



## TOWN CENTER PARK RULES AND REGULATIONS

### St. Michael Lions Pavilion

Reservation Hours: Monday-Sunday 8:00 am – 10:00 pm

*Subject to change without notice. Renter agrees to the following (See Ordinance Chapter 92):*

#### LIONS PAVILION RENTAL

- A reservation is for a specific area only. All other park areas are open to the public or reserved by other renters.
- Renter must adhere to their reserved time.
- Area must be left clean and garbage can bag taken with you. Non-compliance results in damage deposit loss.
- Decoration must be free standing and cannot be attached to any tree or plant material.
- Removable tape (e.g., painter /3M) permitted but must be fully removed without any residual on surfaces.
- Alcohol (see detail below) allowed but must provide insurance proof and comply with City ordinances.
- City reserves the right to cancel or relocate rentals due to unforeseen City property maintenance.
- No refunds, credit, date change due to weather, splashpad mechanical failure, use transfer, other circumstances.

#### SPLASHPAD AND PLAYGROUND USE

- May not open or may close due to weather temps below 70° or weather alerts; may reopen if conditions improve.
- Prohibited: Disposable diapers due to sanitary reasons; swim diapers allowed.
- Prohibited: Dogs/other animals in splashpad and playground area due to sanitary concerns; includes emotional support animals. Certified service dogs only allowed in grassy sections beyond these areas.
- Prohibited: Pool inflatables and toys in splashpad and playground area.
- Prohibited: Possession, serving or sale of alcoholic beverages.
- Prohibited: Tobacco use of any kind including vape devices in splashpad and playground areas.

#### DAMAGE DEPOSIT

- Damage deposit fully refunded if inspection passes.
- Loss of damage deposit will occur for non-adherence to information herein, signage or other deemed infractions.

#### CANCELLATION

- 30 days or more from event date forfeits 50% of the rental fee. Damage deposit is refunded.
- Less than 30 days from event date forfeits 100% of the rental fee. Damage deposit is refunded.
- Cancellation notice must be emailed to [rentals@stmichaelmn.gov](mailto:rentals@stmichaelmn.gov)

#### PROHIBITED

- ✗ Bounce house, climbing wall, amusement rides, battery/gas powered toys.
- ✗ Food trucks or other refreshment vendors/sellers.
- ✗ Selling or offering for sale of any goods, services, registration, or participation fees.
- ✗ Tent, canopy, platform, or other temporary structure.
- ✗ Generator or auxiliary power.
- ✗ Amplified sound or music.
- ✗ Gambling of any nature including bingo, raffles, pull tabs.
- ✗ Fireworks, portable fire pit, gas grills.
- ✗ Vehicle/motorized cart use on sidewalks, trails, park land. Event items must be carried from parking lot.  
*Should any of the above prohibited activity occur, damage deposit will be withheld and additional charges may be assessed.*

#### ALCOHOL

- A certificate of insurance must be provided to City Hall within 7 days of booking. Email certificate to [rentals@stmichaelmn.gov](mailto:rentals@stmichaelmn.gov) or bring to City Hall. See the following detail and certificate requirements:

When alcohol is served (but not sold) at your event: Commercial general liability insurance is required. Contact an insurance agent to obtain insurance. Coverage may also be available through GatherGuard ([www.gatherguard.com](http://www.gatherguard.com)). Certificates must show the following:

- Event date
  - Your name listed as the Insured
  - 'Host Liquor' coverage
  - Minimum coverage amount of \$1,000,000
  - Description of Operations states: 'City of St. Michael, MN, is an additional insured'
  - Certificate Holder states: 'City of St. Michael, 11800 Town Center Drive NE, St. Michael, MN 55376'
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- Alcohol may be consumed only in the rented area (not park grounds, parking lots).
  - Serving and consumption must stop by 10:00pm Monday-Thursday and midnight Friday-Sunday.