEL

RECYCLING FUND

ENTERPRISE FUNDS  
605

The recycling fund started in 2012. All households were given a 65 gallon cart and the option of purchasing or renting a second cart. In 2017, a new program began and homeowners have the option of a 35 gallon, 65 gallon, or 95 gallon cart. See note below for rates.

- Notes:
- The City receives money from the county based on the amount of recycled material collected (recycling incentive).
  - ✍ The fee for residents is \$4.50 per month for the 35 gallon cart, \$4.75 for the 65 gallon cart and \$5.00 for the 95 gallon cart. This will increase \$.25 in 2023.
  - ✍ The City has a contract with Advanced Disposal for recycling services. The contract was renegotiated in 2020 and will increase each year in June until the contract expires in 2025.
  - ✍ More 65 and 95 gallon carts were ordered in 2021 and 2022.
  - ✍ Fund balance differs from cash balance due to any receivables at the end of the year. A separate cash budget has been prepared for reference.

FUND BALANCE	2020	2021	Estimated 2022	Projected 2023
Beginning Balance	89,108	112,914	125,471	113,507
Revenues	324,174	372,542	386,841	407,000
Expenditures	(300,368)	(359,985)	(398,805)	(416,958)
Ending Balance	112,914	125,471	113,507	103,549
CASH BALANCE	57,183	90,822	78,858	68,900

ACCOUNT	DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
<b>REVENUES</b>						
33430	Recycling Incentive	26,015	25,123	25,000	25,000	25,000
34305	Recycling Fee	293,361	345,056	335,000	360,000	380,000
36100	Special Assessments	2,968	2,761	2,500	2,200	2,000
36102	Penalties on Asmts	23	36	0	41	0
36210	Interest Earnings	1,023	636	1,000	(400)	0
36215	Market Adjustment	784	(1,070)	0	0	0
	<b>TOTAL REVENUES</b>	<b>324,174</b>	<b>372,542</b>	<b>363,500</b>	<b>386,841</b>	<b>407,000</b>
<b>EXPENDITURES</b>						
41900-00439	Credit card fees	2,197	2,554	2,600	2,600	2,750
43210-00200	Supplies, materials	9,917	22,693	15,000	33,385	30,000
43210-00300	Professional services	282,364	327,684	327,500	355,000	375,000
49150-00312	Admin Fee (2%)	5,890	7,054	6,902	7,820	9,208
	<b>TOTAL EXPENSES</b>	<b>300,368</b>	<b>359,985</b>	<b>352,002</b>	<b>398,805</b>	<b>416,958</b>

**RECYCLING FUND 605  
CASH BUDGET  
2023**

	2020	2021	Estimated 2022	Budget 2023
Beginning Cash Balance	59,063	57,183	90,822	78,858
Additions	318,721	364,967	386,841	407,000
Subtractions	(320,601)	(331,328)	(398,805)	(416,958)
Ending Cash Balance	57,183	90,822	78,858	68,900

ACCT	DESC	2020	2021	Estimated 2022	Budget 2023
<b>Increases to Cash</b>					
non-budget	Special Assessment Rec	202	132	0	0
non-budget	Due from Gov't/JPWB	(5,655)	(7,707)	0	0
	33430 Recycling Incentive	26,015	25,123	25,000	25,000
	34305 Recycling Fees	293,360	345,056	360,000	380,000
	36100 Special Assessments	2,991	2,797	2,241	2,000
36200-36210	Interest Earnings	1,808	(434)	(400)	0
		318,721	364,967	386,841	407,000

<b>Deductions from Cash</b>					
non-budget	Accounts Payable	20,233	(28,657)	0	0
41900-00439	Credit card fees	2,197	2,554	2,600	2,750
43210-00200	Supplies & Materials	9,917	22,693	33,385	30,000
43150-00300	Professional Services	282,364	327,684	355,000	375,000
49150-00312	Admin Fee	5,890	7,054	7,820	9,208
		320,601	331,328	398,805	416,958