



TOWN CENTER PARK RULES AND REGULATIONS

St. Michael Lions Pavilion

Reservation Hours: Monday-Sunday 8:00 am – 10:00 pm

Subject to change without notice. Renter agrees to the following (See Ordinance Chapter 92):

LIONS PAVILION RENTAL

- A reservation is for a specific area only. All other park areas are open to the public or reserved by other renters.
- Renter must adhere to their reserved time.
- Area must be left clean and garbage can bag taken with you. Non-compliance results in damage deposit loss.
- Decoration must be free standing and cannot be attached to any tree or plant material.
- Removable tape (e.g., painter /3M) permitted but must be fully removed without any residual on surfaces.
- Alcohol (see detail below) allowed but must provide insurance proof and comply with City ordinances.
- City reserves the right to cancel or relocate rentals due to unforeseen City property maintenance.
- No refunds, credit, date change due to weather, splashpad mechanical failure, use transfer, other circumstances.

SPLASHPAD AND PLAYGROUND USE

- May not open or may close due to weather temps below 70° or weather alerts; may reopen if conditions improve.
- Prohibited: Disposable diapers due to sanitary reasons; swim diapers allowed.
- Prohibited: Dogs/other animals in splashpad and playground area due to sanitary concerns; includes emotional support animals. Certified service dogs only allowed in grassy sections beyond these areas.
- Prohibited: Pool inflatables and toys in splashpad and playground area.
- Prohibited: Possession, serving or sale of alcoholic beverages.
- Prohibited: Tobacco use of any kind including vape devices in splashpad and playground areas.

DAMAGE DEPOSIT

- Damage deposit fully refunded if inspection passes.
- Loss of damage deposit will occur for non-adherence to information herein, signage or other deemed infractions.

CANCELLATION

- 30 days or more from event date forfeits 50% of the rental fee. Damage deposit is refunded.
- Less than 30 days from event date forfeits 100% of the rental fee. Damage deposit is refunded.
- Cancellation notice must be emailed to rentals@stmichaelmn.gov

PROHIBITED

- ✗ Bounce house, climbing wall, amusement rides, battery/gas powered toys.
- ✗ Food trucks or other refreshment vendors/sellers.
- ✗ Selling or offering for sale of any goods, services, registration, or participation fees.
- ✗ Tent, canopy, platform, or other temporary structure.
- ✗ Generator or auxiliary power.
- ✗ Amplified sound or music.
- ✗ Gambling of any nature including bingo, raffles, pull tabs.
- ✗ Fireworks, portable fire pit, gas grills.
- ✗ Vehicle/motorized cart use on sidewalks, trails, park land. Event items must be carried from parking lot.
Should any of the above prohibited activity occur, damage deposit will be withheld and additional charges may be assessed.

ALCOHOL

- A certificate of insurance must be provided to City Hall within 7 days of booking. Email certificate to rentals@stmichaelmn.gov or bring to City Hall. See the following detail and certificate requirements:

When alcohol is present at your event (but not sold): Commercial general liability insurance is required. Contact an insurance agent to obtain insurance. Coverage may also be available through GatherGuard (www.gatherguard.com). Certificates must show the following:

- Event date
 - Your name listed as the Insured
 - 'Host Liquor' coverage
 - Minimum coverage amount of \$1,000,000
 - Description of Operations states: 'City of St. Michael, MN, is an additional insured'
 - Certificate Holder states: 'City of St. Michael, 11800 Town Center Drive NE, St. Michael, MN 55376'
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- Alcohol may be consumed only in the rented area (not park grounds, parking lots).
 - Serving and consumption must stop by 10:00pm Monday-Thursday and midnight Friday-Sunday.